



NORTHWEST FIRE DISTRICT

SERVING RESIDENTS OF THE NORTHWEST FIRE DISTRICT, THE FLOWING WELLS
COMMUNITY AND THE TOWN OF MARANA

PROUD TO BE ACCREDITED BY THE COMMISSION ON FIRE ACCREDITATION INTERNATIONAL

PHONE: (520) 887-1010 FAX: (520) 887-1034 www.northwestfire.org



REGULAR MEETING AGENDA

**Northwest Fire District Training Facility
5125 W. Camino de Fuego
Tucson, Arizona**

**Tuesday, November 15, 2016
06:00 PM**

The Northwest Fire District Governing Board will meet in Public Session for a Regular Meeting on November 15, 2016, at 6:00 PM, in Building A of the Northwest Fire District Training Facility Located at 5125 W. Camino de Fuego, Tucson, AZ.

The following topics will be subject to Governing Board consideration, discussion, approval, or other action. All items on the agenda are set for possible action.

The order of the Agenda may be changed by order of the Board.

- I. Call to Order/Roll Call/Affirmation of Quorum**
- II. Salute to the Flag of the United States of America**
- III. Presentation of Service Awards**
- IV. Public Forum**

Speakers are limited to a three-minute oral presentation and may submit written comments of any length for Governing Board files. Those wishing to address the Governing Board should complete a Citizen Information Card prior to the meeting being called to order. The Governing Board is required under law to accept any materials presented. At the conclusion of the public forum, individual Board Members may respond to criticism made by those individuals who have addressed the Governing Board and may ask staff to review a matter and place it on a future agenda. However, Board Members may not discuss or take action on a matter raised during a call to the public, that is not already on the agenda, and are not obligated to comment upon materials or presentations made by the public.

- V. Consent Agenda**

The Consent Agenda contains items which might require action by the Board, but which are generally routine items not requiring Board discussion. Usually, a single motion will approve all items on the Consent Agenda, including any

resolutions. However, a Board Member may remove any item from the Consent Agenda, and that item will be discussed and voted upon separately.

Approval of Consent Agenda

- A. Approval of the Minutes of the October 25, 2016, Regular Governing Board Meeting
- B. Adoption of Resolution No. 2016-048 Ordering the Monsanto Company Annexation, Pursuant to A.R.S. Section 48-262(I); the Annexation Area is Located at the Northeast Corner of Twin Peaks and North Sanders Road in Marana, Pima County, Arizona
- C. Adoption of Resolution 2016-050 Ordering the Tangerine Road, Twin Peaks Road, and Hollywood Boulevard Area Rights-Of-Way Annexation, Pursuant to A.R.S. Section 48-262(I); All Rights-Of-Ways Are Located to the South of Dove Mountain Boulevard in Marana, Pima County, Arizona
- D. Approval of the 2017 Regular Governing Board Meeting Schedule
- E. Approval to Purchase Twenty Two (22) Complete Sets of Firefighter Turn Out Gear to Replace the Same Number of 2010 Sets that Have Reached the End of Their Performance Life.
- F. Approval of Alternative Projects Relating to 2016 Governors Office of Highway Safety Grant Funded Program
- G. Information on the Regional Automatic Aid Concept Proposed by the Northwest Fire District (NWFD) to Golder Ranch Fire District (GRFD) and Mountain Vista Fire District (MVFD).

VI. Reports and Correspondence

A. Fire Chief's Report

This is a summary of the activities of the Fire Chief and Administrative Staff concerning each of the District's Divisions including: Fire Suppression, Emergency Medical Services, Administrative Services, Finance, Human Resources, Special Projects, Logistics, Prevention and Safety Division and Wild Land Fire Fighting; the report might also include Administrative Activities in Annexations, Intergovernmental Relations, Community Assistance Programs, Fleet and Equipment, Labor and Management Relations, District Revenues and Expenditures, Strategic Planning, Information Technology, Status of Construction Projects, Status of Facilities, Public Outreach and Training.

B. Financial Reports

This report is a summary of the District's Financial Status including: Monthly Board Financial Report, Monthly Disbursements Report, Revenue and Expenditure Reports, Real Estate Tax Revenue Spreadsheets, Monthly Bond Report and Arizona State Land Billing and Payment Reports. The Board will be asked to approve the District's Monthly Disbursements Report.

VII. Business

- A. Discussion and Possible Action to Amend the District's Bylaws to Formalize a Bylaws Review Schedule.
- B. Discussion and Possible Action to Adopt Resolution No. 2016-049 Canvassing [Approving] the Results of the District's Bond Election of November 8, 2016, and Adopting a Certificate of the Election Results.

VIII. Future Agenda Items

A Governing Board Member May Bring Forth General Topics for a Future Meeting Agenda. The Governing Board May Not Discuss, Deliberate or Take Any Action on the Topics Presented, Pursuant to A.R.S. § 38-431.02 (H).

IX. Adjournment

George Carter, Board Chair

Two Board Briefing Books containing material related to the Board Meeting are available for public review the day before and the day of the Board Meeting during office hours at the Administration/Prevention and Safety Office located at 5225 W. Massingale Road, Tucson, Arizona 85743 – (520) 887-1010. The two Board Briefing Books are also available for public review at the Board Meetings.

The Northwest Fire District Board may vote to go into Executive Session on any agenda item pursuant to ARS §38-431.03 (A)(3) for discussion and consultation for legal advice with the Fire District Attorney on the matter(s) as set forth in the agenda item. Pursuant to Board Policy, from time to time, it might be necessary for a Board Member to attend a Board meeting via speakerphone.

The Northwest Fire District Training Facility is accessible to persons with disabilities. In compliance with the Americans with Disabilities Act (ADA), those persons with special needs, such as large-type face print or other reasonable accommodations, may request those through Heather D'Amico, by calling 887-1010, ext. 2905, before the meeting.

Posted November 10, 2016



Northwest Fire District Governing Board

5225 West Massingale Rd.
Tucson, AZ 85743

SCHEDULED

MEMORANDUM NO. 2016-174

Date: November 15, 2016
To: Governing Board
From: Heather D'Amico,
Type of Action: Formal Action/Motion
Agenda Item: Approval of Consent Agenda

RECOMMENDATION:

Approve the consent agenda as presented

MOTION:

Move to approve items A through G on the November 15, 2016, Consent Agenda as presented.

DISCUSSION:

Use of the Consent Agenda can help streamline the meetings by saving time on routine items allowing more time for in depth discussion of items such as the Budget. Attached to this memo you will find a packet for each item on the Consent Agenda. If the Governing Board wants to treat any item as a regular agenda item, the item can be considered under the Business section. For ease of procedure, if the Board has amendments to the meeting minutes (Item A), that might be handled separately before moving on to the rest of the Consent Agenda items.

If an individual item(s) is selected for removal from the Consent Agenda, the above motion could be modified to approve that item(s) under Business.

FISCAL IMPACT:

None

ALTERNATIVES:

Move items to Business for further discussion and individual vote, approve only selected items, or table items



Northwest Fire District Governing Board

5225 West Massingale Rd.
Tucson, AZ 85743

5.A

SCHEDULED

MEMORANDUM NO. 2016-175

Date: November 15, 2016
To: Governing Board
From: Heather D'Amico,
Type of Action: Formal Action/Motion
Agenda Item: Approval of the Minutes of the October 25, 2016, Regular Governing Board Meeting

RECOMMENDATION:

Approve the minutes

MOTION:

Move to approve the minutes of the October 25, 2016, regular meeting

DISCUSSION:

The minutes of the October, 2016, regular meeting are attached for review.

FISCAL IMPACT:

None

ALTERNATIVES:

Approve the minutes with revisions or do not approve the minutes

ATTACHMENTS:

- DRAFT Minutes 10-25-16 (PDF)



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Minutes of the Northwest Fire District Governing Board Regular Meeting October 25, 2016

DRAFT

I. Call to Order/Roll Call/Affirmation of Quorum

Attendee Name	Title	Status	Arrived
George Carter	Chairman	Excused	
Bruce A. Kaplan	Vice Chair	Present	
David Talas	Board Member	Present	
Peg Green	Board Member	Present	
Becky Hicks	Board Member	Present	

II. Salute to the Flag of the United States of America

Bruce Kaplan led the Pledge of Allegiance to the Flag.

III. Presentation of Service Awards

Division Chief West recognized David Adler and Caroline Leung, members of the Pima Association of Governments, for their efforts with the Community Risk Assessment and Standards of Cover document.

IV. Public Forum

Gary Watson, President of Local Union 3572, was present to answer any questions. He will speak on behalf of business item "B".

V. Consent Agenda

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Bruce A. Kaplan, Vice Chair
SECONDER:	Peg Green, Board Member
AYES:	Bruce A. Kaplan, David Talas, Peg Green, Becky Hicks
EXCUSED:	George Carter

Approval of Consent Agenda

Bruce Kaplan made the following motion, seconded by Peg Green and approved unanimously with four ayes:

MOVE TO APPROVE ITEMS A AND B ON THE OCTOBER 25, 2016, CONSENT AGENDA AS PRESENTED.

A. Approval of the Minutes of the September 27, 2016, Regular Governing Board Meeting

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- B. Adoption of Resolution No. 2016-047 Ordering the Dove Mountain Resort Lot 54 Annexation, Pursuant to A.R.S. Section 48-262(I); the Annexation Area is Located at 6103 W. Seven Saguaros Circle, North of Dove Mountain Boulevard and East of North Secret Springs Drive in Marana, Pima County, Arizona**

VI. Reports and Correspondence

A. Fire Chief's Report

This is a summary of the activities of the Fire Chief and Administrative Staff concerning each of the District's Divisions including: Fire Suppression, Emergency Medical Services, Administrative Services, Finance, Human Resources, Special Projects, Logistics, Prevention and Safety Division and Wild Land Fire Fighting; the report might also include Administrative Activities in Annexations, Intergovernmental Relations, Community Assistance Programs, Fleet and Equipment, Labor and Management Relations, District Revenues and Expenditures, Strategic Planning, Information Technology, Status of Construction Projects, Status of Facilities, Public Outreach and Training.

The reports were included in the packet; there was no discussion.

B. Financial Reports

This report is a summary of the District's Financial Status including: Monthly Board Financial Report, Monthly Disbursements Report, Revenue and Expenditure Reports, Real Estate Tax Revenue Spreadsheets, Monthly Bond Report and Arizona State Land Billing and Payment Reports. The Board will be asked to approve the District's Monthly Disbursements Report.

Financial Reports

The monthly reports are included in the packet. Dave Gephart, Finance Director, stated the reports cover the period through August 31, 2016. Tax collections are low, but that is normal this time of year. He anticipates tax collections will pick up in September and October. Mr. Gephart stated all funds maintain positive fund balances.

Bruce Kaplan made the following motion, seconded by Dave Talas and approved unanimously with four ayes:

MOVE TO APPROVE THE DISTRICT'S MONTHLY DISBURSEMENTS REPORT AS PRESENTED.

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RESULT:	APPROVED [UNANIMOUS]
MOVER:	Bruce A. Kaplan, Vice Chair
SECONDER:	David Talas, Board Member
AYES:	Bruce A. Kaplan, David Talas, Peg Green, Becky Hicks
EXCUSED:	George Carter

VII. Business

A. Discussion and Possible Action Approving the Third Edition of the Community Risk Assessment/ Standards of Cover

Division Chief West provided an overview of the Community Risk Assessment and Standards of Cover (SOC) document. He presented the following:

- Documentation of Area Characteristics
- Description of NWFD Programs and Services
- All-Hazard Risk Assessment of the Community
- Current Deployment and Performance
- Evaluation of Current Deployment and Performance
- Plan for Improving and Maintaining Response Capabilities
- Key Findings and Recommendation

A brief discussion followed regarding hydrant testing.

Bruce Kaplan made the following motion, seconded by Becky Hicks and approved unanimously with four ayes:

MOVE TO APPROVE THE ADOPTION OF THE THIRD EDITION OF THE COMMUNITY ASSESSMENT AND STANDARDS OF COVER.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Bruce A. Kaplan, Vice Chair
SECONDER:	Becky Hicks, Board Member
AYES:	Bruce A. Kaplan, David Talas, Peg Green, Becky Hicks
EXCUSED:	George Carter

B. Discussion and Possible Action to Approve the Following Changes to District Group Employee Benefit Carriers: Medical from Blue Cross Blue Shield of Arizona to CIGNA, Dental from MetLife to DELTA, Continue with CIGNA for Employer Sponsored Insurance Benefits: Basic Life, Short Term Disability, Voluntary Life, Voluntary Accidental Death and Dismemberment (AD&D), Remain with VSP, Hartford Basic AD&D, and Employee Sponsored Supplemental Plans from TransAmerica; to be Effective January 1, 2017.

Patricia Aguilar, Administrative Services Director, provided an overview of the proposals made by the Benefit Committee and the Leadership Team. She discussed the following items:

- The Benefit Committee's composition & task
- The Benefit Committee's recommendation

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- Switching insurance carriers from BCBS to Cigna
- Insurance coverage for retirees
- Individual stop loss and aggregate stop loss
- The District's historical brokers

Ms. Aguilar stated no cost is incurred by the District except for broker fees. Retirees retain the same medical coverage as active employees, the retiree claims will only affect their group's performance, while still taking advantage of the District's employee group discount. She commented the Leadership Team accepted the Benefit Committee's recommendation. A brief discussion followed.

Board Member Talas requested to see a progress report from the Benefit Committee regarding their search for a solution for retiree health insurance. Ms. Aguilar stated the brokers from Benefit Commerce Group are present to answer any questions.

Gary Watson, President of Local Union 3572, stated switching to Cigna is a starting point, but it is not the end for looking for retiree insurance. He discussed unfunded liability and stated the money for unfunded liability is based on a national average. It is not based on the District's actual experiences. Anyone aged 55-65 traditionally costs 30% more in health insurance and that is what the actuarial uses to for the unfunded liability. Currently, the District's retirees pay 100% of premiums. Benefit Commerce has started tracking the actual experiences of District retirees so their premiums are set appropriately to their actual costs. According to a recent report from Benefit Commerce the District is currently running a deficit per month, per member cost in retirees, based on their premiums, by \$9 a month. The District is supplementing retirees approximately \$116.00 a year for the last sixteen months. That number will be a moving target as it depends if it is was a good year or a bad year. He stated Cigna has a refund policy and briefly discussed that policy. He mentioned the plan that Cigna offers for covering retirees is a good plan for now, but he is unsure if that will be available in the future. He would like to continue looking for other long term solutions to fund the unfunded liability while making sure retirees are paying their actual share and not what is based on the national average. Additionally, he commented that with the policy change to cover retirees for 18 months there is a 23% increase and not a 30% increase which should cover the unfunded liability. A brief discussion followed.

Stacey Ketcham and Dave Spellicy from Benefit Commerce Group briefly discussed their data collection process for actual experiences of District retirees.

Bruce Kaplan made the following motion, seconded by Dave Talas and approved unanimously with four ayes:

MOVE TO APPROVE THE FOLLOWING BENEFIT COMMITTEE AND LEADERSHIP TEAM PROPOSALS FOR CHANGES TO THE NORTHWEST FIRE DISTRICT GROUP EMPLOYEE INSURANCE BENEFITS LISTED BELOW IN ITEMS 1 THROUGH 7 TO BE EFFECTIVE JANUARY 1, 2017, UNLESS OTHERWISE NOTED.

1. CHANGE FROM BLUE CROSS BLUE SHIELD OF ARIZONA TO CIGNA.
2. CHANGE FROM METLIFE PPO PLAN TO DELTA PPO PLAN FOR DENTAL.
3. RENEWAL OF DENTAL HMO PLAN WITH TDA.

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4. RENEWAL OF VISION WITH VSP.
5. RENEWAL WITH HARTFORD FOR BASIC ACCIDENTAL DEATH, DISABILITY, AND DISMEMBERMENT (AD&D).
6. RENEWAL WITH CIGNA FOR: BASIC LIFE, SHORT TERM DISABILITY, VOLUNTARY LIFE, AND VOLUNTARY ACCIDENTAL DEATH, DISABILITY, AND DISMEMBERMENT.
7. CONTINUE SUPPLEMENTAL PLANS WITH TRANSAMERICA.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Bruce A. Kaplan, Vice Chair
SECONDER:	David Talas, Board Member
AYES:	Bruce A. Kaplan, David Talas, Peg Green, Becky Hicks
EXCUSED:	George Carter

C. Discussion and Possible Action to Enter into a PILOT (Payment in Lieu of Tax) and Annexation Agreement with Monsanto Concerning Property Located at the Intersection of Twin Peaks and Sanders Road; Discussion Will Include Monsanto's Application for Inclusion in Foreign Trade Zone No. 174

Dave Gephart, Finance Director, stated this is an arrangement whereby Monsanto is requesting a letter of support to the Federal Government to obtain certain tax advantages. He has instructed Monsanto the District cannot do that without being fully compensated. Monsanto is asking for a property tax abatement. The District has requested to offset that by payment in lieu of taxes to keep the District whole. The details are included in the packet along with a draft agreement. Mr. Gephart confirmed the District will monitor and bill Monsanto every year. According to Mr. Benavidez, this agreement will continue as long as they're getting the reduced tax rate.

Bruce Kaplan made the following motion, seconded by Peg Green and approved unanimously with four ayes:

MOVE TO APPROVE THE ATTACHED PAYMENT IN LIEU OF TAXES FEE AND ANNEXATION AGREEMENT AS PRESENTED.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Bruce A. Kaplan, Vice Chair
SECONDER:	Peg Green, Board Member
AYES:	Bruce A. Kaplan, David Talas, Peg Green, Becky Hicks
EXCUSED:	George Carter

D. Discussion and Possible Action Concerning Contracting for Legal Services for the District.

Bruce Kaplan made the following motion, seconded by Peg Green and approved unanimously with four ayes:

MOVE TO CONTINUE SERVICES WITH BENAVIDEZ LAW GROUP, ON AN AT-WILL AND AS-NEEDED BASIS, BUT AT THE FIRM'S NEW HOURLY RATE OF \$140.00 PER HOUR.

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RESULT:	APPROVED [UNANIMOUS]
MOVER:	Bruce A. Kaplan, Vice Chair
SECONDER:	Peg Green, Board Member
AYES:	Bruce A. Kaplan, David Talas, Peg Green, Becky Hicks
EXCUSED:	George Carter

E. Discussion and Possible Action Approving the Sale of Shop # 976, a Pierce Quantum Type 1 Engine, to the City of South Tucson for the Amount of \$25,000

Bruce Kaplan made the following motion, seconded by Dave Talas and approved unanimously with four ayes:

MOVE TO APPROVE THE SALE OF SHOP 976, A PIERCE QUANTUM TYPE 1 ENGINE, TO THE CITY OF SOUTH TUCSON FOR THE AMOUNT OF \$25,000, PAYABLE VIA CASHIER'S CHECK.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Bruce A. Kaplan, Vice Chair
SECONDER:	David Talas, Board Member
AYES:	Bruce A. Kaplan, David Talas, Peg Green, Becky Hicks
EXCUSED:	George Carter

F. Discussion and Possible Action Approving the Ambulance Billing Policy Recommendations as Presented as Guidance for the District's Billing Services Company.

Division Chief Duncan stated these policies are what Intermedix is doing for the District. He reported a change on #4 where it says Intermedix will send any account to a collection's agency greater than \$5. He requested that amount be moved up to \$25. Additionally, he commented that the collection agency has their own criteria. These policy recommendations will provide guidance to Intermedix. On the collections side, he stated collections is a last resort as most insurance covers a fair amount of the bill. Chief Duncan stated Intermedix will provide feedback after the first year of ambulance billing.

Bruce Kaplan made the following motion, seconded by Becky Hicks and approved unanimously with four ayes:

MOVE TO APPROVE THE AMBULANCE BILLING POLICY RECOMMENDATIONS (AS PRESENTED OR DISCUSSED) AS GUIDANCE FOR THE DISTRICT'S BILLING SERVICES COMPANY.

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RESULT:	APPROVED [UNANIMOUS]
MOVER:	Bruce A. Kaplan, Vice Chair
SECONDER:	Becky Hicks, Board Member
AYES:	Bruce A. Kaplan, David Talas, Peg Green, Becky Hicks
EXCUSED:	George Carter

G. Discussion and Possible Action Related to Bylaws Review and Formalizing a Review Schedule Within the Bylaws

Bruce Kaplan made the following motion, seconded by Peg Green and approved unanimously with four ayes:

MOVE TO AMEND THE BYLAWS TO INCLUDE A PROVISION FOR REGULARLY SCHEDULED REVIEW INTERVALS STATING; THESE BYLAWS WILL BE REVIEWED ANNUALLY EACH JANUARY AT THE REGULARLY SCHEDULED MEETING OF NORTHWEST FIRE DISTRICT BOARD OF DIRECTORS.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Bruce A. Kaplan, Vice Chair
SECONDER:	Peg Green, Board Member
AYES:	Bruce A. Kaplan, David Talas, Peg Green, Becky Hicks
EXCUSED:	George Carter

H. Discussion and Possible Action to Add the Fire Chief and Finance Director as Eligible Bank Signers

Dave Gephart, Finance Director, stated this item allows the District more flexibility and for better efficiencies in current practices. It is not meant to take away authority from the Board nor is it designed to change any policies or procedures. He discussed some of the challenges as presented in his memo and is asking to add the Fire Chief and Finance Director as authorized bank signers.

Bruce Kaplan, Vice-Chairman, stated the Board's responsibility is fiduciary. He understands there is a need periodically, but hopes it will be secondary. A brief discussion followed.

Bruce Kaplan made the following motion, seconded by Peg Green and approved unanimously with four ayes:

MOVE TO APPROVE ADDING THE FIRE CHIEF AND FINANCE DIRECTOR AS AUTHORIZED BANK SIGNERS FOR THE NORTHWEST FIRE DISTRICT.

DRAFT

Northwest Fire District Regular Meeting Minutes
October 25, 2016
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RESULT:	APPROVED [UNANIMOUS]
MOVER:	Bruce A. Kaplan, Vice Chair
SECONDER:	Peg Green, Board Member
AYES:	Bruce A. Kaplan, David Talas, Peg Green, Becky Hicks
EXCUSED:	George Carter

VIII. Future Agenda Items [A Governing Board Member May Bring Forth General Topics for a Future Meeting Agenda. The Governing Board May Not Discuss, Deliberate or Take Any Action on the Topics Presented, Pursuant to A.R.S. § 38-431.02 (H).]

This item allows an *individual* Governing Board member to recommend item(s) to be placed on future agendas. The Board will not discuss the item(s) at this time because it would be a violation of the Open Meeting Laws and no voting action will be taken on the recommended item(s).

No items were presented at this time.

IX. Adjournment

Bruce Kaplan made the following motion, seconded by Dave Talas and approved unanimously with four ayes:

MOVE TO ADJOURN THE MEETING AT 7:36 P.M.

Minutes approved by the Northwest Fire District Board at its November 15, 2016, Regular Governing Board Meeting.

Interim Board Clerk



Northwest Fire District Governing Board

5225 West Massingale Rd.
Tucson, AZ 85743

5.B

SCHEDULED

MEMORANDUM NO. 2016-176

Date: November 15, 2016
To: Governing Board
From: Heather D'Amico,
Type of Action: Formal Action/Motion
Agenda Item: Adoption of Resolution No. 2016-048 Ordering the Monsanto Company Annexation, Pursuant to A.R.S. Section 48-262(I); the Annexation Area is Located at the Northeast Corner of Twin Peaks and North Sanders Road in Marana, Pima County, Arizona

RECOMMENDATION:

Adopt the resolution and approve the annexation

MOTION:

Move to adopt Resolution No. 2016-048 ordering the Monsanto Company Annexation

DISCUSSION:

This is an annexation involving project Manager, Cory Mohlman, who submitted the attached affidavit on behalf of the Monsanto Company dated October 19, 2016. The property is located at the northeast corner of Twin Peaks and North Sanders Rd. in Marana, Pima County and is contiguous with the District boundary.

The parcel would be serviced by Station 336. No additional resources are needed to serve this area.

FISCAL IMPACT:

Unknown at this time.

ALTERNATIVES:

Not approve the annexation

ATTACHMENTS:

- Monsanto Annexation (PDF)

MONSANTO



MONSANTO COMPANY
800 NORTH LINDBERGH BLVD
ST. LOUIS, MISSOURI 63167
PHONE (314) 694-1000
<http://www.monsanto.com>

October 19, 2016

George Carter, Chairman
Northwest Fire District Board
5225 W. Massingale Road
Tucson, Arizona 85743

RE: The Monsanto Company Annexation

Dear Chairman Carter:

The Monsanto Company, a Delaware Corporation, is the owner of the property described on Exhibit A, attached hereto and incorporated herein by this reference. The property sits at the northeast corner of Twins Peaks and North Sanders; the residence located on the property sits at the southeast corner of the property on North Sanders. The address for that property is 9251 North Sanders Road, Marana, AZ, 85653. By this letter, with my signature affixed below, and pursuant to A.R.S. section 48-262(l), the owner expressly requests that the Northwest Fire District forthwith amend its boundaries to include its property described on Exhibit A.

Sincerely,

Monsanto Company, a Delaware Corporation

By: _____

(Signature)

Its: _____

STATE OF Missouri

ss.

County of St. Louis

On this, the 20th day of October, 2016, before me, the undersigned Notary Public personally appeared Cory Mohlman, who acknowledged ownership of the property described in Exhibit A and located in Marana, AZ, that as such officer being authorized so to do, executed the foregoing instrument for the purposes herein.



Jill Calvert Snare
Notary Public

My Commission Expires: 9/29/2017

RESOLUTION NO. 2016-048
THE MONSANTO COMPANY ANNEXATION

A RESOLUTION AUTHORIZING THE AMENDMENT OF THE NORTHWEST FIRE DISTRICT’S BOUNDARIES TO INCLUDE LAND WITHIN PIMA COUNTY AND CONTIGUOUS TO THE BOUNDARIES OF THE NORTHWEST FIRE DISTRICT AFTER WRITTEN REQUEST BY THE PROPERTY OWNER IN ACCORDANCE WITH A.R.S. § 48-262 (I)

WHEREAS, on October 19, 2016, the Monsanto Company, a Delaware Corporation, and owner of the real property located in Pima County, Arizona, requested in writing by Cory Mohlman, its Project Manager, that the Northwest Fire District Governing Board amend the District’s boundaries to include the property, more particularly described on Exhibit A, attached hereto and incorporated herein by this reference [the “Property”]; and

WHEREAS, the Property is located within Pima County and is contiguous to the boundaries of Northwest Fire District, as shown on the map and legal description, also attached hereto as Exhibit A; and

WHEREAS, the Property is included within the corporate boundaries of the Town of Marana, and the Town has approved inclusion of the Property within the boundaries of the Northwest Fire District, pursuant to Town of Marana Resolution No. 2004-133; and

WHEREAS, the Northwest Fire District has determined that inclusion of the Property within the boundaries of the Northwest Fire District will benefit the Northwest Fire District, the Property Owners, and the District’s residents.

NOW, THEREFORE, BE IT RESOLVED that the Governing Board of the Northwest Fire District hereby orders the following:

The boundaries of Northwest Fire District are hereby amended to include the Property described as set forth on the attached Exhibit A.

PASSED and ADOPTED by the Governing Board of the Northwest Fire District at a duly noticed meeting held on November 15, 2016, by a majority of a quorum of the Governing Board Members.

ATTEST:

Interim Clerk of the Board

George Carter
Board Chair

APPROVED AS TO FORM:

Thomas Benavidez
District Attorney

EXHIBIT “A”

[Map & Legal Description]

NAVARO RD

N CLAYTON RD

N CLAYTON PL

W TWIN PEAKS RD

N SANDERS RD



EXHIBIT "A"
[PROPERTY DESCRIPTION]

LEGAL DESCRIPTION

THE LAND REFERRED TO HEREIN BELOW IS SITUATED IN THE COUNTY OF PIMA, STATE OF ARIZONA, AND IS DESCRIBED AS FOLLOWS:

THE NORTHEAST QUARTER OF SECTION 20, TOWNSHIP 12 SOUTH, RANGE 11 EAST OF THE GILA AND SALT RIVER BASE AND MERIDIAN, PIMA COUNTY, ARIZONA;

EXCEPT THE NORTH 30 FEET AND THE EAST 30 FEET THEREOF; AND

EXCEPT THAT PORTION THEREOF DESCRIBED AS FOLLOWS:

BEGINNING AT A POINT WHICH IS THE NORTHEAST CORNER OF SAID SECTION 20;

THENCE WESTERLY ALONG THE NORTH LINE OF SAID SECTION 20, A DISTANCE OF 208.8 FEET TO A POINT;

THENCE SOUTHERLY AND PARALLEL WITH THE EAST LINE OF SAID SECTION 20, A DISTANCE OF 208.8 FEET TO A POINT;

THENCE EASTERLY AND PARALLEL WITH THE NORTH LINE OF SAID SECTION 20, A DISTANCE OF 208.8 FEET TO A POINT ON THE EAST LINE OF SAID SECTION 20;

THENCE NORTHERLY ALONG THE EAST LINE OF SAID SECTION 20, A DISTANCE OF 208.8 FEET TO THE POINT OF BEGINNING; AND

EXCEPT ALL THE COAL AND OTHER MINERALS AS RESERVED TO THE UNITED STATES IN PATENT RECORDED IN BOOK 129 OF DEEDS, PAGE 299.

APN 215-20-0930

F. ANN RODRIGUEZ, RECORDER
 RECORDED BY: D_K
 DEPUTY RECORDER
 7864 PE1



DOCKET: 12370
 PAGE: 2909
 NO. OF PAGES: 1
 SEQUENCE: 20041620643
 08/20/2004
 RES 16:55

SMARA
 TOWN OF MARANA
 ATTN: TOWN CLERK
 13251 N LON ADAMS RD
 MARANA AZ 85653

MAIL

AMOUNT PAID \$ 8.00

MARANA RESOLUTION NO. 2004-133

RELATING TO NORTHWEST FIRE DISTRICT; ENDORSING AND AUTHORIZING ANNEXATION OF ANY AND ALL TERRITORY LOCATED WITHIN THE TOWN LIMITS OF MARANA, ARIZONA, AS THEY MAY BE AMENDED FROM TIME TO TIME; AND DECLARING AN EMERGENCY.

WHEREAS, Northwest Fire District has plans to pursue various annexations of property located within the Town limits of the Town of Marana; and

WHEREAS, the Town adopted Marana Resolution No. 98-23 on March 3, 1998, authorizing all Northwest Fire District annexations within the Town limits as it then existed; and

WHEREAS, the Town now desires to grant a blanket authorization for all Northwest Fire District annexations of property located within the Town limits of the Town of Marana as it currently exists and as it is amended from time to time; and

WHEREAS, fire protection is lacking in the areas of the Town of Marana that are not within the boundaries of Northwest Fire District, and it is in the best interests of the citizens of the Town of Marana that fire protection be made available.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND COUNCIL OF THE TOWN OF MARANA, ARIZONA, that all annexations proposed by Northwest Fire District of property located within the Town limits of the Town of Marana as it currently exists and as it may be amended from time to time are hereby endorsed and authorized pursuant to A.R.S. § 48-262(F).

BE IT FURTHER RESOLVED THAT since it is necessary for the preservation of the peace, health and safety of the Town of Marana that this resolution become immediately effective, an emergency is hereby declared to exist, and this resolution shall be effective immediately upon its passage and adoption.

PASSED AND ADOPTED BY THE MAYOR AND COUNCIL OF THE TOWN OF MARANA, ARIZONA, this 17th day of August, 2004.

ATTEST:

Jocelyn C. Bronson
 Jocelyn C. Bronson, Town Clerk



Bobby Sutton, Jr.
 Mayor Bobby Sutton, Jr.

APPROVED AS TO FORM:

Frank Cassidy
 Frank Cassidy, Town Attorney



Northwest Fire District Governing Board

5225 West Massingale Rd.
Tucson, AZ 85743

5.C

SCHEDULED

MEMORANDUM NO. 2016-177

Date: November 15, 2016
To: Governing Board
From: Heather D'Amico,
Type of Action: Formal Action/Motion
Agenda Item: Adoption of Resolution 2016-050 Ordering the Tangerine Road, Twin Peaks Road, and Hollywood Boulevard Area Rights-Of-Way Annexation, Pursuant to A.R.S. Section 48-262(I); All Rights-Of-Ways Are Located to the South of Dove Mountain Boulevard in Marana, Pima County, Arizona

RECOMMENDATION:

Adopt the resolution and approve the annexation

MOTION:

Move to adopt Resolution 2016-050 ordering the Tangerine Road, Twin Peaks Road, and Hollywood Boulevard Area Rights-of-Way Annexation

DISCUSSION:

This is an annexation involving Tangerine Road, Twin Peaks Road, Hollywood Boulevard, Angel Drive, St. Patrick Road, under the Town of Marana jurisdiction. The Town Manager, Gilbert Davidson submitted the attached letter dated November 9, 2016. All roadways are located to the south of Dove Mountain Boulevard in Marana, Pima County, Arizona, and is contiguous with the District.

The above referenced roads will be serviced by Station 337 or 339. No additional resources are needed to serve this area.

FISCAL IMPACT:

There is no tax revenue associated with the annexation of these roadways.

ALTERNATIVES:

Not approve the annexation; not recommended

ATTACHMENTS:

- Tangerine, Twin Peaks, and Hollywood Blvd Area Rights of Way (PDF)



November 9, 2016

Via email (hdamico@northwestfire.org) and First Class Mail

George Carter, Chairman
NORTHWEST FIRE DISTRICT
5225 W. Massingale Road
Tucson, AZ 85743

Re: Northwest Fire District Annexations of Tangerine Road and Hollywood Boulevard-area rights-of-way

Dear Mr. Carter,

This letter is in response to Northwest Fire District representatives' communications with Marana Town Attorney Frank Cassidy regarding Northwest Fire District's annexation of portions of certain Marana public rights-of-way that are not yet within any fire district's boundaries.

At the urging of Northwest Fire District, the Town of Marana requests the annexation into the Northwest Fire District of the following portions of public right-of-way that are not yet within any fire district's boundaries:

- That portion of Tangerine Road right-of-way bordered on the west by Twin Peaks Road and bordered on the east by Camino de Oeste (i.e., all portions of Tangerine Road right-of-way located in Section 36, Township 11 South, Range 12 East or Section 1, Township 12 South, Range 12 East, that are not yet within any fire district's boundaries)
- All public rights of way located in the north half of the northwest quarter of Section 1, Township 12 South, Range 12 East, that are not yet within any fire district's boundaries, including all of the following:
 - Hollywood Boulevard between Twin Peaks Road and St. Patrick Road
 - Angel Drive between Twin Peaks Road and St. Patrick Road
 - St. Patrick Road from Angel Drive to Tangerine Road



NORTHWEST FIRE DISTRICT

November 9, 2016

Page 2

- The three unnamed public rights-of-way that run from Angel Road to Tangerine Road between St. Patrick Road and Twin Peaks Road

Marana Resolution No. 2004-133 (copy enclosed) endorses all Northwest Fire District annexations of property located within the Town limits. The land and right-of-way addressed by this letter are located within the Town limits.

Please contact me if you require any additional information or documentation.

Sincerely,

Gilbert Davidson
Town Manager

C: Frank Cassidy, Town Attorney

Northwest Fire District
5225 W. Massingale Rd.
Tucson, AZ 85743-8416

RESOLUTION NO. 2016-050
TANGERINE ROAD, TWIN PEAKS ROAD, AND HOLLYWOOD BOULEVARD
AREA RIGHTS OF WAY ANNEXATION

A RESOLUTION AUTHORIZING THE AMENDMENT OF THE NORTHWEST FIRE DISTRICT'S BOUNDARIES TO INCLUDE LAND WITHIN PIMA COUNTY, TOWN OF MARANA, AND CONTIGUOUS TO THE BOUNDARIES OF THE NORTHWEST FIRE DISTRICT, AFTER WRITTEN REQUEST BY THE PROPERTY OWNER IN ACCORDANCE WITH A.R.S. § 48-262 (I)

WHEREAS, on November 9, 2016, the Town of Marana, an Arizona municipal corporation, owner of real property located in Pima County, Arizona, requested in writing that the Northwest Fire District Governing Board amend the District's boundaries to include its property, more particularly described on Exhibit A, attached hereto and incorporated herein by this reference [the "Property"]; and

WHEREAS, the Property is located within Pima County and is contiguous to the boundaries of Northwest Fire District, as shown on the map and legal description, also attached hereto as Exhibit A; and

WHEREAS, the Property is included within the corporate boundaries of the Town of Marana, and the Town has approved inclusion of the Property within the boundaries of the Northwest Fire District, pursuant to Town of Marana Resolution No. 2004-133; and

WHEREAS, the Northwest Fire District has determined that inclusion of the Property within the boundaries of the Northwest Fire District will benefit the Northwest Fire District, the Property Owner, and the District's residents.

NOW, THEREFORE, BE IT RESOLVED that the Governing Board of the Northwest Fire District hereby orders the following:

The boundaries of Northwest Fire District are hereby amended to include the Property described as set forth on the attached Exhibit A.

PASSED and ADOPTED by the Governing Board of the Northwest Fire District at a duly noticed meeting held on November 15, 2016, by a majority of a quorum of the Governing Board Members.

George Carter
Board Chair

ATTEST:

APPROVED AS TO FORM:

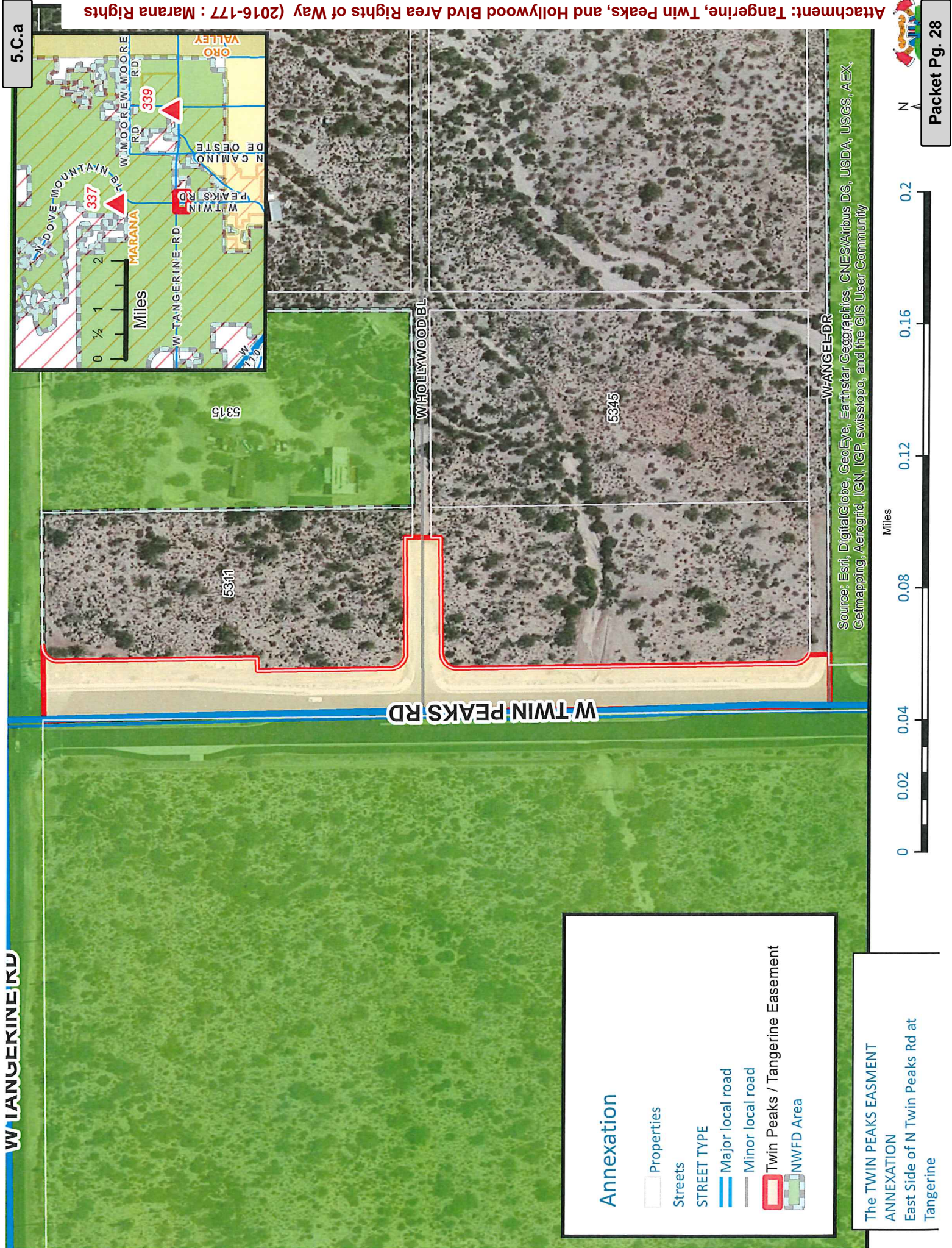
Clerk of the Board

Thomas Benavidez
District Attorney

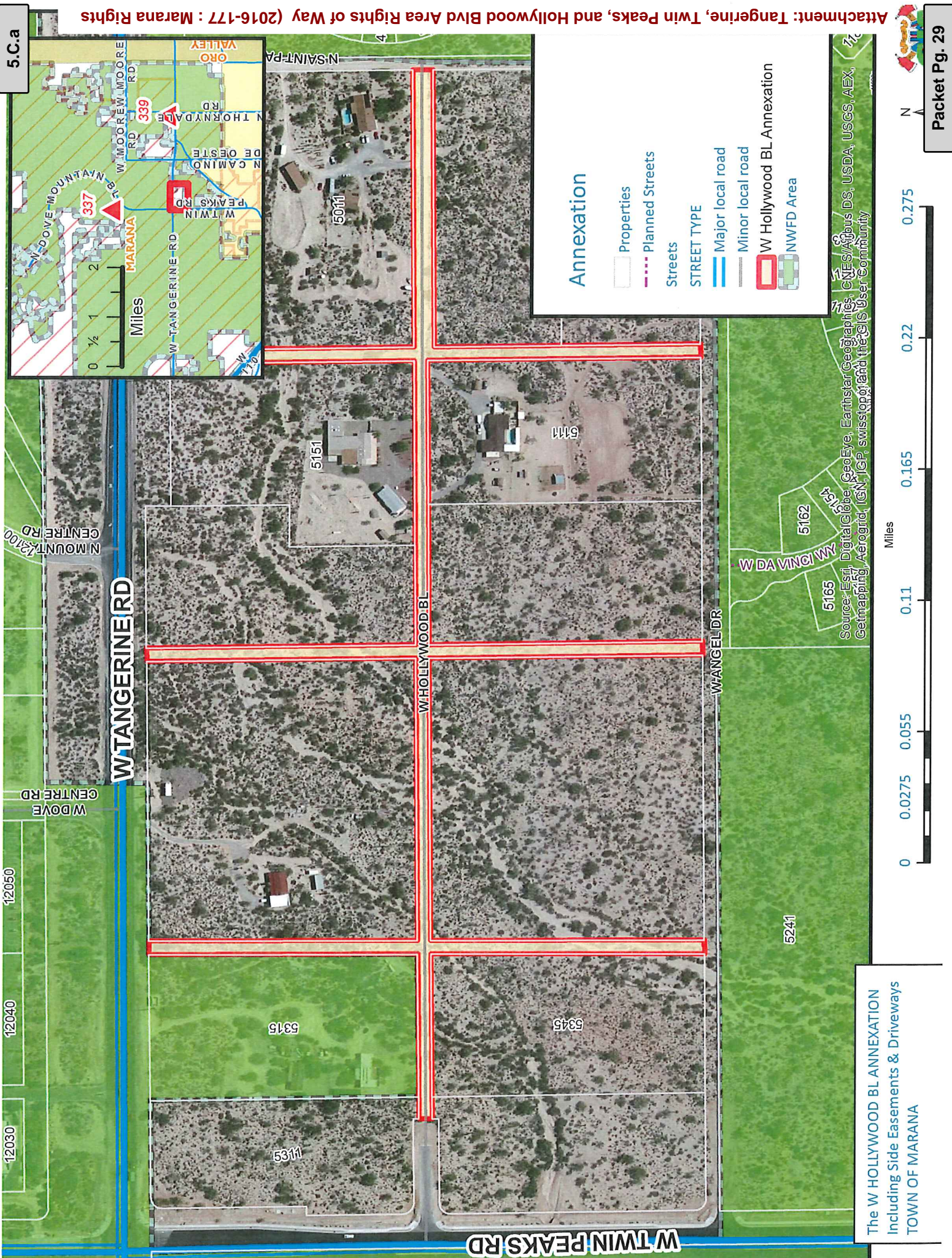
EXHIBIT "A"
[Map & Legal Description]



The TANGERINE ROAD Annexation
2016
East Side of N Twin Peaks Rd at
Tangerine



The TWIN PEAKS EASMENT
ANNEXATION
East Side of N Twin Peaks Rd at
Tangerine





Annexation

- Properties
- Planned Streets
- Streets
- STREET TYPE
 - Major local road
 - Minor local road
- N Saint Patrick Rd Annexation
- NWFD Area

The N SAINT PATRICK RD ANNEXATION
From 5055 W Tangerine to W Angel Dr
TOWN OF MARANA

Source: Esri, DigitalGlobe, GeoEye, Earthstar Geographics, CNES/Airbus DS, USDA, USGS, AeroGRID, IGN, IGP, swisstopo, and the GIS User Community





The W ANGEL ANNEXATION
From W Twin Peaks to N Saint Patrick
TOWN OF MARANA

EXHIBIT "A"

[LEGAL DESCRIPTION]

- That portion of Tangerine Road right-of-way bordered on the west by Twin Peaks Road and bordered on the east by Camino de Oeste (i.e., all portions of Tangerine Road right-of-way located in Section 36, Township 11 South, Range 12 East or Section 1, Township 12 South, Range 12 East, that are not yet within any fire district's boundaries)
- All public rights of way located in the north half of the northwest quarter of Section 1, Township 12 South, Range 12 East, that are not yet within any fire district's boundaries, including all of the following:
 - Hollywood Boulevard between Twin Peaks Road and St. Patrick Road
 - Angel Drive between Twin Peaks Road and St. Patrick Road
 - St. Patrick Road from Angel Drive to Tangerine Road
 - The three unnamed public rights-of-way that run from Angel Road to Tangerine Road between St. Patrick Road and Twin Peaks Road

Tangerine Rd Annexation Legal Description:

Beginning at the centerline of the Intersection of N Dove Mountain Bl, N Twin Peaks Rd and W Tangerine Rd – Easterly for 1,035' (Just west of the intersection of Dove Center Rd & Tangerine)

WIDTH: 226.8'

- NW from the boundary of Parcel 21855582A -111.077068 W 32.425061 N
- S to the boundary of Parcel 21602012A - 111.077087 W 32.424438 N

Following West along the centerline of Tangerine Rd where the shape widens to 302.5' near the center of 5151 W Tangerine Rd (Parcel #21602008G , -111.074575 W, 32.424275 N) and narrowing again to 226.75' near 5055 W Tangerine Rd.(Parcel 21602007E -111.073978 W 32.424448 N

Proceeding easterly until the intersection of W Tangerine Rd and N Miggity LN (-111.067653 W 32.424432 N) where the shape curves slightly SE and widens again to 263.6' near the corner of Parcel #216010530 which the shape follows to its terminus:

- Northeast Corner: 117.4' from N Camino De Oeste (-111.063682 W 32.424724 N)
- Southeast Corner: 214' from N Camino De Oeste (-111.063947 W 32.423988 N)

The Annexation area is 277' wide at the Eastern End. Total distance from beginning to terminus: 4,087.9'

W Twin Peaks Rd Easement

Beginning at the centerline of W Twin Peaks Rd 61' south of the intersection of W Tangerine Rd. And proceeding east to the boundary of 5311 W Tangerine (Parcel: 21602015A) (Width East from Centerline to Parcel Line is 113.6'

South to the intersection of W Hollywood BL and East along that roadway 277.6' Between Parcels (21602015A and 21602016A)

Continuing South to the intersection with W Angel Drive (Near the NW corner of Parcel 21601004C. Width east of the centerline is 91'

W ANGEL DR Annexation:

Proceeding East from a point 91' from the Centerline of W Twin Peaks Rd, North of the Northwest Fire District Boundary at 5241 W Angel dr. (Parcel: 21601004C) and following the boundary eastward for 2,511' to the meeting with N Saint Patrick Rd. Width of the shape is 32'.

N SAINT PATRICK RD Annexation:

Starting South from the Northwest Fire District Boundary, 288.5' south of the intersection of Saint Patrick Rd and W Tangerine Rd (At Parcel 21602007D) and continuing southward 1,029' to the intersection with W Angel Dr and the Northwest Fire District Boundary at Parcel 216012520. Width of the shape is 31'

W HOLLYWOOD BL Annexation:

Beginning 280' west of the centerline intersection with W Twin Peaks Rd, between parcels:

- 21602015A & 216020130 to the North
- 21602016A & 216020140 **to the South**

Proceeding Easterly for 380' between Parcels 21602012A & 21602008D, to the intersection with a North/South Easement at -111.078273 W 32.422753 N and from this Point:

- North along the unnamed easement for 612'
- South along the unnamed easement for 621'

Proceeding Easterly for 656' between Parcels 21602008F, 21602008G to the north, 21602008C, 21602009A to the south, and to the intersection with a North/South Easement at -111.076153 W 32.422754 N and from this point:

- North along the unnamed easement for 614'
- South along the unnamed easement for 622'

Proceeding Easterly for 662' between Parcels 21602007B & 21602006A to the intersection with a North/South Easement at -111.074013 W 32.422756 N and from this point:

- North along the unnamed easement for 599'
- South along the unnamed easement for 622'

Proceeding Easterly for 662' to the intersection with N Saint Patrick Rd

RECORDED BY: D_K
DEPUTY RECORDER
7864 PE1



PAGE: 2909
NO. OF PAGES: 1
SEQUENCE: 20041620643
08/20/2004
RES 16:55

SMARA
TOWN OF MARANA
ATTN: TOWN CLERK
13251 N LON ADAMS RD
MARANA AZ 85653

MAIL

AMOUNT PAID \$ 8.00

MARANA RESOLUTION NO. 2004-133

RELATING TO NORTHWEST FIRE DISTRICT; ENDORSING AND AUTHORIZING ANNEXATION OF ANY AND ALL TERRITORY LOCATED WITHIN THE TOWN LIMITS OF MARANA, ARIZONA, AS THEY MAY BE AMENDED FROM TIME TO TIME; AND DECLARING AN EMERGENCY.

WHEREAS, Northwest Fire District has plans to pursue various annexations of property located within the Town limits of the Town of Marana; and

WHEREAS, the Town adopted Marana Resolution No. 98-23 on March 3, 1998, authorizing all Northwest Fire District annexations within the Town limits as it then existed; and

WHEREAS, the Town now desires to grant a blanket authorization for all Northwest Fire District annexations of property located within the Town limits of the Town of Marana as it currently exists and as it is amended from time to time; and

WHEREAS, fire protection is lacking in the areas of the Town of Marana that are not within the boundaries of Northwest Fire District, and it is in the best interests of the citizens of the Town of Marana that fire protection be made available.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND COUNCIL OF THE TOWN OF MARANA, ARIZONA, that all annexations proposed by Northwest Fire District of property located within the Town limits of the Town of Marana as it currently exists and as it may be amended from time to time are hereby endorsed and authorized pursuant to A.R.S. § 48-262(F).

BE IT FURTHER RESOLVED THAT since it is necessary for the preservation of the peace, health and safety of the Town of Marana that this resolution become immediately effective, an emergency is hereby declared to exist, and this resolution shall be effective immediately upon its passage and adoption.

PASSED AND ADOPTED BY THE MAYOR AND COUNCIL OF THE TOWN OF MARANA, ARIZONA, this 17th day of August, 2004.

ATTEST:

Jocelyn C. Bronson
Jocelyn C. Bronson, Town Clerk



Bobby Sutton, Jr.
Mayor Bobby Sutton, Jr.

APPROVED AS TO FORM:

Frank Cassidy
Frank Cassidy, Town Attorney

100000148.DOC 1



Northwest Fire District Governing Board

5225 West Massingale Rd.
Tucson, AZ 85743

5.D

SCHEDULED

MEMORANDUM NO. 2016-178

Date: November 15, 2016
To: Governing Board
From: Heather D'Amico,
Type of Action: Formal Action/Motion
Agenda Item: Approval of the 2017 Regular Governing Board Meeting Schedule

RECOMMENDATION:

Review the proposed schedule and make revisions as necessary in order to set the 2017 meeting schedule

MOTION:

Move to adopt the 2017 Regular Governing Board meeting schedule as presented.

DISCUSSION:

Attached is the proposed Governing Board schedule for the 2017 Regular Governing Board meetings. The listed meeting dates are the fourth Tuesday of the month (according to the District's bylaws), with the exception of November and December. Because the fourth Tuesday would fall during holiday weeks, the proposed schedule offers November 14, 2017 and December 12, 2017 as alternate meeting dates. Should the Board deem discussion or revisions are necessary, this agenda item can be moved from the Consent Agenda under Business to allow the Board the opportunity to discuss the schedule in detail.

FISCAL IMPACT:

N/A

ALTERNATIVES:

Change meeting dates/times, or table the item until the December 13, 2016, meeting to allow more time to discuss alternative dates.

ATTACHMENTS:

- 2017 BOARD MEETING SCHEDULE (PDF)



NORTHWEST FIRE/RESCUE DISTRICT

SERVING RESIDENTS OF THE NORTHWEST FIRE DISTRICT, THE FLOWING WELLS
COMMUNITY AND THE TOWN OF MARANA
ADMINISTRATION/LIFE SAFETY SERVICES 5225 W. MASSINGALE RD. TUCSON AZ 85743
PHONE: (520) 887-1010 FAX: (520) 887-1034 www.northwestfire.org

NORTHWEST FIRE DISTRICT REGULAR GOVERNING BOARD MEETING SCHEDULE January – December, 2017

January 24, 2017

February 28, 2017

March 28, 2017

April 25, 2017

May 23, 2017

June 27, 2017

July 25, 2017

August 22, 2017

September 26, 2017

October 24, 2017

November 14, 2017

December 12, 2017

Schedule approved by the Governing Board on November 15, 2016.

The schedule is subject to change. Meetings may be cancelled and special meetings may be scheduled as needed.

Meetings are generally held at 6:00 p.m. in the Training Facility, 5125 W. Camino de Fuego, Bldg. A, Tucson, AZ 85743.

Attachment: 2017 BOARD MEETING SCHEDULE (2016-178 : 2017 Governing Board Meeting Schedule)





Northwest Fire District Governing Board

5225 West Massingale Rd.
Tucson, AZ 85743

5.E

SCHEDULED

MEMORANDUM NO. 2016-179

Date: November 15, 2016
To: Governing Board
From: Dugger Hughes, Battalion Chief
Type of Action: Formal Action/Motion
Agenda Item: Approval to Purchase Twenty Two (22) Complete Sets of Firefighter Turn Out Gear to Replace the Same Number of 2010 Sets that Have Reached the End of Their Performance Life.

RECOMMENDATION:

Logistics and the PPE Maintenance Worker recommend the approval of the purchase of 22 new sets of Firefighter Turnout coats and pants to replace 22 existing sets that were purchased in 2010 at the cost of \$51,000.

MOTION:

Move to approve the purchase of 22 sets of Firefighter Turnout coats and pants for the price of approximately \$51,000.

DISCUSSION:

We have 22 sets of Turn Outs that were placed in service in 2010 that need replaced. The current District policy provides for replacement of Turn Outs every 7 years. These used Turn Outs (if they are in acceptable condition) are then placed in a reserve status and used for temporary service by firefighters when needed for three more years. When they reach 10 years of age, they have reached the NFPA recommendation on service life, and are removed from District service. Logistics has established a rotation system on Turn Out replacement in an attempt to level the annual budget impact.

FISCAL IMPACT:

Total cost of these 22 sets is approximately \$51,000.

ALTERNATIVES:

Do not purchase replacement Turn Outs and utilize the existing ones another year. This is not recommended though due to firefighter safety considerations.

ATTACHMENTS:

- Quote 1 (PDF)
- Quote 2 (PDF)

Ph: 602-453-3911
 TF: 877-453-3911
 Fax: 602-453-3910
 azsales@lncurtis.com
 DUNS#: 00-922-4163



5.E.a

Southwest Division
 4647 South 33rd Street
 Phoenix, AZ 85040
 www.LNCURTIS.com
 Quotation No. 47141

Quotation

CUSTOMER:
 NORTHWEST FIRE DISTRICT
 5225 W. MASSINGGALE RD.
 TUCSON AZ 85743

SHIP TO:
 Northwest Fire District
 Warehouse
 Attn: Raymond Thibault
 1520 W. Orange Grove Rd.
 Tucson AZ 85704

QUOTATION NO.	ISSUED DATE	EXPIRATION DATE
47141	11/08/2016	11/30/2016

SALESPERSON	CUSTOMER SERVICE REP
Travis Sparks tsparks@lncurtis.com 520-709-6360	Judy Buchanan jbuchanan@lncurtis.com 602-453-3911

REQUISITION NO.	REQUESTING PARTY	CUSTOMER NO.	TERMS	OFFER CLASS
	Raymond Thibault	C34068	Net 30	FR

F.O.B.	SHIP VIA	REQ. DELIVERY DATE
DEST	Best Way	

SPECIAL INSTRUCTIONS

PRICING PER CITY OF FARMINGTON CONTRACT# 10-80259A

NOTES & DISCLAIMERS

THANK YOU FOR THIS OPPORTUNITY TO QUOTE. WE ARE PLEASED TO OFFER REQUESTED ITEMS AS FOLLOWS. IF YOU HAVE ANY QUESTIONS, NEED ADDITIONAL INFORMATION, OR WOULD LIKE TO PLACE AN ORDER, PLEASE CONTACT YOUR SALESPERSON OR CUSTOMER SERVICE REP AS NOTED ABOVE.

TRANSPORTATION IS INCLUDED IN BELOW PRICING.

LN	QTY	UNIT	PART NUMBER	DESCRIPTION	UNIT PRICE	TOTAL PRICE
1	22	EA	G-XTREME JACKET - GLOBE CUSTOM	AS FOLLOWS: 31257G 7.5 oz PBI G-Xtreme Tournout Coat	\$1,170.00	\$25,740.00
				42 32 (3 ea)		
				44 32 (1 ea)		
				44 35 (2 ea)		
				46 32 (2 ea)		
				46 35 (3 ea)		
				48 32 (3 ea)		
				48 35 (6 ea)		
				50 35 (2 ea)		

Attachment: Quote 1 (2016-179 : Firefighter Turn Out Purchase)

Ph: 602-453-3911
 TF: 877-453-3911
 Fax: 602-453-3910
 azsales@lncurtis.com
 DUNS#: 00-922-4163

CURTIS

TOOLS FOR HEROES

Southwest Division
 4647 South 33rd Street
 Phoenix, AZ 85040
 www.LNCURTIS.com
 Quotation No. 47141

LN	QTY	UNIT	PART NUMBER	DESCRIPTION	UNIT PRICE	TOTAL PRICE
2	22	PR	G-XTREME PANTS - GLOBE CUSTOM	AS FOLLOWS: 41257G 7.5 oz PBI G-Xtreme Tournout Pants 34/30 (2 ea) 36/30 (3 ea) 36/32 (1 ea) 38/30 (4 ea) 38/32 (1 ea) 40/28 (1 ea) 40/30 (5 ea) 40/32 (2 ea) 40/34 (1 ea) 42/34 (1 ea) 46/30 (1 ea)	\$953.00	\$20,966.00
3	22	EA	LOT	INSTALL VELCRO & SNAPS FOR HANGING NAME PANEL	\$9.00	\$198.00

SMALL BUSINESS
 CAGE CODE: 5E720
 DUNS NUMBER: 009224163
 SIC CODE: 5099
 FEDERAL TAX ID: 94-1214350

THIS PRICING REMAINS FIRM UNTIL 11/30/2016. CONTACT US FOR UPDATED PRICING AFTER THIS DATE.

Subtotal	\$46,904.00
Tax Total	\$4,033.74
Transportation	\$0.00
Total	\$50,937.74

Attachment: Quote 1 (2016-179 : Firefighter Turn Out Purchase)

Ph: 602-453-3911
TF: 877-453-3911
Fax: 602-453-3910
azsales@lncurtis.com
DUNS#: 00-922-4163

CURTIS

TOOLS FOR HEROES

Southwest Division
4647 South 33rd Street
Phoenix, AZ 85040
www.LNCURTIS.com
Quotation No. 47233

5.E.b

Quotation

CUSTOMER:

NORTHWEST FIRE DISTRICT
5225 W. MASSINGGALE RD.
TUCSON AZ 85743

SHIP TO:

Northwest Fire District
Warehouse
Attn: Raymond Thibault
1520 W. Orange Grove Rd.
Tucson AZ 85704

QUOTATION NO.

47233

ISSUED DATE

11/09/2016

EXPIRATION DATE

11/30/2016

SALESPERSON

Travis Sparks
tsparks@lncurtis.com
520-709-6360

CUSTOMER SERVICE REP

Judy Buchanan
jbuchanan@lncurtis.com
602-453-3911

REQUISITION NO.**REQUESTING PARTY**

Raymond Thibault

CUSTOMER NO.

C34068

TERMS

Net 30

OFFER CLASS

FR

F.O.B.

DEST

SHIP VIA

Best Way

REQ. DELIVERY DATE**SPECIAL INSTRUCTIONS**

PRICING PER MOHAVE CONTRACT# 11H-LNCS-1201
UPGRADE FOR PPE ON QUOTE 47141

NOTES & DISCLAIMERS

THANK YOU FOR THIS OPPORTUNITY TO QUOTE. WE ARE PLEASED TO OFFER REQUESTED ITEMS AS FOLLOWS. IF YOU HAVE ANY QUESTIONS, NEED ADDITIONAL INFORMATION, OR WOULD LIKE TO PLACE AN ORDER, PLEASE CONTACT YOUR SALESPERSON OR CUSTOMER SERVICE REP AS NOTED ABOVE.

TRANSPORTATION IS INCLUDED IN BELOW PRICING.

LN	QTY	UNIT	PART NUMBER	DESCRIPTION	UNIT PRICE	TOTAL PRICE
1	22	EA	PRODUCT UPGRADE	AS BELOW; ADD SEPARATING LINER TO JACKET -PRICING PER LNCS GLOBE GXTREME 2014 PRICELIST LESS 30%	\$12.98	\$285.56
2	22	EA	PRODUCT UPGRADE	AS BELOW; ADD SEPARATING LINER TO PANT -PRICING PER LNCS GLOBE GXTREME 2014 PRICELIST LESS 30%	\$8.85	\$194.70

Attachment: Quote 2 (2016-179 : Firefighter Turn Out Purchase)

Ph: 602-453-3911
 TF: 877-453-3911
 Fax: 602-453-3910
 azsales@lncurtis.com
 DUNS#: 00-922-4163

CURTIS

TOOLS FOR HEROES

Southwest Division
 4647 South 33rd Street
 Phoenix, AZ 85040
 www.LNCURTIS.com
 Quotation No. 47233

LN	QTY	UNIT	PART NUMBER	DESCRIPTION	UNIT PRICE	TOTAL PRICE
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SMALL BUSINESS
 CAGE CODE: 5E720
 DUNS NUMBER: 009224163
 SIC CODE: 5099
 FEDERAL TAX ID: 94-1214350

THIS PRICING REMAINS FIRM UNTIL 11/30/2016. CONTACT US FOR UPDATED PRICING AFTER THIS DATE.

Subtotal	\$480.26
Tax Total	\$41.30
Transportation	\$0.00
Total	\$521.56

Attachment: Quote 2 (2016-179 : Firefighter Turn Out Purchase)



Northwest Fire District Governing Board

5225 West Massingale Rd.
Tucson, AZ 85743

5.F

SCHEDULED

MEMORANDUM NO. 2016-180

Date: November 15, 2016
To: Governing Board
From: Doug Emans, Assistant Chief
Type of Action: Information Only
Agenda Item: Approval of Alternative Projects Relating to 2016 Governors Office of Highway Safety Grant Funded Program

RECOMMENDATION:

Approve the alternative project moving forward provided the Governor's Office of Highway Safety (GOHS) concurs with this proposal.

MOTION:

Move to approve the purchase of Eight Pediatric Safety Harnesses and 130 Child Safety Seats/Boosters using 2016 Governor's Office of Highway Safety Grant funds.

DISCUSSION:

Last October, 2015 the District submitted a project for the Governor's Office of Highway Safety for the placement of a "Traffic Advisor" traffic direction sign board on one District Fire Apparatus. The purpose of the traffic advisor was to alert oncoming traffic of an emergency incident on the interstate. After much work with the selected and most qualified vendor, it was determined the unit best suited for the application was not suited at all for the apparatus in the District inventory. We contacted the Governors grant director to share our discovery and that the logistics of this program, although very valuable we believe, will not come to fruition within the grant performance period. GOHS Director Alberto Gutier advised the District to select another project of a similar dollar amount and submit the new project for the funds.

We have at this time submitted a request via informal application to be considered for the following items:

- Eight Pediatric Ambulance Safety Harnesses @ \$719.00 each, totaling \$6,115.00.
- 130 Child Safety Seats/Boosters in three sizes totaling \$4,670.00.

The grand total of this purchase is \$10,785.00. This amount is just over the \$10,778.00 awarded in the original contract.

The GOHS is currently reviewing our proposal and all indications are that a new contract will be awarded technically in the 2017 grant funding cycle. We are currently awaiting formal notification from the GOHS.

FISCAL IMPACT:

The impact of this alternative is in the amount of seven dollars additional to the originally awarded grant funds for the 2016 grant cycle.

ALTERNATIVES:

Reject the recommended alternative and seek another project for the funding source. The GOHS has already recommended we do not simply return all the funding provided in the 2016 funding cycle. The caveat to the discussion is that the 2017 funding chances for this grant will not be negatively impacted by this alternative project with a previous grant cycle funding source.

ATTACHMENTS:

- REVISED Signed Letter to A Gutier Director GOHS 10-25-2016 re Grant Alternative (PDF)



NORTHWEST FIRE DISTRICT

Our Mission is to Save Lives, Protect Property, and Care for Our Community.

ADMINISTRATION/PREVENTION & SAFETY
5225 W. MASSINGALE ROAD
TUCSON AZ 85743



PHONE: (520) 887-1010 FAX: (520) 887-1034 www.northwestfire.org

October 25th, 2016

Alberto Gutier, Director
Governor's Office of Highway Safety
1700 West Washington Street
Executive Tower, Suite 430
Phoenix, Arizona 85007

RE: Highway Safety Contract # 2016-EM-012 (Traffic Flow Board)

Dear Mr. Gutier,

As discussed in our recent telephone conversation, Northwest Fire District will not be taking the current sign board project forward due to technical and logistical challenges.

Northwest Fire District is taking your suggestion to utilize the grant funds in a different way, while still making an impact on Highway Safety.

Our proposal is to use the grant funds of \$10,778.00 in the following manner:

Purchase the following pediatric safety items to use in our ambulance transports and as a community outreach program.

Eight (8) Ambulance Child Restraint System/Harness @\$719.00 each = \$5,752.00 + Tax and Shipping for a Total Amount of \$6,115.00;

Child Safety Seats/Boosters: \$4,670.00

40 @ \$50.00 each = \$2,000.00

30 @ \$63.00 each = \$1,890.00

60 @ \$13.00 each = \$ 780.00

Total cost for all items is \$10,785.00. The District will pick up the amount over the amount originally awarded.

Please contact me directly if you wish to discuss further. Thank you.

Sincerely,

Michael J. Brandt
Fire Chief



Northwest Fire District Governing Board

5225 West Massingale Rd.
Tucson, AZ 85743

5.G

SCHEDULED

MEMORANDUM NO. 2016-181

Date: November 15, 2016
To: Governing Board
From: Brad Bradley, Assistant Chief
Type of Action: Information Only
Agenda Item: Information on the Regional Automatic Aid Concept Proposed by the Northwest Fire District (NWFD) to Golder Ranch Fire District (GRFD) and Mountain Vista Fire District (MVFD).

RECOMMENDATION:

N/A

MOTION:

N/A

DISCUSSION:

In an effort to provide for safer, more effective, and more efficient emergency response across the Northwest Tucson area, District staff developed a conceptual proposal to develop a regional response system with several of our partnering agencies. The proposal is largely modeled after the very successful Phoenix Valley Automatic Aid system, which has been in existence since the 1970's. Some nuances have been added to address differences between the Phoenix Valley system and ours.

The Fire Chiefs of the Northwest Fire District (NWFD), Golder Ranch Fire District (GRFD), and Mountain Vista Fire District (MVFD) met and discussed the concept in detail. Each Chief is supportive of working together to move forward with solidifying a unified plan for presentation to the respective Governing Boards. This is simply an overview of the District's proposal, and an update on our progress thus far.

The proposed plan would create a response system council responsible for the standardization of deployment, staffing, training, and response of the participating agencies. Automatic and seamless response to areas within the territorial boundaries of the participating agencies would then be provided, in accordance with the established standards. To assure that no agency receives an unfair benefit, or that no agency is unfairly burdened, financial equity would be a required of each participant so that reciprocity is assured across the system.

The proposed model would be limited in its initial participation to those agencies closest to standardization today in the Northwest Tucson area. However, the concept is scalable based on the needs of the region, and would provide a road map of sorts for

other agencies to follow should they desire to be participants at some point in the future.

The current proposal is in draft form as an intergovernmental agreement (IGA) for automatic aid - it is attached for review. The overview, structure, and associated committees associated with response system council, currently termed the Automatic Aid Response System Council (AARSC), is in draft form and is attached for review as well.

At present, both of these documents are undergoing operational and legal reviews from each respective agency. It's our intent to have a finalized agreement for presentation to each respective Board in December, 2016.

FISCAL IMPACT:

N/A

ALTERNATIVES:

N/A

ATTACHMENTS:

- Automatic Aid Agreement - DRAFT Proposal (PDF)
- Automatic Aid Response System Council (AARSC) (PDF)

DRAFT

AUTOMATIC AID AGREEMENT FOR FIRE PROTECTION AND OTHER EMERGENCY SERVICES

THIS AGREEMENT, is made and entered into this ____ day of _____, _____, by and between the Fire Districts as listed in Appendix "A" Automatic Aid System Participants (hereinafter referred to as Automatic Aid System Participants) through their duly authorized Board Director, to provide for automatic assistance for fires and other types of emergency incidents as described under the terms of this agreement.

WITNESSETH:

WHEREAS, agreements for automatic assistance in fire protection and response to other emergencies have existed between specific governmental jurisdictions, and;

WHEREAS, the Automatic Aid System exists to provide the highest levels of services in conjunction with the most effective use of local fire district resources working collaboratively through intergovernmental cooperation, and;

WHEREAS, the fire districts of the Automatic Aid System seek to provide the most efficient, safe, and effective fire-rescue-emergency medical services to their communities, and;

WHEREAS, the Automatic Aid System Participants must demonstrate public and/or financial equity through the reasonable commitment and distribution of resources within their jurisdiction to ensure that no participant unfairly benefits at the expense of the other participants, and;

WHEREAS, it is the desire of the Automatic Aid System participants joining in this agreement to continue and improve the nature and coordination of emergency assistance to incidents that threaten loss of life or property within the geographic boundaries of their respective jurisdictions; and

WHEREAS, it is further the determination of each of the parties hereto that the decision to enter into this Automatic Aid Agreement constitutes a fundamental governmental policy of the parties hereto which is automatic in nature, and includes the determination of the proper use of the resources available with respect to the providing of governmental services and the utilization of existing resources of each of the parties hereto, including the use of equipment and personnel.

WHEREAS, it is the desire of these governmental jurisdictions to initiate and/or renew an "Automatic Aid Agreement" for fire district services.

NOW, THEREFORE, IT IS AGREED:

1. The parties hereto acknowledge that this Agreement is being entered into pursuant to the Intergovernmental Agreement Statute, Section 11-952, Arizona Revised Statutes.
2. That the Automatic Aid System participants executing this agreement agree to dispatch their respective assigned fire district units on an automatic basis. The Computer Aided Dispatch and Automatic Vehicle Locator system will automatically determine the closest available, most appropriate unit(s) regardless of jurisdictional boundaries. Each jurisdiction agrees that such unit(s) will respond.
3. It is agreed that the scope of this agreement includes automatic assistance in responding to fires, medical emergencies, hazardous materials incidents, rescue and extrication situations and other types of emergency incidents that are within the standard scope of services provided by fire districts in the Automatic Aid System.
4. If at any time while this Automatic Aid Agreement is in effect, if a party to the Automatic Aid Agreement closes or relocates a fire station, or reduces the level of fire, medical or emergency services provided within its jurisdictional boundaries, the party relocating or closing said fire station or reducing services will give a minimum of 120 days notice to all other parties to this Automatic Aid Agreement.
5. This agreement shall encourage the development of cooperative procedures and protocols, including but not limited to, the possibility of joint purchasing, communications coordination, training, health and safety, fire prevention, public education, fire investigations and other activities that will enhance the ability of the fire districts to fulfill their missions.
6. Nothing in this agreement shall limit the ability of any or all of the parties from agreeing to participate in more specific contracts for services, mutual assistance or automatic response; nor shall this prohibit any party from providing emergency assistance to another jurisdiction which is not a participant in this agreement.
7. Each participating fire district shall retain ownership of any equipment or property it brings to the performance of this agreement and shall retain ultimate control of its employees. If at any time it is determined that communications or information technology related infrastructure is necessary to meet the operational requirements of the automatic aid response system, the responsible jurisdiction will assist the Southern Arizona Fire/EMS Regional Consortium (SAFERC) in facilitating all necessary steps to implement sufficient communications infrastructure, including the authorizations, agreements, access, etc.
8. An Automatic Aid Response System Council (AARSC) shall be created under this agreement. Each Automatic Aid System participant shall be represented on the Council. The Council shall meet regularly to discuss issues of mutual concern and to develop policy positions on these issues.
9. Participants in this automatic aid agreement do further agree to develop and follow standard service criteria as the primary response system elements of this automatic aid agreement:

A. The Automatic Aid System will use a Computer Aided Dispatch system that automatically selects the closest, most appropriate unit(s) for dispatch. The CAD system shall be a centralized, totally integrated unit dispatch/status keeping system.

B. The Automatic Aid System allows the closest, most appropriate emergency response unit to an emergency to be dispatched automatically - regardless of the jurisdiction where the emergency occurs or the jurisdictional affiliation of the response unit. The dispatch system utilizes Automatic Vehicle Location (AVL) equipment to discern the location of emergency response units and a computerized Geographic Information System (GIS) to discern the location of the emergency call. The AVL and GIS systems allow the dispatch system to match the closest response unit to the emergency and recommend it for dispatch within the Automatic Aid System boundaries. All Automatic Aid system participants shall insure its engines, ladders and or other first response units are equipped with AVL's.

C. The automatic aid system shall utilize a preplanned system of communications. Communications support for participants includes the provision of a main dispatch and multiple tactical radio frequencies, a Mobile Computer Terminal (MCT) system, a station alerting system, direct communication lines between each participating fire station and the Dispatch Center, and a paging system. These systems are in place and supported by the Dispatch Center.

D. All participants will use standard command procedures. A standardized Incident Management System (IMS) provides for efficient management of the emergency and for the safety of firefighters through the use of standard terminology, reporting relationships, and support structures. The Incident Management System and associated standard operating procedures adopted for use by all Automatic Aid participants shall be established by the AARSC.

E. Participants shall use the same set of procedures for Incident Management and Minimum Company Standards (basic evolutions used by the fire service). Battalion Chiefs and other designated command officers will attend at least 75% of joint command officer training for responders. Participants shall explore other opportunities for joint training. Participants that do not attend joint training opportunities on a regular basis, as determined by the AARSC, will be automatically removed from this agreement.

F. To ensure compatibility of equipment, participants shall maintain a mutually agreed upon inventory of equipment (based upon minimum NFPA and AARSC standards), including hoses, couplings, pump capacity, communications equipment, and will maintain the minimum standard amount of equipment on each type of apparatus (as recommended by related NFPA Standards or AARSC)

G. Participants shall utilize the Pima County apparatus numbering system and standardized terminology for apparatus and fire stations.

H. Participants shall use standardized response criteria (i.e. pre-established type and number of apparatus that will be automatically dispatched based on type of call as

per standard NFPA, ISO, or AARSC recommendations). The dispatch system can tailor the response to specific types of incidents by jurisdiction or part of a jurisdiction. This includes the capability to automatically dispatch selected specialty units.

I. System participants recognize the importance of service delivery and personnel safety issues. The minimum daily staffing level for engines and ladders shall be four members to include at least one member certified as an EMCT-Paramedic. Henceforth this will be referred to as full staffing. Engine and ladder staffing may be reduced to three trained personnel with at least one member certified as an EMCT-Paramedic for short periods of time as established by the AARSC throughout a 24 hour shift. Districts that enter the system with a staffing level of three members on each engine and/or ladder shall have an active plan to accomplish full staffing within one year of entry.

J. To ensure safety, all participants agree that their standard operating procedures and command procedures shall match those adopted by the Automatic Aid System participants. Districts shall use safety officers that will follow standardized procedures as recommended by NFPA or AARSC. Staff filling the role of safety officer shall participate in joint training.

K. Participants agree to the use of specialized unit resources. The assignment of a specialized unit to an incident relies on predefined response levels to specific types of incidents, the closest specialized unit to the call, and/or any special call for resources made by an incident commander that is not pre-programmed in the CAD system. This includes, but is not limited to, hazardous materials support, technical rescue support, loss control, rehab, command, utility, brush, and water tenders.

L. Participants agree that automatic aid is reciprocal. While automatic aid does not ensure that a community will receive the exact same amount of assistance as it gives, it does mean that all participants will provide assistance outside its jurisdictional boundaries; that the level of service delivered within the Automatic Aid System will be comparable; and, the participants in the system agree to provide for public and/or financial equity so that no participant unfairly benefits at the expense of the other participants.

M. Participants agree to establish a common fee schedule through the AARSC to provide for financial equity when such inequities exist, either by call volume, apparatus type, or specialty support provided. Further, the participants agree to perform an annual review of total responses and response times, as well as produce a single system response report for the respective participants Governing Boards.

N. Participants shall measure "total response time" as the interval from which a 911 call is received at the Dispatch Center to when the responding unit arrives at the scene.

O. Calls outside the response boundaries of the Automatic Aid Response System will be considered mutual aid where such written agreements exist. Requests for and responses to mutual aid will be at the sole discretion of the departments involved.

P. System participants agree that full staffing as described in NFPA 1710 on engines and ladders provides the most efficient and effective personnel safety and service delivery to public. Staffing engines and ladders with less than full staffing has financial implications to neighboring jurisdictions, the system as a whole, and the

public. Existing participants of this agreement must achieve and maintain full staffing no later than June 30, 2017 or be removed as members of the automatic aid system.

10. No term or provision of this Agreement is intended to, or shall, create any rights in any person, firm, corporation or other entity not a party hereto, and no such person or entity shall have any cause of action hereunder.

11. Except specifically agreed upon fees by all parties for the assurance of public and/or financial equity at the end of each calendar year, neither party shall be reimbursed by another party for any other costs incurred pursuant to this agreement. In the event of Declared Disasters, participants may apply for reimbursements from County, State and Federal agencies.

12. The parties further understand that this agreement supersedes any previous Automatic Aid Agreement between any of the parties hereto.

13. The parties also recognize that it is the responsibility of each participating party to ensure that their employees are notified in accordance with the provisions of Arizona Workers Compensation Law, specifically, A.R.S. 23-1022 or any amendment thereto, and that all such notices as required by such laws shall be posted in accordance with said law. Each party hereto further grants consent to each other party hereto to inspect the premises and work place of each party to ensure compliance with said notice posting requirements of said law, said consent being provided to the appropriate emergency services and/or risk management function of each agency party hereto.

14. The parties hereto understand and acknowledge the applicability of the Immigration Reform and Control Act of 1986 (IRCA). Each party agrees to comply with the IRCA in performing under this Agreement and to permit inspection of its personnel records to verify such compliance.

15. This Automatic Aid Agreement shall commence upon the date of acceptance and shall continue in force until terminated by formal act of the parties to this agreement. If one party wishes to terminate this agreement, one hundred twenty (120) days notice in writing of intention to terminate shall be given to all parties involved.

16. No term or provision in this agreement is intended to create a partnership, joint venture or agency arrangement between any of the parties.

17. The parties hereto acknowledge that this agreement is subject to cancellation pursuant to the provisions of Section 38-511, Arizona Revised Statutes.

18. The parties to this agreement hereby agree that other districts dispatched through the SAFERC may be added to the Automatic Aid Response System upon recommendation from the AARSC and approval of their governing body.

19. This Automatic Aid Agreement shall be reviewed by all parties every five years or as deemed necessary.

AUTOMATIC AID RESPONSE SYSTEM COUNCIL (AARSC) - DRAFT

The Automatic Aid Response System Council (AARSC) is comprised of the Fire Chiefs from the Northwest Tucson area Fire Districts who participate in the Automatic Aid System. The Automatic Aid System is a consortium of Fire Districts or governmental entities joined by an inter-governmental agreement (IGA) whereupon the participants agree to operationally act as one entity for the purpose of improved fire/rescue/emergency medical services within the region. The Automatic Aid System is a regional operational deployment model that provides the closest most appropriate fire service resource regardless of jurisdictional boundaries.

Mission: To provide coordination of fire service resources for the communities served by the Automatic Aid System to afford the highest levels of service and safety in the most fiscally efficient and reciprocal way.

Strategic Plan: To support participant agencies through cooperation, standardization, improved firefighter safety, resource coordination, consistency, enhanced departmental communication, and to maximize delivery to our citizens.

ORGANIZATIONAL CHART

AARSC Committees: There could be as many as six (6) Council Committees working under the Executive Committee, some having responsibility for other subcommittees. These are as follows:

Executive Committee: Responsible for the coordination of activities performed within all of the AARSC Committees and reports associated committee recommendations to the AARSC. The committee is led by the designee of the Fire Chief from each participating agency.

Regional Operations Committee (ROC): Makes recommendations regarding consistent operational policies. The committee is led by the Operations Chiefs from each participating agency.

- **Training and Standards Subcommittee:** Makes recommendations to the ROC regarding the training and standards for firefighting, ladder operations, and special operations within the region.
- **Safety Officers Subcommittee:** Makes recommendations to the ROC regarding safety issues within the region.

Regional Emergency Medical Services Committee (REMS): Makes recommendations regarding the overarching view of fire-based EMS issues and develops and maintains external relationships in regards to EMS. The committee is led by the EMS Chiefs from each participating agency.

- **EMS Subcommittee:** Makes recommendations to REMS regarding consistent operational policy for emergency medical responses. The committee is led by designees of the EMS Chiefs from each participating agency.

Regional Communications and Information Technology Committee: Makes recommendations regarding coordination, maintenance, and updates to the radio communications system, information systems and CAD. The committee is led by the Communication/IT Directors from each participating agency

Regional Public Information Officers Committee: Makes recommendations regarding the coordination and dissemination of public information or community efforts requiring attention. The committee is led by the Public Information or Community Affairs Officers/Managers from each participating agency.

Regional Support Services Committee: Coordinates and makes recommendations regarding fire resources to be utilized to include the potential for regional purchasing and grant applications. The committee is led by the Logistics/Support Services Chiefs or Managers from each participating agency.

Regional Fire Prevention Committee: Coordinates and makes recommendations regarding fire code/prevention efforts within the region.



Governing Board

5225 West Massingale Rd.
Tucson, AZ 85743

SCHEDULED

FIRE CHIEF'S REPORT 2016-79

6.A.1

Meeting: 11/15/16 06:00 PM

Department: Fire Chief

Category: Chief's Board Report

Prepared By: Heather D'Amico

Initiator: Michael J. Brandt

Sponsors:

DOC ID: 2406

FIRE CHIEF'S REPORT Chief Michael J. Brandt November, 2016

The Administrative Offices were closed on Friday, November 11th in observance of Veterans Day.

ACTIVITIES:

I, along with other Senior Staff members, and Bruce Kaplan, NWFD Governing Board Vice-chair, attended the Oro Valley State of the Town Address and Luncheon on October 20th, 2016.

I attended the Firefighter Recruit Interview Panel Member Training at the NWFD Training Center. Hats off to all of our staff and recruitment team folks. It was an immense undertaking and an incredible effort by the entire team. Great Job!

I met with Fire Chief Cheryl Horvath, Mountain Vista Fire District, and Fire Chief Randy Karrer, Golder Ranch Fire District, to discuss potentials for further collaborative efforts including automatic aid.

Separate meetings were held with Mayor Honea and Town Manager Gilbert Davidson on a variety of topics and programs.

Routine lunch meetings/discussions included, Vice-Chair Bruce Kaplan, David Talas, and new Board Member Becky Arend-Hicks on a host of topics and informational exchanges.

We are actively opposing a new annexation incursion by the City of Tucson into the NWFD. Hats off to IAFF Union Local 3572 President Gary Watson, Vice President Brian Keeley, and other members along with staff, for their efforts thus far.

We are scheduling a meeting with the City of Tucson annexation team and City Manager Michael Ortega to discuss potential regional efforts to mitigate this issue and other potentials.

Meetings were held with Glenn Kasprzyk and John Karolzak, Regional AMR/RM representatives on current and future potentials. Additionally, senior staff members met with Brian Gibson, CEO of Pima/Maricopa Ambulance, and Michele Angle their Marketing Director, to discuss their activities in the Tucson area.

Lastly, although unofficial, it appears that our Bond Election was a huge success! Thanks to each and every member of this organization, the incredible support from our elected Board, our outstanding Bond Committee members, and of course the members of this community that we all serve.

ROUTINE EXTERNAL MEETINGS INCLUDED:

The Marana Community and Regional Update Meeting; Town of Marana Department Head meetings; Marana Town Council Meetings; Southern Arizona Fire/EMS Regional Consortium Meeting; Greater Tucson Fire Foundation meetings; PCWIN; NWFD Governing Board Meeting; and Board of Managers YMCA; Pima Community College Fire/EMS Advisory Board Committee Meeting; and associated Boards/Committees.

INTERNAL MEETINGS:

A full schedule of internal meetings included: Executive Staff Meetings, Executive Team Meetings with all members of Senior Staff; Meetings with Asst. Chiefs Bradley and Emans on Operational and Support coordination; HR Meetings; Meeting regarding our Strategic Plan; Leadership Team Meeting; General Staff Meeting; Meetings regarding Annexations; Operational meetings with Executive Staff - Finance, Operations, Support, HR, and Community Affairs.

Happy Thanksgiving to all! We have much to be thankful for....



Governing Board

5225 West Massingale Rd.
Tucson, AZ 85743

SCHEDULED

FIRE CHIEF'S REPORT 2016-80

Meeting: 11/15/16 06:00 PM

Department: Support Services

Category: Assistant Chief/Director's Report

Prepared By: Doug Emans

Initiator: Doug Emans

Sponsors:

DOC ID: 2400

6.A.2

SUPPORT SERVICES ASSISTANT CHIEF REPORT

Assistant Chief Doug Emans

November, 2016

ACTIVITIES

- Considerable time investments continue to occur with planning and preparations to combine dispatch operations within the Town of Marana. This is a long term project with planning and preparations being made to successfully navigate this future partnership. Originally this relationship was discussed as a way to not only improve services, but to reduce total cost of communications functions for the Marana and county taxpayers in our area. Primary benefits include reducing the total call processing time with approximately one half of the District residents by taking advantage of the town's primary call answering point. We have, over the course of many months, determined that moving dispatch operations into the new town police facility may be cost prohibitive. We have investigated several options to determine the best option will be the change of use for station 37 in Dove Mountain from a fire station to a dispatch center housing both agencies. While there remains a great deal of work to be done towards completing this project, progress continues to be made in this direction. Currently, the modeling of staffing requirements for completion of the business plan is underway.
- With the general election looming and having a referendum item on the ballot, a great deal of time has been spent in this effort making the public aware of the facts of the issue and responding to questions via telephone, web inquiries and groups who request additional information. Planning for the conclusion of the election, the Board will have an item on the agenda this month for the canvass of results and future steps as related to the outcome.
- Division reports are included for your review, notable are continued efforts to achieve and maintain the highest levels of service possible in the Support Services areas of the District.

Planning

- Now that the initial work on the accreditation process is complete, there remains much to be accomplished in anticipation of the visit by the peer review team that will evaluate our submission as compared to how we conduct our business in detail on a day to day basis. The visit will be scheduled to occur in mid-March or in April, 2017. Our team will be fully engaged in completing the work that remains to be evaluated, including development of some systems that needed to be addressed according to the plan submitted. Again, this process is a massive effort by all team members throughout the District.
- In regards to the ISO Rating improvement, the messaging has been communicated to the public and staff is developing the risk/reward planning to

determine the feasibility of seeking an improvement to achieve a Class 1 rating.

Logistics

Warehouse

- Warehouse and IT personnel have implemented a new uniform order website to streamline and improve effectiveness and accuracy in our uniform supplies. We have some work yet to complete with our vendor to reduce costs on some of the items on the site.
- Completion of annual hose testing.
- The warehouse this month processed and delivered a grand total of 227 combined orders of materials, goods and supplies.

Fleet

- The new KME pumper on order is progressing. We have received photos of the progress and judging from the photos we may be slightly ahead of the build schedule. Cab/Chassis is complete while interior finishes and body construction is well along the path to completion.
- Fleet staff is working on reducing the surplus inventories following the replacement of several staff vehicles. We will be using a different process for surplus that is intended to yield greater returns for our surplus vehicles while minimizing the work load of the staff in several areas.

Facilities

- Pavement preservation work has been completed at two sites. The quality at the Fleet site appears to have a few areas that will be readdressed. It is hard to discern what quality is and what is due to the poor condition of the asphalt below since the surface was in such terrible condition prior to the resurface. Facilities personnel are working with the vendor for a resolution.
- Reparations related to the Training/CSC Campus have been acknowledged by the original prime contractor Sundt Corp. Our team has a meeting scheduled to dig into the analysis and begin making a determination of total cost as well as responsibility for the premature failure. According to the report, both the original base and the asphalt thickness were substandard from the specifications in several areas. This is directly related to the failure given the frequency and loads endured by the surface. The design appears to be sufficient, although if we choose to improve the design for additional traffic, now is the time to do so. We will keep the Board informed as this process evolves.

Technology

- The station alerting project is approximately 100% complete related to installation at all sites. Configuration is complete and we are receiving our alerts through the system at this time. We are waiting for an interface to be implemented in order to hear the radio traffic, however, this situation has

demonstrated a very unique lesson for all of our personnel. The station is being alerted informing our personnel of a call coming into the system. The computers (MDC) in the trucks are completely updated at the time the call is received, but due to the interface for radio communications, radio traffic is not coming through the station system for up to 30 seconds, or when our personnel report they are responding. The unintended "benefit" in this case, is that the difference in the old and new system; a savings of nearly 30 seconds is highlighted to every user of the system. These are the results we were aiming at with the implementation of this system and the results are being clearly demonstrated with this scenario.

- All of our equipment and materials necessary for the phase II upgrade were *not* actually received as reported last month. Due to a QA oversight in the shipping department of Cisco, we have had to delay the implementation. The missing components in a few of the packages were shipped urgent delivery and are now in our possession. The positive outcome of this oversight allowed for a repair of a microwave failure in an older system. The personnel prepared for the phase II implementation were shifted to the failure allowing us to get that situation remedied quickly. We now anticipate the phase II actually being completed in early November. Staff continues to work with fiber vendors to provide better suited fiber connectivity for backups throughout the network.

GOALS:

- Achieve a "Go Live" date for station alerting systems and begin operating as the primary tool.
- Continue to support the Town of Marana and evaluate options related to the design of a new communications center to which we may relocate in the future.
- Successfully complete the Phase II upgrade and monitor future needs related to technology in advance of the budget process for 2017/2018.



Governing Board

5225 West Massingale Rd.
Tucson, AZ 85743

SCHEDULED

FIRE CHIEF'S REPORT 2016-81

Meeting: 11/15/16 06:00 PM

Department: Operations

Category: Assistant Chief/Director's Report

Prepared By: Brad Bradley

Initiator: Brad Bradley

Sponsors:

DOC ID: 2399

6.A.3

OPERATIONAL SERVICES BOARD REPORT Assistant Fire Chief Brad Bradley November, 2016

ACTIVITIES:

October was spent coordinating personnel, responsibilities, and activities within Operational Services. As is normally reported, work continues on the following primary operational initiatives:

- *Continued reviews within operational services towards completion of 2014-16 strategic plan goals #1 and #5.*

The District's Standards of Cover (SOC) was completed and presented to the Governing Board. Additional reviews of the respective areas within Operational Services remain ongoing, and will continue as part of the budget creation process for FY17-18.

- *The review and revision of all standard operating guidelines (SOG's).*

This objective specific to the accreditation deadline was completed for operational services. New SOG's will be developed as necessary while existing SOG's will be reviewed and refined on an annual basis as required for accreditation.

During the month of October, Operations implemented a revised response procedure for commercial and residential fire alarms. In addition, a new procedure for annual hydrant inspections was implemented. This new procedure allows for crews to upload hydrant GPS location and inspection data into a records management system (RMS) using their District issued smart phones. In doing so, crews are much more easily and accurately able to perform required inspections within their response areas throughout the year. More information detailing this specific change is attached.

- *Continued review and development of CFAI (accreditation) performance measures and establishment of monthly performance reporting procedures for all operations managers.*

The expanded core criteria (CC's) and performance indicators (PI's) for the reaccreditation process have been written and submitted. Staff are now conducting subsequent reviews of these submittals and making final revisions based on accreditation assessor feedback that has been received. The Board should anticipate several budgetary impacts relative to personnel and technology associated with obtaining compliance with these required criteria. These impacts

will be detailed to the Board during the FY17-18 budget creation and presentation process.

In addition to these primary operational initiatives, efforts were ongoing in the following strategically important areas during September as well:

- Paramedic Training Process (PTP) - Five (5) personnel are currently undergoing certification training through Pima Community College (PCC). As previously noted, this particular program is a shift friendly format which lasts nearly eleven months. The shift friendly schedule allows students to attend class on an assigned shift day, and return to shift at the end of the day. This allows the individual to immediately apply recently learned knowledge and skills. It also reduces the financial impact to the District by limiting required training related coverage to 8 hours versus 24 hours as was previously the case.

Consideration is ongoing relative to additional adjustments to the training schedule that may be necessary from a fiscal conservancy perspective next FY. This could include the potential for a member to attend this type of certification on their days off, and report to shift on normally assigned days thus eliminating the need to pay overtime for vacancies associated with this training.

- Engineer Training Process - The Engineer Certification Class began in October and there are approximately eighteen (18) personnel in the new program. The new program includes Ladder Operations which previously had been provided outside of the confines of the engineer certification program.
- Staffing- The testing process to fill the SAFER grant positions continued throughout the month of October and there are 104 candidates that are moving forward into the Candidate Physical Ability Test (CPAT). Orientation training for this next phase of the process will begin in November. Human Resources, Training, Local 3572 executive board personnel, and other District staff have put forth an exceptional effort and should be commended for their work.

Management staff continues to make preparations to augment service delivery during the Ina interchange project through the use of an additional Rescue (RT) and/or Adaptive Response Engine as previously discussed. These units will likely be placed into service sometime in February 2017.

- Apparatus - Two (2) new Rescues (RT's) were delivered, striped, and outfitted for front line service following certification from Arizona Department of Health Services (DHS) in September. The previous RT's that were purchased last FY will be restriped in the month of November to match the new RT's that were placed into service last month. Additionally, the new KME Engine that was ordered as part of this year's CIP has been fitted onto the chassis and construction of the body is underway.

- Communications / Dispatch - Changes to the District's radio and dispatch system continue to be implemented including updated protocols for dispatcher assisted CPR. These changes had been sought unsuccessfully by the District for several years and are now resulting in better outcomes for patients suffering from sudden cardiac death, which would not have been possible otherwise. Personnel from the SAFERC consortium to include key District personnel will be travelling to King County, WA. in the coming months to evaluate additional changes to the dispatch process.

All mobile radios were replaced with the new PCWIN platform during October and all response units are "live" on PCWIN with both their portable and mobile radios. This project was funded through this year's CIP.

The station alerting system upgrade is nearly complete and all stations have been outfitted with new USDD systems. This project was funded through this year's CIP as well, and IT modifications necessary for the system to function are underway through the Communications center. Once the IT modifications are complete, the old Westnet and Comtech alerting systems will be deactivated and removed from the stations - these systems are currently being utilized in tandem with the new USDD system. Anecdotal evidence suggests the upgraded system is reducing the crew notification process by nearly 30 seconds. Once the system is fully operational, more analysis will be performed and associated findings will be presented to the Board.

- Ambulance Transportation - Ambulance billing continues to progress positively with net collections to date totaling \$2.08 million. A collections agreement was approved by the Board in September. In October, a collections policy/procedure was approved by the Board. These agreements have since been implemented through our billing agent, Intermedix.

As previously reported, ongoing complications with the District's electronic patient care report (ePCR) platform have and continue to create significant challenges for the District's members and associated billing agent. Critical failures of the servers on which this system presently operates have resulted in several episodes of corrupted data, inhibited our ability to use the system as intended, as well as created delays in documentation of care and subsequent billings associated with ambulance transportation. In conjunction to this, general complexities of the platform itself have resulted in District staff pursuing other ePCR options for "hosted" or "cloud based" systems to meet the District's needs utilizing existing budgetary capacity. As part of this effort in October, District staff previewed the ESO ePCR system in conjunction with representatives from Northwest Medical Center (NMC).

Response time compliance in accordance with the CON standards are as below. This ongoing analysis does not include the removal of legitimate response time exceptions, which normally occurs prior to submittal to DHS upon review or renewal of the CON. As a note, DHS defines compliance as being within + or - 1.5% of the established standard;

October 2016

10 Min 90% Standard - Actual 89%

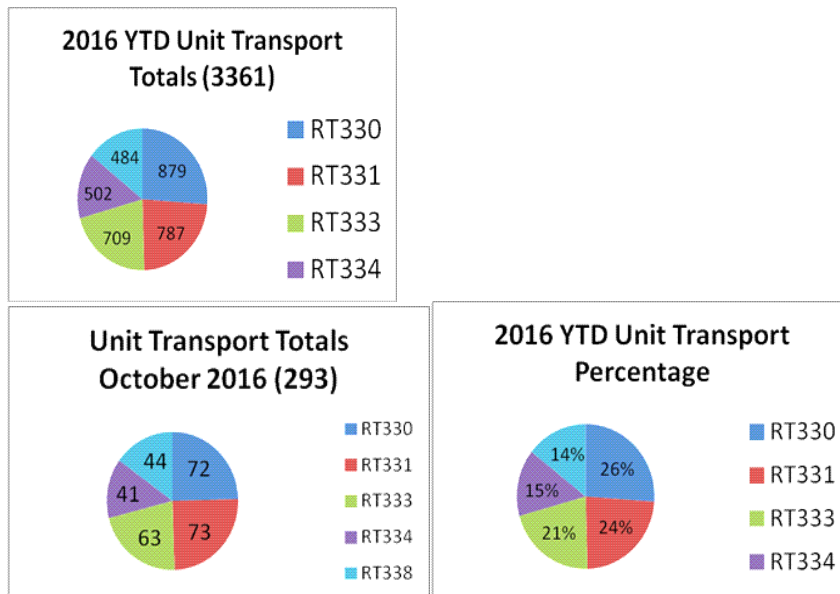
15 Min 99% Standard - Actual 97%

2016 Year to Date

10 Min 90% Standard - Actual 89%

15 Min 99% Standard - Actual 97%

- Transport Statistics - For the month of October, the District transported 293 patients. This brings the 2016 annual transport total to 3361. Additional data is provided below:



- Budget - Efforts continue to be made working on developing greater efficiencies for our budgeting and payroll processes. This work continued through October.
- Accreditation - As previously reported, Operations staff members submitted core criteria (CC's) and performance indicators (PI's) for the reaccreditation effort. The operational areas that provided reports were OPS, EMS, Hazmat, TRT, ARFF, Training, Wildland, CAP, and Dispatch. As also previously reported, given the changing requirements for data analysis and reporting coupled with current IT related challenges, much work and budgetary resourcing remains in order for a successful reaccreditation to be achieved.

- Labor Relations / MOU - Discussion continues to occur with L3572 leadership on a number of impactful topics. The intent is always to discuss, identify, and cooperatively implement important adjustments which are impactful to our members, the District's budget, and most importantly our operational readiness in serving our public.
- Regionalization - The District presented a DRAFT concept for regionalized operational response to both Golder Ranch and Mountain Vista Fire Districts during the month of October. This concept was form a collaborative between the three (3) agencies to provide automatic aid based on consistent standards, staffing, and financial equity. This concept was generally approved by the respective Chiefs of these agencies, and an intergovernmental agreement (IGA) stipulating the details of the concept has been drafted and is undergoing agency and legal review. More detailed information on this subject has been provided to the Board as "Informational" on the consent agenda for the regularly scheduled meeting of the Board in November.
- Meetings - Numerous meetings/activities were held to further support the mission of our members, the District, and the community we serve. Some of these are as follows:

Internal

- Attended four (4) Executive Staff meetings.
- Attended a General Staff meeting.
- Attended a Governing Board meeting.
- Attended multiple Accreditation meetings.
- Attended two (2) Operations Division meetings.
- Attended a Leadership Team Meeting where John Clark and Shawn Twilling were each promoted to the rank of Captain.
- And, various other meetings with assigned personnel, other department managers, and other various stakeholders to collaboratively support other initiatives inside and outside of operational services.

External

- Met with Mountain Vista Fire District (MVFD) Fire Chief Cheryl Horvath and Golder Ranch Fire District (GRFD) Chief Randy Karrer on the presentation of the DRAFT regional response concept.
- Attended a leadership presentation by Major General Scobee (USAF) at GRFD's training center.
- Participated as an assessor for a GRFD Battalion Chief promotional process
- Represented the District at a Department Head, as well as Town Council meeting for the Town of Marana.

- Attended the Oro Valley State of the Town Address.
- Attended the Education Enrichment Foundation awards ceremony on behalf of the January 8th Foundation Board of Directors.
- Attended the annual "Heroes Day" award ceremony.
- Attended the Marana Chamber of Commerce meeting.

GOALS

Save lives, protect property, and care for our community.

**OPERATIONS BOARD REPORT
Division Chief Mike Duncan
October, 2016**

ACTIVITIES:**Alarm Room - Captain Mike Rollman**

- Continue work on new station alerting system. Interface and installs are complete. Visual indicators are working. This system should be up and running mid-November.
- Began install of dual-band radios in primary response vehicles and reserves.
- Continue work on improving call processing on cardiac arrest calls.

Operations - Deputy Chief Dave Resnick

- Three fatality accident that shut down I-10 for several hours. Incident included three passenger vehicles, a semi, and a concrete pumper.
- Crews attended mini-muster events and elementary schools around the district.
- Crews from stations 37 & 39 met with engineers running the Tangerine Road project.
- Northwest Fire's Honor Guard presented colors at the VA Hospital's Diversity Day. The staff of the VA were very thankful and proud of the honor guard's presentation.
- Crews from station 36 attended Marana's Regional Airport "thank you" party for town employees. EN336 and ARFF 336 were staged at the event for a demo.

EMS - Acting Deputy Chief Scott Draper

- Zoll ePCR issues continue to plague our crews, the system was down for several days and some records may have been lost - we're still investigating.
- Ventilators were placed in service. NWFD is the only 911 service with ventilators on our units.

- Attended meetings and provided a standby for the Town of Marana's Cotton Festival meeting.
- Attended the Pima Regional Training and Exercise committee meeting.
- Provided Hands-Only CPR training during the Marana Health Center's Blood Drove
- Attended Town of Marana's Holiday Festival planning meeting

Training - Deputy Chief Scott Hamblen

- Training center hosted the firefighter recruit process written exam - approximately 700 recruits took the exam.
- Training center hosted the first-round oral interviews, 12 panel members from Operations revalued approximately 230 applicants.
- Crews completed Fire Ground Survival training
- USBP completed and held a ceremony for an EMT class at the training facility.

ATTACHMENTS:

- Hydrant Inspection Program 2016 (PDF)
- MEMO-Hydrant Inspections (PDF)

HYDRANT INSPECTION PROGRAM

ARCGIS COLLECTOR APP

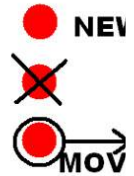


HISTORY

- Hydrants Were Inspected Annually
 - APRIL TO MAY Usually
- Plats Were Printed On Paper
- Sent Out Via Interoffice Mail
- Inspection Done With Pen/Paper
 - Actions Noted On The Back Of The Form (Move ,Delete, Etc.)
- Best Guess As To Location Of Hydrant
 - Sometimes Off By As Much As 30'
- Record Of Inspection Entered Into Firehouse
- Sent Back To GIS/Firehouse Via Interoffice
 - Sometimes 6 Months To Update
- Once Converted To Intergraph Format
 - Manually Brought Out To Mdt's After Map Roll
 - Reality Is Once Every Couple Years For New Hydrant On MDT

Instructions: Locate Hydrants on the Map. Mark any changes DIRECTLY on the map as follows:

- ☐ If you discover a **NEW** hydrant in your PLAT, Please enter the address in column 1 (Or approximate location, NW Corner of street A and street B is OK too) Draw a Dot on the map where this hydrant is and write – "NEW" next to the dot.
- ☐ If you can't find the hydrant that is on the map, put the FH Hydrant ID number in Column 3 and put an X through it on the map.
- ☐ If you find a hydrant is out of position on the map, please draw an arrow to where it should be – try to put the point of the arrow as CLOSE as possible to the actual location of the hydrant. Note the move (If possible) on the last Column. (example, **Move** hydrant around corner to 1620 W. Ina)
- ☐ Please attach a Blank Sheet with info if needed to add more than 15 Hydrants (draw ALL on the reverse side map).
- ☐ If there are NO changes necessary, just check the **PLAT OK** Box and Return to BCHQ. All forms must be returned.
- ☐ DO NOT DRAW A LOCATION FROM SCRATCH – **PLEASE USE THE MAP**



HYDRANT MANAGEMENT

Number	Prefix	Street/Highway	Type	Suffix	Station	Hydrant No.
9939	N	SLMTER CREEK	FL		333	N1060

☒ Intersection ☐ Line 2

Start Date	Start Time	End Date	End Time	Flushed	Service	Painted	Inspected	Staff Hours	Defects Found
06/25/2015							X	.00	
04/21/2014	00:00						X	.00	X
05/24/2012	00:00								
05/24/2011	00:00								
06/02/2010									
12/25/2008									
08/15/2008									
11/15/2007									

13 Hydrant Activities records listed

Next scheduled Activity: 1 ussday, May 22, 2016

Hydrant Activity - N1060

Hydrant ID: N1060

Address: 9939N SLMTER CREEK PL /Tucson, AZ 85742

Dates & Times

☒ Scheduled ☐ Completed

Start Date: 10/17/2016

Start Time: 7:00

End Date: 7/00

End Time: 7:00

Total Hours: 0.00

Responsibility

Inspector: [Yellow Bar]

Station: NAD

Shift: [Yellow Bar]

Unit: [Yellow Bar]

New Save Delete Close

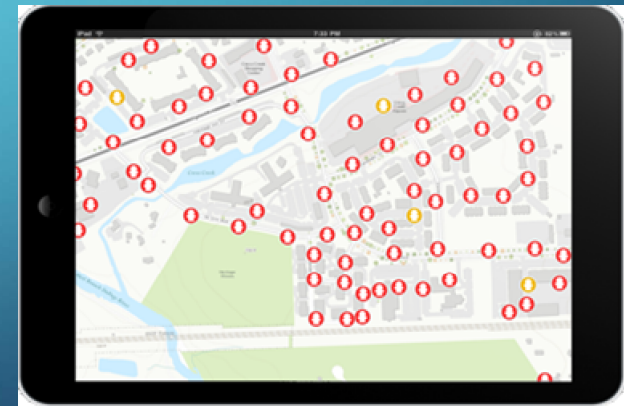
MISSION

- Locate Hydrants Electronically and Exactly
- Provide a Method for “Collecting” Information
- Make Inspection Recording As Simple As Possible
- Provide A Reference For Locating Hydrants Accurately
- Eliminate Records Management (Firehouse) Step
- Make Information Instantly Available To All Users



THE PROGRAM OVERVIEW

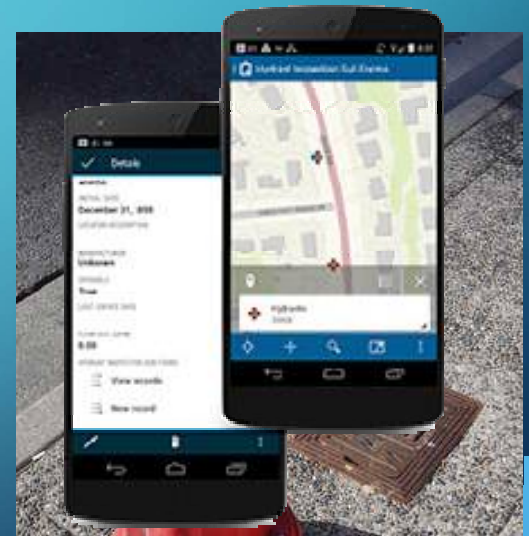
- Units have Been Issued I-Phones
 - ArcGIS Collector Installed
- These are Used to Display the Hydrants and Aerial Photo Background
- Logging In to ArcGIS Collector
- User ID and Password
- Choose a Map
- Turn on Location Services



THE PROGRAM OVERVIEW (CONTINUED)

WORKFLOW

- Click on a Hydrant
- Assign crew to Open hydrant to check for Water presence (Burp)
- Evaluate cap state, valve state, etc.
- Touch, Click ACTION and EDIT to open COLLECTOR Hydrant
- Relocate the Hydrant to the Correct Location & UPDATE
- Edit the Hydrant a second time
- Change (A-NO, B-NO, or C-NO to YES)
- Choose YOUR shift (Required)
- UPDATE – Hydrant turns Yellow



THE PROGRAM OVERVIEW (CONTINUED)

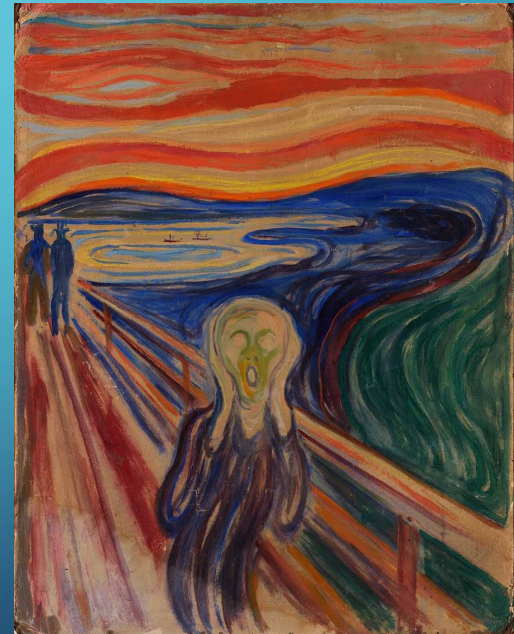
- (OPTIONAL STEPS)
 - Pick an OUT OF SERVICE Defect
 - Pick a REPAIRABLE DEFECT
 - Choose an ACTION if:
 - NEW HYDRANT ADDED
 - HYDRANT MOVED TO NEW ADDRESS (every hydrant will be moved but only use NOTES to document new address)
 - PLACE OUT OF SERVICE
 - NOTES – Put whatever you Need to In here (Free Text)
- HIT UPDATE
- YOUR ARE FINISHED
- SPECIAL CASES – Frequently Asked Questions



GEE – THIS SOUND'S HUGELY COMPLICATED!

- But It's Really NOT Hard
- A Hydrant Inspection and Logging Should take less than a couple of Minutes
- Recording the Hydrant Info about 30 seconds
 - (If no repair needed)
 - Next time will be even quicker
- If you Keep the Collector APP OPEN – You don't even have to Log in Again!

• NEXT WE'LL BREAK IT DOWN STEP BY STEP



STEP 1 – LOGGING IN

- Click the ARCGIS Collector ICON
- CLICK THE ARCGIS ONLINE BUTTON (Not Portal)
- ENTER a UNIT ID (ALL CAPS)
 - **EN###_NWFD or RT###_NWFD** (Eg. EN330_NWFD)
- ENTER A PASSWORD
 - (NWFD is Caps, unit type is Lower Case, only 2 digit unit #)
 - **NWFD_en## or NWFD_rt##** (Eg. NWFD_en30)

Verizon 10:28 AM

Cancel Sign In

Sign In

Username
EN330_NWFD

Password
.....

SIGN IN

OR

Sign in with ENTERPRISE ACCOUNT

Done

1 2 3 4 5 6 7 8 9 0

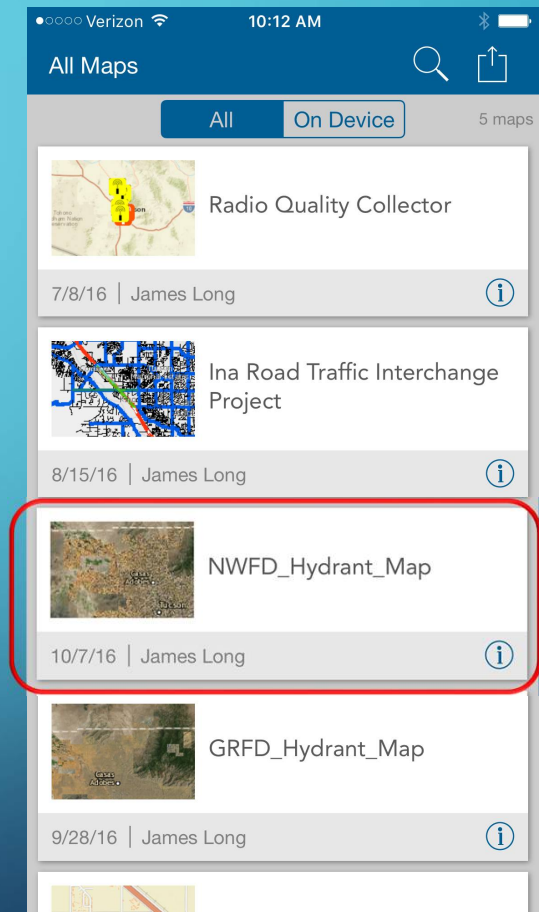
- / : ; () \$ & @ "

#+= . , ? ! ' < >

ABC space Go

STEP 2 – CHOOSE A MAP

- For Hydrant inspection Choose
- NWFD_HYDRANT MAP
 - **Click On This Map**
- Other maps available – Different Uses



STEP 3 – I-PHONE LOCATION SERVICES

- To Have The Map Show Where You Are, You MUST Turn On Location Services
- This Is Simple, Just Touch The Small Icon On The Top That Looks Like A Compass.
- Hit Ok To Any Warning Messages That Appear
- You Should See A Blue Dot At Your Position And A Small Box That Shows How Accurate That Global Position System (GPS) Fix Is



STEP 4 – LOCATE A HYDRANT

- Hydrants Will Show up in A Variety of Colors AS Icons
- To Decipher The Hydrant icon Color, Look Here ==è
- We Used 3 Different Kinds of NO (Not inspected Colors)
 - Each Color Represents What Shift Inspected These Hydrants in 2015

• **CLICK THE HYDRANT ICON WITH YOUR FINGER**



STEP 5 – RELOCATING A HYDRANT

- *DO THIS STEP FIRST BEFORE LOGGING THE INSPECTION
- HYDRANTS Are Roughly Located By Best Estimate
- Almost ALL Hydrants will be OUT OF POSITION

THE MOST IMPORTANT ASPECT OF THE 2016 HYDRANT INSPECTION PROGRAM IS TO PUT THE HYDRANTS IN THE ACTUAL LOCATION

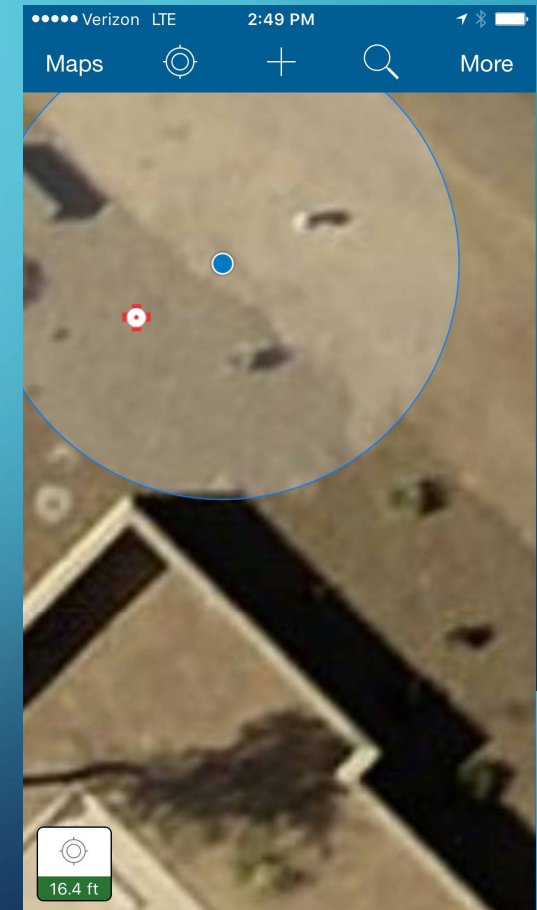
Your I-Phone is NOT accurate enough to do this entirely

We HAVE to use the Aerial Photo

LOOK FOR THE SHADOW, IT's A Dead Giveaway

You will Notice the Circle around Your Blue Dot, this is the Inaccuracy of the GPS

*Experience has shown sometimes your inspection get's wiped out if you don't log it last, AFTER the relocate Step



STEP 5 – RELOCATING A HYDRANT

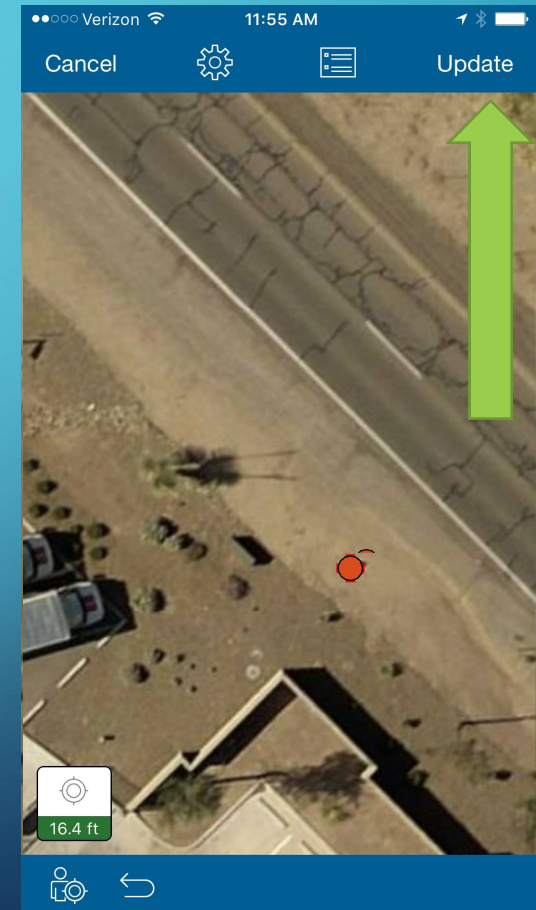
- Click The MAP Icon BEFORE* you've Logged the Inspection
- This takes you to the Map – You can See how far off your Blue Dot is From the Aerial Photo Hydrant Shadow
- Click the ACTION button and EDIT

- **CLICK THE MAP Icon on TOP of the Screen**

- **TOUCH THE SHADOW to MOVE THE RED DOT**

- **HIT UPDATE**

*Experience has shown sometimes your inspection get's wiped out if you don't log it last, AFTER the relocate Step



STEP 6 – INSPECT THE HYDRANT

- Open the Valve
 - Check for Water Flow (If Dry – Note Out Of Service)
- Check the Gaskets, the threads, the caps, etc.
- Check for Leaks
- Verify All ports Clear of Vegetation
- Verify all Ports accessible



STEP 7 – LOGGING THE INSPECTION

- Each of The Changeable Fields have an "*" next to them
- **Inspected is NOT a required FIELD but MUST be changed to YES to RECORD AN INSPECTION**
- SHIFT IS required
- Your Login ID current Location and Date/Time are Automatically Captured

• **CLICK THE ACTION ICON and then EDIT**

• **Minimum Info Needed –Inspected YES and SHIFT**

- OPTIONAL Pick a REPAIR DEFECT or OUT OF SERVICE DEFECT –
 - Pick OOS from Action if Necessary

• **CLICK DONE**

• **Click UPDATE – Hydrant turns Yellow**



Verizon 11:06 AM

Cancel [Settings Icon] [Map Icon] Update

Location
Lat: 32.34433156° Long: -111.07453789°

7575 N I10 EB FRONTAGE P

*DATE/TIME Use Clock >

*INSPECTED? Choose YES
B-NO >

*SHIFT: required >

*OOS DEFECT_ be sure to flag ACTION >

*REPAIRABLE_DEFECT >

*ACTION - If new Address-see notes >

*NOTES >

THAT'S IT



But WAIT
There's MORE info Below



SPECIAL SITUATIONS - FAQ

- Adding a NEW Hydrant
- What If I can't Find the Hydrant
- If I move a hydrant, do I need to pick a MOVE Hydrant Action?
- What if there's more than 1 defect?
- Can I inspect the Other Shift / First Due's Hydrant?
- How Do I tell Who's First Due Area this Hydrant is In?
- I need to See the Street Names, How do I do That
- I picked OOS, how come the Hydrant didn't change?
- How Will I know when the Hydrant is Fixed?
- When Will Hydrants be Updated on the MDT?



ADDING A NEW HYDRANT

- **How do I add a NEW Hydrant?**
- Simple To Do
- Click The “+” Sign At The Top
- Pick YES From The New Feature Type
- Be Sure To Fill Your Shift In
- Hit DONE then UPDATE

The screenshot shows a mobile application interface on a Verizon network at 4:25 PM. At the top, there are 'Cancel' and 'Done' buttons. Below them is a header with the text '*SHIFT: required'. A search bar with a magnifying glass icon and the word 'Filter' is present. The main content area displays a list of options: 'A', 'B', 'C', and 'S'. Below this list is a large, empty light gray rectangular area.

CAN'T FIND THE HYDRANT

- **What If I can't Find the Hydrant**
 - Click on the One that Shows on the Map and EDIT
 - DELETE IS DISABLED (on purpose)
 - In the ACTION FIELD
 - (NOT FOUND or REMOVE)
 - You Still HAVE to Pick a Shift
 - Update
 - We'll Take Care of the Rest

Verizon 11:34 AM

Cancel Done

*ACTION - If new Address-see notes

Filter

<No value>

Added New

NOT FOUND or REMOVE

PLACE OUT OF SERVICE

MOVED - NEW ADDRESS?(Notes)

MOVING THE HYDRANT

- If I move a hydrant, do I need to pick a MOVE Hydrant Action?
- Short answer: ONLY IF THE ADDRESS CHANGED
- Pick the ACTION Field
- Choose:
 - MOVED – NEW ADDRESS(Notes)
- Click done
- Click THE NOTES field
- Free text enter the Address it SHOULD be changed to
- Click DONE and UPDATE
- We'll take care of the rest

The screenshot shows a mobile application interface. At the top, there's a status bar with 'Verizon', signal strength, time '11:51 AM', and battery level. Below this is a dark blue header with 'Cancel' on the left and 'Done' on the right. The main content area is titled '*NOTES' and contains a text input field with the text '7577 N I10 frontage'. Below the input field, there's a character count '19/200' with a small icon. At the bottom, there's a keyboard overlay with a QWERTY layout. Above the keyboard, there are two tabs: '"frontage"' and 'from'. The keyboard has a 'return' key on the bottom right.

MULTI DEFECT

- **What if there's more than 1 defect?**
- Only One Choice in the OOS or REPAIR category allowed
- Just Click Notes –
 - FREE text enter what the 2nd 3rd, etc defects are
 - CLICK DONE and UPDATE
- Prevention and the Water Companies will take care of the rest.

Cancel Done

*NOTES

Also found base to be leaking

29/200

"leaking" leading leaning

q w e r t y u i o p

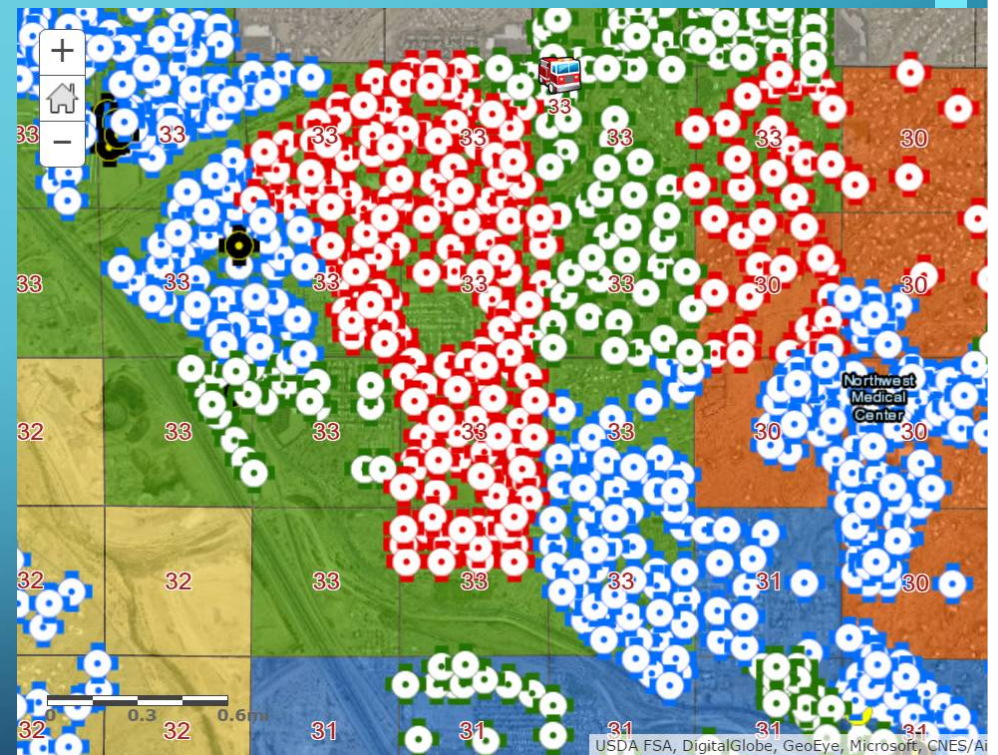
a s d f g h j k l

↑ z x c v b n m ↵

123 😊 🎤 space return

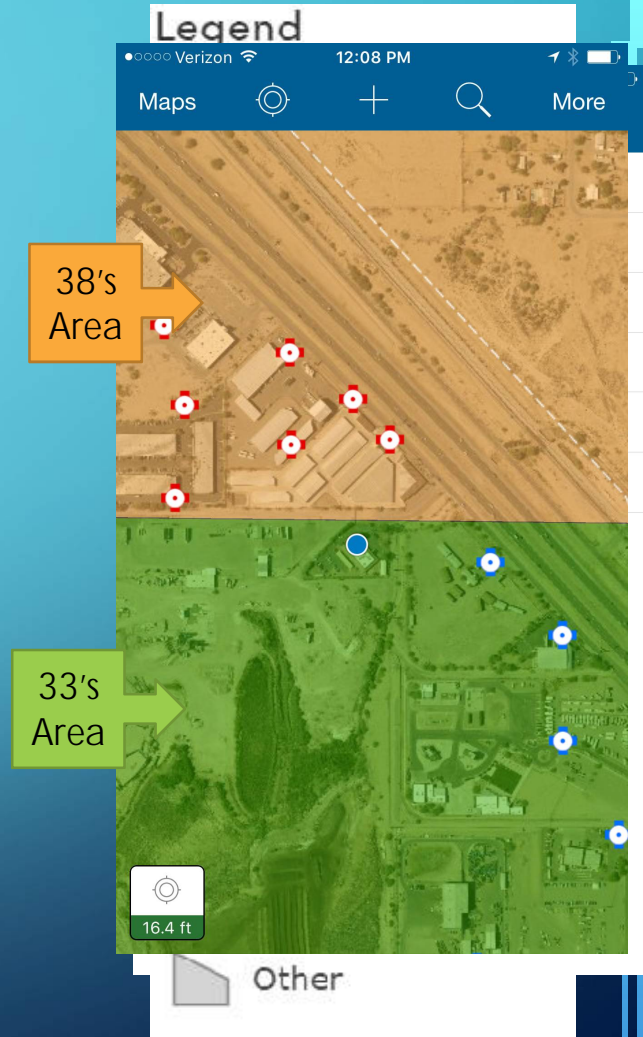
OTHER AREA'S HYDRANTS

- Can I inspect the Other Shift / First Due's Hydrant?
- It Really doesn't matter (No Technical reason) if you do the inspection for the other station area or shift
- Contact your BC for Direction



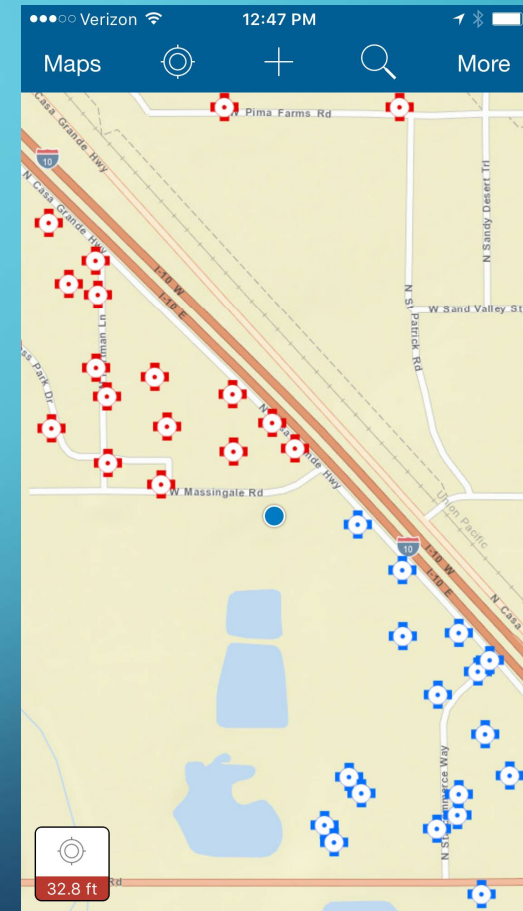
WHO'S FIRST DUE PLAT?

- How Do I tell Who's First Due Area this Hydrant is In?
- There is a feature called Layer Control that allows the activation of colored plats.
 - CLICK MORE
 - Find the Stack of Papers
 - Check ON / OFF the Layer you want
 - Many Layers are OFF by default to unclutter the screen
- Unfortunately, Station labels for these plats don't work in collector
 - (Like on the previous question you could see them)
- Here's the color breakdown: =====è




CHANGING BASE LAYERS

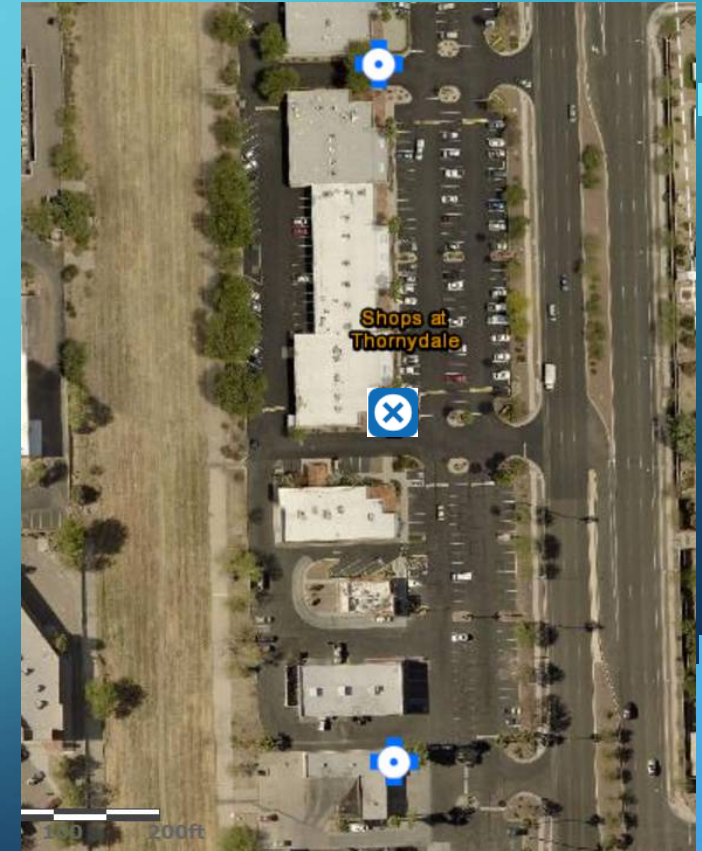
- I Need to See the Streets, How do I turn Them On?
- Choose A New Base Map
 - Click MORE –
 - Then Click This Icon -> 
 - Choose STREETS From The Available Basemaps
- Turn Off The Pima County Aerial Photo 2016
 - Aerial Is A Layer That Sits On TOP Of The Basemap And Must Be Turned Off To See The Streets
- Be Sure To Turn The Aerial Photo Back On



HYDRANT OUT OF SERVICE?

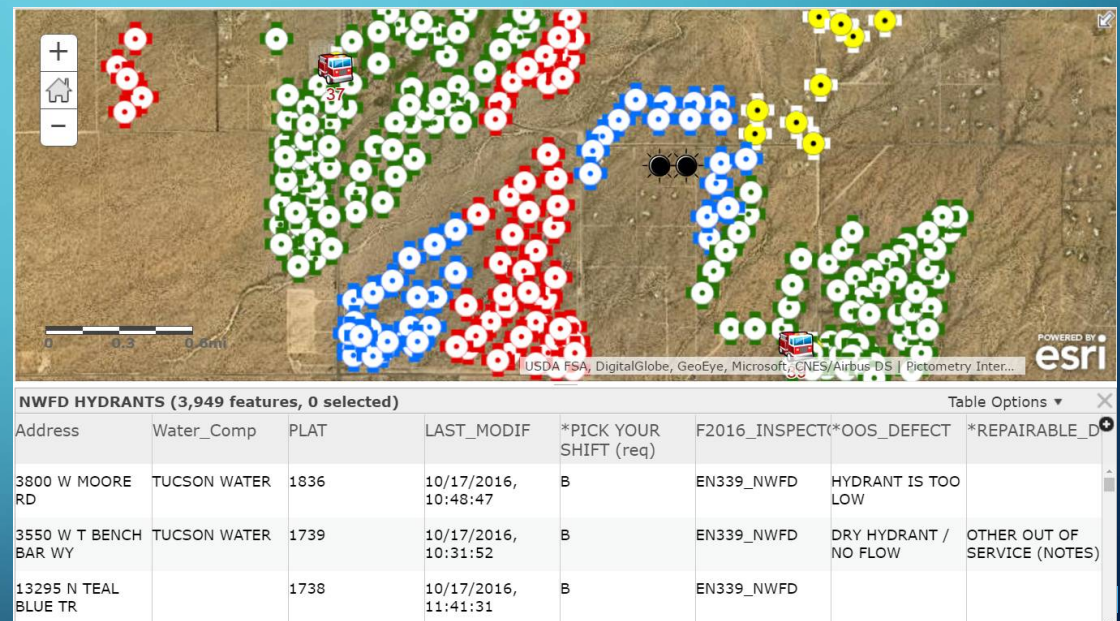
- I picked OOS, how come the Hydrant didn't turn to ? 

- Hydrant colors are limited to the SHIFT-NO and INSPECTED choices only (Hydrants that are done turn Yellow)
- The OOS colors will be set AFTER the inspection cycle (OOS were from 2015 on the map)
- Hydrants will then ALL be RED and hopefully, very few
- We'll take care of that 



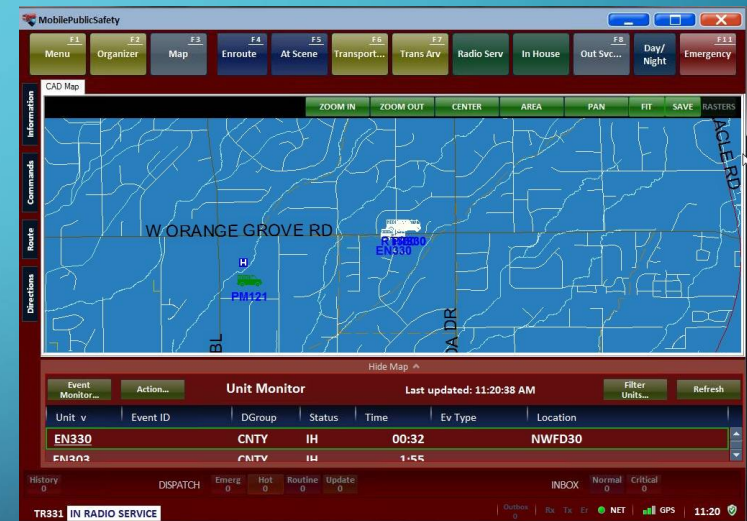
BACK IN SERVICE

- How Will We Know when The Hydrant is Returned To Service?
- Your reports will be gathered up weekly and forwarded to the water company responsible
- As We get Reports Back of Repairs, We'll update the Map you are Using
 - Look for "FIXED" in the notes.
 - The OOS action will be cleared



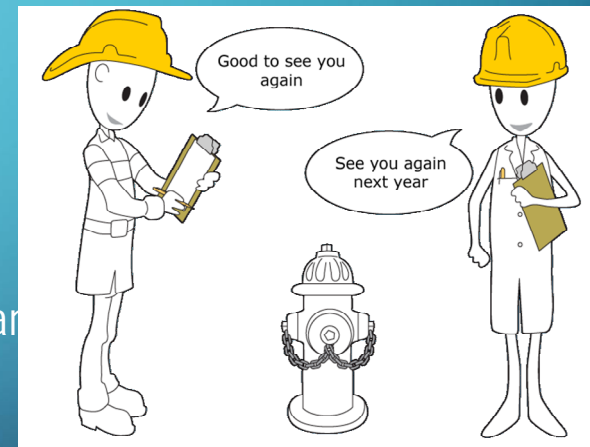
MDT MAP ROLL

- **When Will Hydrants be Updated on the MDT?**
- Your Hydrant inspections (Accurate Locations) should be DONE by end of December
- City of Tucson wants to convert our hydrants into an MDT map in January
- Then we must MANUALLY update each MDT with the new Map files
- Everyone's MDT could be updated by End of 1st Quarter 2017? (We don't have control over this)
- You will ALWAYS have access to the Latest Greatest Hydrant info on your Iphone (Up to the minute)



FURTHER QUESTIONS

- If you have any thoughts, questions, criticisms or Suggestions Please contact:
 - Chief Chuck Shaffer,
 - BC332 B shift (520)887-1010 x 3250
 - cshaffer@northwestfire.org
- If you think this is the coolest thing you have ever seen and want to know what ELSE is coming up
 - Jim Long,
 - Admin GIS (520)887-1010 x 2917
 - jlong@northwestfire.org





NORTHWEST FIRE/RESCUE DISTRICT

MEMORANDUM 16-119

DATE: October 24, 2016
TO: All Suppression Personnel
FROM: Chuck Shaffer and Jim Long
SUBJECT: Hydrant Inspections

The annual inspections of all district hydrants has begun, and the process has been streamlined. Crews will use their unit's I/phone and the ArcGIS Collector App to locate and document all aspects of the inspections. This improves the process as follows:

- Information logged into the Collector App is real-time, and updates the system immediately.
 - No additional computer entry, emails or forms to complete upon return to the station.
- Inspections may be completed anytime during a calendar year
 - No longer a designated time
 - No need to wait for paper maps and forms

Use this link to view a PowerPoint presentation of the new process and step-by-step directions for using the ArcGIS Collector App. This PPT will remain on Back Office for your reference as needed. There is also a video version of the PowerPoint for those that prefer not to have to click through. For example, for viewing on a station television. The content is identical between the two versions.

<http://backoffice.northwestfire.org/archives/15853>

The goal is to have all hydrants inspected by December 31st of this year to complete the 2016 cycle. Once you have learned the App, you can begin.

Hydrants are color coded in the App to correspond to the shifts assigned to inspect them. Once inspected, they will turn yellow in the App. In early 2017, all hydrants will be reset in the system to correspond once again with shift colors, and crews will have until December 31st of 2017 to complete the inspections for the 2017 cycle.

****Hydrant locations in the App will be inaccurate by as much as 50 feet. It is very important to move the hydrants to their actual location during inspections. Once moved and updated in the system, future moves should be un-necessary.**



Governing Board

5225 West Massingale Rd.
Tucson, AZ 85743

SCHEDULED

FIRE CHIEF'S REPORT 2016-82

6.A.4

Meeting: 11/15/16 06:00 PM

Department: Prevention and Safety Division

Category: Chief's Board Report

Prepared By: Donald P. Garcia

Initiator: Donald P. Garcia

Sponsors:

DOC ID: 2391

PREVENTION AND SAFETY DIVISION FIRE MARSHAL REPORT

Fire Marshal Donald P. Garcia

November, 2016

We continue to evaluate, coordinate, and direct all activities related to inspections, plan reviews, public education, training, strategic planning, and community partnerships.

We continue to build relationships with the Town of Marana and Pima County consistently working towards a more streamlined approach to assist the customer.

We are importing data to our new Emergency Reporting software for fire plans review, inspections, and fire investigations. We hope to beta test in December and go live in January 2017. We had our first online seminar training on October 19, 2016.

The Inspector Recruits have all completed their first year and have advanced to the level of Apprentice. The next training phase for the Apprentices consists of apartment complexes, restaurants, and they have started to study for the ICC Fire Inspector I exam. Fire Inspector Michael Ross is the first apprentice to successfully complete the ICC Fire Inspector I Certification. They are all making great progress with inspections and fire investigations.

Prevention met with Richard Smith from Cintas to schedule "hand-on" training for fire alarm, fire sprinkler and kitchen cooking suppression systems in their fire protection lab in Phoenix. Training is tentatively scheduled for January 13, 2017.

Lead Fire Inspector attended the Technology and Transportation Summit at the La Paloma Resort and Spa on October 13, 2016.

Fire Inspector Lead Robinson and I attended the Oro Valley State of the Town Address and Luncheon on October 20, 2016.

The 2016 -2017 school year has begun. Our Fire Inspectors will provide the District's public education / fire safety classes to the following grades:

Grade	Number of Classes	Number of Students	FYTD Students
Kindergarten:	0	0	0
2nd Grade:	13	345	345
4th Grade:	2	60	120
Special Needs	0	0	0

** School year August 2016-May 2017*

Prevention and Operations successfully completed the District's 29th year of Mini-Musters. We completed a total of 16 Mini-Musters reaching a total of 1,117 second graders. In addition, we had several volunteer parents and teachers assist in the events. The District will celebrate its 30th year of Mini-Musters next year.

Prevention participated in the Dove Mountain HOA "Day in the Park" event on October 22, 2016. We had 34 children and 16 adults go through the smoke trailer.

Prevention participated in the Safety Fair at the Community Reserve Community Center on October 29, 2016. We engaged approximately 100 people ages from child to adult. NWFD has booth set up and Station 34 was there with the Engine and Rescue.

Research continues the possibility of implementing a web-based service for tracking and collecting annual fire protection contractor's inspection reports for all safety systems through "The Compliance Engine". It is a proactive, efficient process to review reports, notify customers, track deficiencies and ensures compliance.

DEVELOPMENT

COMMERCIAL PROJECTS

- Arizona Pavilions Project (Petco, TJ Max, Ross, Home Goods) has started up again and final building plans have been approved. Work has begun and tilt slab walls have been installed.
- Chick-Fil-A building review complete. Moving into parking lot of Target on Ina and Thornydale. Construction should begin in early 2017.
- 100,000 SF Marana Senior Center moving forward and is in the 2nd plan review phase. Silverbell and Coachline area.
- Sage Desert Assisted Care project is moving forward and we have received the first submittal for review. (104,000 SF facility located in Pima County) Orange Grove and LA Cholla
- International Towers - Next to Breakers Water Park. Company manufactures towers used for cell phones, borders etc.
- Circle K, Business Office, and Apartments - Land Split for Circle K. Ina and Silverbell. Southeast Corner.
- 4-Story Hotel. Across from Outlet Mall. Hampton Inn. 101 Rooms
- Buffalo Wild Wings - Potential build in old Ruby Tuesday site next to Chinese Buffet on I-10 and Cortaro.
- In Discussion with Monsanto - 600K SF Corn Processing Plant- Twin Peaks and Sanders. Scheduled for November 15, 2016 Annexation request.
- Villagio Self Storage -Tangerine/Thornydale - 4 Story, 86,500 SF
- Top Golf - Costco Drive / Thornydale - 3-Tier, 55,000 SF on about 15 acres
- Marana Main Gate Retail - Sandario/I-10 - 8,000 SF
- Marana PD building - Town Center, 2 Story, 44,785 SF
- Dove Mountain Veterinary - Tangerine/Dove Mountain

RESIDENTIAL PROJECTS

- Camino De Oeste housing development has been submitted for first review. North of Cortaro Between Hartman and Camino de Oeste. (144 SFR) (Pulte)
- Deanza housing Development / Final Plat - West of Hartman, North of Cortaro. (265 SFR) (Richman)
- Del Web Phase V has been approved and construction should begin this month. (Dove Mountain area) (100 SFR) - Pulte
- Avilla Town Homes starting new project on Orange Grove and La Cholla (development phase) (240 units)
- Gladden Farms - Block 14 and 15 - 450 homes - KB Homes. Plans approved. Roads are coming in.

PREVENTION AND SAFETY STATISTICS

Activity	Marana	Pima	October Total 2016	2016 YTD
Inspections	80	47	127	2161
Re-Inspections	28	25	53	924
Construction Inspections	75	20	95	880
Plan Review	35	13	48	622
Fire Investigations	0	1	1	25
Car Seat Inspections	7	0	7	88

I also attended the following meetings:

- Executive Staff (4)
- Fire Chief
- Fire District Board Meeting
- General Staff
- Internal Division Meeting (Daily)
- Arizona Fire Marshal Association
- Southern Arizona Homebuilders Association (SAHBA)

GOALS FOR NOVEMBER INCLUDE;

- Organize the Prevention section of the District web site.
- Complete standard details and Contractor's Guide and make available on our website
- Import all data fire inspection data into Emergency Reporting



Governing Board

5225 West Massingale Rd.
Tucson, AZ 85743

SCHEDULED

FIRE CHIEF'S REPORT 2016-83

Meeting: 11/15/16 06:00 PM
Department: Community Affairs
Category: Chief's Board Report
Prepared By: Trina Motto

Initiator: Trina Motto

Sponsors:

DOC ID: 2396

6.A.5

COMMUNITY AFFAIRS BOARD REPORT

Trina Motto, Manager

November, 2016 (October 12 - November 1)

ACTIVITIES:

- Continued to collaborate with Support Services, Finance and legal consultants on addressing bond election questions and making information readily available to the public, answered emailed and phone questions about the bond package
- Developed a press release to announce the NWFD enhanced our ISO score from a Class 3 to a Class 2
- Continued web communications and general support for firefighter recruitment process in coordination with HR, Training, and IT - including the development of additional FAQs, new recruitment sections and content
- Developed and placed a public safety message for hands-only CPR to commemorate Dr. Carmona's 2016 Legacy Award for the Hispanic Chamber; added CPR content to the NWFD homepage
- Developed a "Save-the-Date" email broadcast in partnership with Prevention & Safety for the upcoming Contractor's Coffee Forum
- Developed internal content for Employees News items, submitted push notification to staff
- Revisions to Standards of Cover document in partnership with Special Projects and IT; adjust and optimize document images, develop PDF and upload files to public and internal sites
- Consulted with colleagues on organizational projects requiring editorial or design/layout input
- Community event attendance included: *Heroes Day at La Encantada, Oro Valley State of the Town, Golder Ranch Captain's Test Interview Panel, Marana Chamber of Commerce Principal Exchange at La Grazia Elementary, PIO Networking event at NWFD Training*
- Coordinated NWFD's representation at various community events in conjunction with Administration, Support Services, and Operations (i.e. *Marana Health Center Blood Drive, Continental Ranch Safety Fair, Neighborhood Safety events and station tours, Oro Valley State of the Town Address, and many more...*)
- Attended internal meetings and events as required or requested; inclusive of morning check-ins, Executive, Leadership, & General Staff, Communications, and various internal meetings (i.e. *Employee Evaluation and Annual Review, Annexations, Bond Election info meetings, SOC, Recruitment, etc...*)
- Met with neighboring Districts, agencies, organizations, and municipalities to promote information and resource sharing in line with cooperative teaming plans (i.e. *Marana Regional Airport, Oro Valley Chamber of Commerce, Golder Ranch*)

Fire, Town of Marana, Marana Health Center, Oro Valley Police)

- BackOffice related items:
 - Posted job descriptions for all positions in partnership with HR
 - Reviewed materials and posted Dispatch/Communications reference materials in partnership with Alarm Room Captain
 - Posted internal job posting for Fire Inspector Lead in collaboration with HR
 - Posted new Standard of Cover document for staff, replacing the old version
- Public website related items:
 - Upgraded hosting plan for public website - worked with vendor to migrate to new plan/server
 - Posted first firefighter interview schedule and associated text changes to the 'Recruitment Status' page
 - Changed 'Recruitment Status' page to reflect info on next step in the process, the CPAT. This included redoing the entire page text/layout and publishing several schedules
 - Added an FAQ section to the 'Recruitment Status' page to address common CPAT questions
 - Created a public notice regarding the traffic impact of the ongoing construction around the Training facility causing road closures
 - Posted new Standard of Cover document to site; updated information in the 'About Us' section to coincide with new information in the document
- Office 365 related items:
 - Coordinated with the Communications Coordinator/GIS Specialist to process and upload a training video for Hydrant Inspection Program to Office 365 Video Portal, provided the embed code to include the video to a BackOffice blog post
- Monitored media; managed public safety messaging and press for the following:
 - 10/4/2016: A single vehicle rollover on Westbound I-10 near Sunset sent four people to the hospital. The four occupants (2 adults and 2 children) were in the vehicle when it lost control and rolled into the median. All occupants escaped the vehicle which then caught fire. First units on-scene found the vehicle fully engulfed in fire and the occupants being treated by bystanders. NWFD crews extinguished the fire and treated the victims.
 - 10/18/2016: A multi-vehicle crash on Westbound I-10 near Ruthrauff closed the interstate for several hours and resulted in a Full Alarm Medical response from Northwest Fire. In total seven vehicles were involved including a box truck and a concrete pumping crane. One patient was declared deceased on scene and three patients were transported. Of the three transported, two would succumb to their injuries at the hospital. Several other patients were evaluated and declined transport. Heavy extrication was involved.

- 10/31/2016: A motorcycle versus box truck accident occurred in the intersection of Orange Grove and Oracle. The motorcyclist was transported by Northwest Fire with serious, but non-life threatening injuries.
- 11/1/2016: A full alarm was dispatched to La Osa St. for a report of a house fire. The first unit on-scene found light smoke coming from the house. The crew contained the fire to the room of origin (a bathroom).
- 11/3/2016: A two-vehicle accident on Ina west of Thornydale resulted in a fatality. Both vehicles contained one occupant each. The deceased was resuscitated on scene and transported to the hospital, but later succumbed to his injuries. The occupant of the other vehicle was uninjured.
- 11/5/2016: A motorcycle versus passenger car collision occurred at the intersection of Orange Grove and Oracle. The rider of the motorcycle was transported to the hospital with life-threatening injuries. The driver of the car was also transported with non-life threatening injuries.

UPDATE ON THE BOND

10/29/16: Northwest Fire District holds special bond election in November

If approved, the \$23.6 million bond sale known as Proposition 446, will authorize the Northwest Fire District to build four new fire stations in high-growth areas of the Town of Marana, build a new administrative building on Ina Road near Interstate 10, and renovate and expand an existing station on La Cholla Road and Ruthrauff.

11/2/16: Northwest Fire looks to bonds to build needed facilities

Northwest Fire hopes area residents will pass Proposition 446, which would allow them to issue up to \$23.61 million in bonds for capital improvements. The capital projects associated with two bond issuances include the construction of four new fire stations in high-growth areas, the expansion of one of the District's busiest fire stations and...

11/1/16: One week from Election Day: A look at Prop 446 and Prop 205

The Northwest Fire District is asking for a \$23.6 million bond package. For those who live in northwest Tucson, that means closer emergency response.

GOALS:

- Canvas Bond Election results; provide report to staff and board; facilitate other bond election close-out processes and requirements
- Continue to coordinate with Special Projects on the completion of Strategic Plan refresh effort; coordinate with Division and Department heads to facilitate Strategic Plan Goal #2 and #3 objectives
- Conduct an AAR of recruitment efforts with Recruitment team, HR, and Training once the firefighter recruitment interviews are complete
- Continue work on accreditation requirements as requested
- Finalize Phase III of 365 training in partnership with IT to be offered across the

organization

- Attend professional development opportunities: continued Social Media and digital communications training
- Create educational communications relative to resident status in/out of District
- Continue development of communication projects including: graphic standards and mission, vision, & values posters
- Update Digital Imaging Policy update with HR, Ops
- Promote seasonal, proactive and medical safety messaging for general public and associated event attendees
- Work with Divisions on addressing internal/external messaging projects



Governing Board

5225 West Massingale Rd.
Tucson, AZ 85743

SCHEDULED

FIRE CHIEF'S REPORT 2016-84

6.A.6

Meeting: 11/15/16 06:00 PM
Department: Human Resources
Category: Chief's Board Report
Prepared By: Patricia Aguilar

Initiator: Patricia Aguilar
Sponsors:

DOC ID: 2389

HUMAN RESOURCES REPORT

Administrative Services Director Patricia Aguilar

November, 2016

ACTIVITIES:

- Processing Firefighter candidates through Candidate Physical Ability Test (CPAT) Orientation and Practice
- Prepare decline letters for unsuccessful Firefighter candidates from first interviews
- Prepare and conduct on-line Open Enrollment for Group Insurance Benefits working with the District Broker, Benefit Commerce, insurance carriers, and on-line open enrollment vendor
- Review and sign all insurance agreements for Plan Year 2017
- Continue updating and reformatting personnel policies
- Post Lead Fire Inspector position as internal opportunity and conduct interviews
- The District's insurance broker, Benefit Commerce Group, will be available at the Training Center November 28th, 29th, and 30th in the Sims Lab, from 0800-1200, to assist with on-line Open Enrollment and answer questions regarding benefits
- Pension Board Meeting to process one (1) DROP applicant
- Meetings with Executive Staff, Governing Board, Training, Finance, and HR

SHORT AND LONG TERM GOALS FOR 2016:

- Recruitment for Operational and Administrative support positions
- Human Resources Annual Audit of Personnel Files
- Development of Record Retention and Destruction procedure
- Research options for a stand-alone Human Resource Information System



Governing Board

5225 West Massingale Rd.
Tucson, AZ 85743

SCHEDULED

FIRE CHIEF'S REPORT 2016-85

6.A.7

Meeting: 11/15/16 06:00 PM

Department: Logistics

Category: Chief's Board Report

Prepared By: Dugger Hughes

Initiator: Dugger Hughes

Sponsors:

DOC ID: 2393

LOGISTICS BOARD REPORT

**Deputy Chief Hughes
November, 2016**

ACTIVITIES:

The move of all PPE and Fire Equipment Services to the ESC is complete. Operations out of this facility are going well, and the additional warehouse space will free up needed space that will allow us to support the field better.

The annual hose testing was completed. A total of 58,960 feet of hose was tested, of which 3,690 feet failed. The testing company we used this year was the same as last year and they advised that this failure rate of 6.26% was higher than usual for second year testing. Normal numbers for the second year are usually in the 1-3% range. They attribute our higher number to the age of much of our hose-the average age of the failed hose was 11.83 years. We are attempting to replace all hose older than 10 years to meet NFPA standards, but are currently limited by budget constraints. We estimate about \$180,000 to replace all of our hose that is over 10 years of age.

The uniform website continues to work well.

The warehouse staff is working closely with the EMS staff on an automated, electronic inventory system for EMS supplies, and the facilities manager is also working with them on a card locking system for the new pharmacy vending machines and some additional lockable, storage areas.

Facilities:

- Facilities processed a total of 30 work orders this month.
- A complete rebuild of the plumbing system for Fleet automotive fluids is being conducted due to severe rusting and corrosion of the current underground system.
- Alarm system installation is ongoing.
- Station inspections, in cooperation with the District's Prevention Division, are continuing.
- Station 334/EMS and Fleet Maintenance parking lots were re-sealed with a concentrated slurry concentrate.

Personal Protective Equipment:

- In preparation for the hose testing process, all spare hose at the warehouse, and all stations, was gathered and transported to the testing site at Training.
- All hose was inventoried as it was tested, and a complete inventory list for the District and each apparatus is being prepared by the District's Fire Equipment Service Worker.

- The Fire Equipment Service Worker attended a national Draeger SCBA maintenance recertification course. This will keep him certified to continue testing and maintaining District airpaks.
- There were 23 sets of Turnouts examined, cleaned and repaired this month.
- A total of 66 work orders were completed this month by the PPE Division.

Warehouse:

- The new uniform website is operational, and appears to be working well.
- There were 41 special uniform orders processed this month.
- 97 Oxygen cylinders replaced this month.
- There were 34 In-house uniform orders completed this month.
- The Warehouse also processed 18 station supply orders, 24 EMS orders, 10 Office Supply orders, and 3 miscellaneous Catalog orders this past month.

Fleet:

- Fleet completed a total of 12 Scheduled Work Orders, and 49 Unscheduled Work Orders in October.
- There are currently 36 Open Work Orders that are being worked on by Fleet mechanics.
- District vehicles compiled 39,669 miles this month, with an average MPG of 6.69 (this number is a rough estimate, as we have changed to the WEX fuel card, and data is still being verified).



Governing Board

5225 West Massingale Rd.
Tucson, AZ 85743

SCHEDULED

FIRE CHIEF'S REPORT 2016-86

6.A.8

Meeting: 11/15/16 06:00 PM

Department: Finance

Category: Chief's Board Report

Prepared By: Dave Gephart

Initiator: Dave Gephart

Sponsors:

DOC ID: 2390

FINANCE REPORT

Finance Director David Gephart

November, 2016

ACTIVITIES:

- Continued processing vendor and payroll payments
- Worked on policy revisions
- Attended Oro Valley State of the Town Address
- Continued work on comprehensive annual financial report

GOALS:

- Complete comprehensive annual financial report
- Continue processing vendor and payroll payments
- Continue participation on leadership team
- Continue work on policy revisions



Governing Board

5225 West Massingale Rd.
Tucson, AZ 85743

SCHEDULED

FINANCIAL REPORTS 2016-11

Meeting: 11/15/16 06:00 PM

Department: Finance

Category: Financial Report

Prepared By: Phyllis Schumacher

Initiator: Phyllis Schumacher

Sponsors:

DOC ID: 2385

ATTACHMENTS:

- September 2016 Monthly Board Rept Fund Balance (PDF)
- September 2016 Monthly Budget Report (PDF)
- September 2016 Monthly Board Report-Pooled Cash Report (PDF)
- September 2016 Comparison Revenue Received Current Year-Prior Year (PDF)
- September 2016 Monthly Check Report (PDF)



NORTHWEST FIRE DISTRICT AZ

Monthly Board Rept Fund Balance

As Of 09/30/2016

Fund	Beginning Balance	Total Revenues	Total Expenses	Ending Balance
100 - GENERAL FUND	0.00	8,595,176.23	5,716,406.69	2,878,769.54
110 - MEDICAL SELF INSURANCE	0.00	2,206,269.05	609,000.80	1,597,268.25
200 - WILDLAND FUND	0.00	485,698.10	178,907.49	306,790.61
250 - AMBULANCE FUND	0.00	877,885.44	135,525.44	742,360.00
400 - CAPITAL PROJECTS	0.00	599,238.04	1,493,062.67	-893,824.63
410 - CAPITAL IMPROVEMENTS	0.00	0.00	0.00	0.00
450 - CAPITAL RESERVE	0.00	1,207,493.00	0.00	1,207,493.00
480 - GRANT PROGRAM	0.00	1,257,861.03	35,506.27	1,222,354.76
500 - GO DEBT SERVICE	0.00	1,273,096.34	616,432.50	656,663.84
800 - GENERAL FIXED ASSETS	0.00	0.00	0.00	0.00
999 - POOLED CASH	0.00	0.00	0.00	0.00
Report Total:	0.00	16,502,717.23	8,784,841.86	7,717,875.37

Attachment: September 2016 Monthly Board Rept Fund Balance (FR-2016-11 : Financial Reports)



NORTHWEST FIRE DISTRICT AZ

Monthly Budget Report

Account Summa

For Fiscal: 2016-2017 Period Ending: 09/30/20

	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Per Remai
Fund: 100 - GENERAL FUND						
Revenue						
FinancialRpt: 2 - Community Safety						
Department: 2100 - PREVENTION & SAFETY						
100-2100-42330-000 Prevention Service Fees	0.00	0.00	0.00	-75.00	-75.00	0.00
100-2100-42335-000 Prevention Review Fees	150,000.00	150,000.00	11,824.00	33,929.18	-116,070.82	77.5
Department: 2100 - PREVENTION & SAFETY Total:	150,000.00	150,000.00	11,824.00	33,854.18	-116,145.82	77.4
Department: 2300 - BEHAVIORAL HLTH/COMM SVC						
100-2300-45000-000 Donations & Contributions	0.00	0.00	20.00	170.00	170.00	0.00
Department: 2300 - BEHAVIORAL HLTH/COMM SVC Total:	0.00	0.00	20.00	170.00	170.00	0.00
FinancialRpt: 2 - Community Safety Total:	150,000.00	150,000.00	11,844.00	34,024.18	-115,975.82	77.3
FinancialRpt: 3 - Operational						
Department: 3100 - TRAINING						
100-3100-42700-000 Facility Use Revenue	20,000.00	20,000.00	500.00	3,820.00	-16,180.00	80.9
100-3100-44100-000 Training Revenue	20,000.00	20,000.00	0.00	200.00	-19,800.00	99.0
Department: 3100 - TRAINING Total:	40,000.00	40,000.00	500.00	4,020.00	-35,980.00	89.9
FinancialRpt: 3 - Operational Total:	40,000.00	40,000.00	500.00	4,020.00	-35,980.00	89.9
FinancialRpt: 9 - Undesignated						
Department: 9000 - NON-DEPARTMENTAL						
100-9000-40000-000 Beginning Fund Balance	5,000,000.00	5,000,000.00	0.00	5,839,177.38	839,177.38	116.0
100-9000-41100-000 Property Taxes-CY	27,957,283.00	27,957,283.00	2,031,050.94	2,035,919.67	-25,921,363.33	92.0
100-9000-41150-000 Property Taxes-PY	400,000.00	400,000.00	35,285.37	364,087.34	-35,912.66	8.9
100-9000-41200-000 FDAT-CY	390,000.00	390,000.00	31,343.68	31,423.72	-358,576.28	91.9
100-9000-41250-000 FDAT-PY	0.00	0.00	373.29	7,060.63	7,060.63	0.00
100-9000-42310-000 Fire Protection Fees	10,000.00	10,000.00	0.00	3,380.78	-6,619.22	66.0
100-9000-42360-000 Technology Maint Revenue	32,000.00	32,000.00	3,189.29	9,567.87	-22,432.13	70.0
100-9000-42390-000 Dispatch Revenue	600,000.00	600,000.00	46,191.99	148,316.47	-451,683.53	75.0
100-9000-42600-000 Rents And Leases	45,000.00	45,000.00	4,500.00	13,500.00	-31,500.00	70.0
100-9000-43100-000 Investment Revenue	50,000.00	50,000.00	3,881.65	19,284.52	-30,715.48	61.4
100-9000-46000-000 Miscellaneous Revenue	2,500.00	2,500.00	12.98	234.92	-2,265.08	90.0
100-9000-46100-000 State Insurance Program	300,000.00	300,000.00	24,772.36	85,178.75	-214,821.25	71.0
Department: 9000 - NON-DEPARTMENTAL Total:	34,786,783.00	34,786,783.00	2,180,601.55	8,557,132.05	-26,229,650.95	75.4
FinancialRpt: 9 - Undesignated Total:	34,786,783.00	34,786,783.00	2,180,601.55	8,557,132.05	-26,229,650.95	75.4
Revenue Total:	34,976,783.00	34,976,783.00	2,192,945.55	8,595,176.23	-26,381,606.77	75.4
Expense						
FinancialRpt: 1 - Administrative Costs						
Department: 1200 - FIRE CHIEF						
100-1200-51110-000 Salaries	162,897.00	162,897.00	12,120.97	35,816.11	127,080.89	78.0
100-1200-51190-000 PTO Paid Out	4,887.00	4,887.00	0.00	0.00	4,887.00	100.0
100-1200-51211-000 Medical Insurance	10,583.00	10,583.00	0.00	0.00	10,583.00	100.0
100-1200-51212-000 Dental Insurance	489.00	489.00	0.00	0.00	489.00	100.0
100-1200-51213-000 Vision Insurance	96.00	96.00	0.00	0.00	96.00	100.0
100-1200-51215-000 PSPRS-Cancer Insurance	50.00	50.00	0.00	0.00	50.00	100.0
100-1200-51216-000 Life Insurance	60.00	60.00	4.56	14.16	45.84	76.4
100-1200-51218-000 STD Insurance	572.00	572.00	17.12	53.16	518.84	90.0
100-1200-51231-000 Medicare	2,433.00	2,433.00	175.52	518.77	1,914.23	78.0
100-1200-51250-000 PSPRS	36,040.00	36,040.00	1,123.62	3,320.17	32,719.83	90.0
100-1200-51270-000 Workers Compensation	8,758.00	8,758.00	0.00	0.00	8,758.00	100.0
100-1200-51280-000 Deferred Compensation	18,456.00	18,456.00	1,357.55	4,011.41	14,444.59	78.0
100-1200-51290-000 PEHP	1,678.00	1,678.00	0.00	349.97	1,328.03	79.0

Attachment: September 2016 Monthly Budget Report (FR-2016-11 : Financial Reports)

Monthly Budget Report

For Fiscal: 2016-2017 Period Ending: 09/30/2016

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Per Remain
100-1200-52110-000	Office Supplies	100.00	100.00	0.00	25.70	74.30	74.30
100-1200-52130-000	Computer Supplies	0.00	0.00	5.29	5.29	-5.29	0.00
100-1200-52160-000	Dues, Memberships & Subscripti	1,500.00	1,500.00	0.00	300.00	1,200.00	80.00
100-1200-52170-000	Travel & Per Diem	3,000.00	3,000.00	613.90	4,196.45	-1,196.45	-39.80
100-1200-52177-000	Meals & Entertainment	2,000.00	2,000.00	0.00	93.69	1,906.31	95.31
100-1200-52180-000	Training	5,000.00	5,000.00	595.00	2,114.00	2,886.00	57.70
100-1200-52196-000	Employee Recognition	1,500.00	1,500.00	0.00	0.00	1,500.00	100.00
100-1200-52270-000	Organizational Development	3,500.00	3,500.00	0.00	0.00	3,500.00	100.00
100-1200-52310-000	Cell Phones & Pagers	2,200.00	2,200.00	-28.50	437.48	1,762.52	80.14
Department: 1200 - FIRE CHIEF Total:		265,799.00	265,799.00	15,985.03	51,256.36	214,542.64	80.14

Department: 1220 - FIRE OPERATIONS - ADMIN

100-1220-51110-000	Salaries	884,255.00	781,880.00	59,378.33	171,199.34	610,680.66	78.14
100-1220-51190-000	PTO Paid Out	26,528.00	23,457.00	0.00	0.00	23,457.00	100.00
100-1220-51211-000	Medical Insurance	84,664.00	74,081.00	0.00	0.00	74,081.00	100.00
100-1220-51212-000	Dental Insurance	3,912.00	3,423.00	0.00	0.00	3,423.00	100.00
100-1220-51213-000	Vision Insurance	768.00	672.00	0.00	0.00	672.00	100.00
100-1220-51215-000	PSPRS-Cancer Insurance	400.00	350.00	0.00	350.00	0.00	0.00
100-1220-51216-000	Life Insurance	480.00	420.00	33.15	89.25	330.75	78.14
100-1220-51218-000	STD Insurance	3,107.00	2,747.00	124.46	335.09	2,411.91	87.80
100-1220-51231-000	Medicare	13,206.00	11,677.00	831.58	2,411.45	9,265.55	79.30
100-1220-51250-000	PSPRS	192,764.00	170,774.00	10,811.10	31,365.80	139,408.20	81.40
100-1220-51270-000	Workers Compensation	47,543.00	42,039.00	0.00	0.00	42,039.00	100.00
100-1220-51280-000	Deferred Compensation	0.00	0.00	735.83	1,969.68	-1,969.68	0.00
100-1220-51290-000	PEHP	9,107.00	8,053.00	0.00	2,449.79	5,603.21	69.21
100-1220-52110-000	Office Supplies	100.00	100.00	0.00	0.00	100.00	100.00
100-1220-52139-000	Operational Equipment	200.00	200.00	0.00	0.00	200.00	100.00
100-1220-52140-000	Operational Supplies	200.00	200.00	0.00	0.00	200.00	100.00
100-1220-52160-000	Dues, Memberships & Subscripti	1,000.00	1,000.00	0.00	429.00	571.00	57.10
100-1220-52170-000	Travel & Per Diem	8,900.00	8,900.00	410.58	1,329.37	7,570.63	85.00
100-1220-52177-000	Meals & Entertainment	400.00	400.00	0.00	0.00	400.00	100.00
100-1220-52180-000	Training	4,200.00	4,200.00	75.00	1,330.00	2,870.00	68.33
100-1220-52310-000	Cell Phones & Pagers	2,000.00	2,000.00	-71.50	1,111.00	889.00	44.45
100-1220-52360-000	Television	1,000.00	1,000.00	68.21	204.63	795.37	79.54
Department: 1220 - FIRE OPERATIONS - ADMIN Total:		1,284,734.00	1,137,573.00	72,396.74	214,574.40	922,998.60	81.40

Department: 1230 - ADMINISTRATIVE SERVICES

100-1230-51110-000	Salaries	65,472.00	65,472.00	0.00	0.00	65,472.00	100.00
100-1230-51120-000	Hourly	119,725.00	119,725.00	9,370.48	26,688.50	93,036.50	77.70
100-1230-51150-000	Overtime	1,493.00	1,493.00	141.80	425.94	1,067.06	71.47
100-1230-51190-000	PTO Paid Out	5,601.00	5,601.00	0.00	0.00	5,601.00	100.00
100-1230-51211-000	Medical Insurance	42,332.00	42,332.00	0.00	0.00	42,332.00	100.00
100-1230-51212-000	Dental Insurance	1,956.00	1,956.00	0.00	0.00	1,956.00	100.00
100-1230-51213-000	Vision Insurance	384.00	384.00	0.00	0.00	384.00	100.00
100-1230-51216-000	Life Insurance	240.00	240.00	14.40	43.20	196.80	82.00
100-1230-51218-000	STD Insurance	961.00	961.00	32.44	97.99	863.01	89.80
100-1230-51230-000	Social Security	11,922.00	11,922.00	581.05	1,660.56	10,261.44	86.06
100-1230-51231-000	Medicare	2,788.00	2,788.00	135.89	388.35	2,399.65	86.06
100-1230-51251-000	ASRS	22,075.00	22,075.00	1,092.01	3,112.77	18,962.23	85.90
100-1230-51270-000	Workers Compensation	731.00	731.00	0.00	0.00	731.00	100.00
100-1230-51290-000	PEHP	1,923.00	1,923.00	0.00	1,049.91	873.09	45.40
100-1230-52110-000	Office Supplies	3,500.00	3,500.00	0.00	343.80	3,156.20	90.18
100-1230-52112-000	Copier Supplies	2,500.00	2,500.00	0.00	349.12	2,150.88	86.03
100-1230-52115-000	Fees	3,600.00	3,600.00	365.00	365.00	3,235.00	89.86
100-1230-52120-000	Printing & Duplicating	500.00	500.00	0.00	0.00	500.00	100.00
100-1230-52130-000	Computer Supplies	200.00	200.00	0.00	0.00	200.00	100.00
100-1230-52150-000	Postage & Mailings	6,588.00	6,588.00	299.46	404.89	6,183.11	93.85
100-1230-52160-000	Dues, Memberships & Subscripti	1,500.00	1,500.00	195.00	195.00	1,305.00	87.00
100-1230-52170-000	Travel & Per Diem	2,000.00	2,000.00	0.00	1,487.46	512.54	25.63
100-1230-52180-000	Training	3,000.00	3,000.00	0.00	847.00	2,153.00	71.77

Attachment: September 2016 Monthly Budget Report (FR-2016-11 : Financial Reports)

Monthly Budget Report

For Fiscal: 2016-2017 Period Ending: 09/30/2016

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Per Remain
100-1230-52195-000	Election Costs	50,000.00	0.00	0.00	0.00	0.00	0.00
100-1230-52195-008	Election Costs	0.00	50,000.00	11,314.59	11,314.59	38,685.41	77.5
100-1230-52198-000	Books & Periodicals	200.00	200.00	0.00	0.00	200.00	100.0
100-1230-52223-000	Consultants-General	29,000.00	29,000.00	2,000.00	6,000.00	23,000.00	79.3
100-1230-52227-000	Contract Labor	5,000.00	5,000.00	891.15	3,943.15	1,056.85	21.1
100-1230-52230-000	Engineering & Architectural	5,000.00	5,000.00	0.00	0.00	5,000.00	100.0
100-1230-52250-000	Legal Advertising	7,000.00	7,000.00	745.95	745.95	6,254.05	89.3
100-1230-52260-000	Legal	59,045.00	59,045.00	8,401.50	13,455.00	45,590.00	77.2
100-1230-52310-000	Cell Phones & Pagers	1,275.00	1,275.00	0.00	110.55	1,164.45	91.3
100-1230-52320-000	Electric	30,000.00	30,000.00	3,135.11	9,545.77	20,454.23	68.2
100-1230-52340-000	Refuse Removal	1,000.00	1,000.00	61.01	244.04	755.96	75.6
100-1230-52350-000	Telephone	18,000.00	18,000.00	1,450.45	4,350.65	13,649.35	75.8
100-1230-52370-000	Water & Sewer	900.00	900.00	33.71	113.21	786.79	87.4
100-1230-52410-000	Claim Settlement	5,000.00	5,000.00	0.00	-1,266.59	6,266.59	125.3
100-1230-52430-000	Gen. Liab. & Auto Insurance	124,440.00	124,440.00	0.00	70,571.33	53,868.67	43.3
100-1230-52540-000	Building Services	0.00	0.00	0.00	75.00	-75.00	0.0
100-1230-52560-000	Equipment Services	500.00	500.00	0.00	0.00	500.00	100.0
100-1230-52620-000	Equipment Rental	10,400.00	10,400.00	1,210.85	3,449.37	6,950.63	66.8
Department: 1230 - ADMINISTRATIVE SERVICES Total:		647,751.00	647,751.00	41,471.85	160,111.51	487,639.49	75.2

Department: 1240 - HUMAN RESOURCES

100-1240-51110-000	Salaries	118,075.00	118,075.00	9,082.70	25,950.57	92,124.43	78.0
100-1240-51120-000	Hourly	143,343.00	143,343.00	15,487.37	39,173.27	104,169.73	72.6
100-1240-51150-000	Overtime	2,867.00	2,867.00	2,081.79	3,555.91	-688.91	-24.0
100-1240-51190-000	PTO Paid Out	7,929.00	7,929.00	0.00	0.00	7,929.00	100.0
100-1240-51211-000	Medical Insurance	42,332.00	42,332.00	0.00	0.00	42,332.00	100.0
100-1240-51212-000	Dental Insurance	1,956.00	1,956.00	0.00	0.00	1,956.00	100.0
100-1240-51213-000	Vision Insurance	384.00	384.00	0.00	0.00	384.00	100.0
100-1240-51216-000	Life Insurance	240.00	240.00	19.20	57.60	182.40	76.0
100-1240-51217-000	AD&D Insurance	11,000.00	11,000.00	0.00	5,388.51	5,611.49	51.0
100-1240-51218-000	STD Insurance	1,361.00	1,361.00	62.75	186.87	1,174.13	86.2
100-1240-51230-000	Social Security	16,877.00	16,877.00	1,590.99	4,134.62	12,742.38	75.5
100-1240-51231-000	Medicare	3,947.00	3,947.00	372.08	966.98	2,980.02	75.5
100-1240-51251-000	ASRS	31,250.00	31,250.00	3,059.64	7,884.44	23,365.56	74.8
100-1240-51270-000	Workers Compensation	1,035.00	1,035.00	0.00	0.00	1,035.00	100.0
100-1240-51290-000	PEHP	2,722.00	2,722.00	0.00	1,399.88	1,322.12	48.5
100-1240-52110-000	Office Supplies	2,000.00	2,000.00	0.00	846.14	1,153.86	57.6
100-1240-52120-000	Printing & Duplicating	2,000.00	2,000.00	0.00	46.70	1,953.30	97.6
100-1240-52160-000	Dues, Memberships & Subscripti	3,448.00	3,448.00	0.00	460.93	2,987.07	86.6
100-1240-52170-000	Travel & Per Diem	2,632.00	2,632.00	1,041.09	2,971.26	-339.26	-12.8
100-1240-52177-000	Meals & Entertainment	2,500.00	2,500.00	0.00	0.00	2,500.00	100.0
100-1240-52177-015	Meals & Entertainment	0.00	0.00	73.29	73.29	-73.29	0.0
100-1240-52180-000	Training	3,742.00	3,742.00	650.00	3,774.50	-32.50	-0.8
100-1240-52198-000	Books & Periodicals	1,000.00	1,000.00	0.00	0.00	1,000.00	100.0
100-1240-52223-000	Consultants-General	40,000.00	40,000.00	0.00	0.00	40,000.00	100.0
100-1240-52240-000	Health Services	76,860.00	76,860.00	16,435.20	29,224.40	47,635.60	61.9
100-1240-52270-000	Organizational Development	5,793.00	5,793.00	434.25	-2,668.91	8,461.91	146.0
100-1240-52280-000	Recruitment	9,000.00	9,000.00	0.00	0.00	9,000.00	100.0
100-1240-52280-015	Recruitment	0.00	0.00	500.00	500.00	-500.00	0.0
100-1240-52290-000	Testing & Background Services	6,000.00	6,000.00	595.00	595.00	5,405.00	90.0
100-1240-52290-015	Testing & Background Services	0.00	0.00	157.70	157.70	-157.70	0.0
100-1240-52310-000	Cell Phones & Pagers	1,650.00	1,650.00	-30.00	417.84	1,232.16	74.6
100-1240-52540-000	Building Services	350.00	350.00	0.00	75.00	275.00	78.5
Department: 1240 - HUMAN RESOURCES Total:		542,293.00	542,293.00	51,613.05	125,172.50	417,120.50	76.9

Department: 1250 - FINANCE

100-1250-51110-000	Salaries	188,900.00	188,900.00	14,038.46	40,109.89	148,790.11	78.8
100-1250-51120-000	Hourly	150,904.00	150,904.00	11,555.99	33,121.25	117,782.75	78.0
100-1250-51150-000	Overtime	3,018.00	3,018.00	77.92	266.75	2,751.25	91.2
100-1250-51190-000	PTO Paid Out	10,284.00	10,284.00	0.00	0.00	10,284.00	100.0

Monthly Budget Report

For Fiscal: 2016-2017 Period Ending: 09/30/2016

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Per Remain
100-1250-51211-000	Medical Insurance	52,915.00	52,915.00	0.00	0.00	52,915.00	100.0
100-1250-51212-000	Dental Insurance	2,445.00	2,445.00	0.00	0.00	2,445.00	100.0
100-1250-51213-000	Vision Insurance	480.00	480.00	0.00	0.00	480.00	100.0
100-1250-51216-000	Life Insurance	300.00	300.00	24.00	72.00	228.00	76.0
100-1250-51218-000	STD Insurance	1,766.00	1,766.00	75.71	227.68	1,538.32	87.2
100-1250-51230-000	Social Security	21,893.00	21,893.00	1,455.48	4,231.38	17,661.62	80.6
100-1250-51231-000	Medicare	5,120.00	5,120.00	340.39	989.60	4,130.40	80.6
100-1250-51251-000	ASRS	40,536.00	40,536.00	2,947.16	8,437.51	32,098.49	79.2
100-1250-51270-000	Workers Compensation	1,342.00	1,342.00	0.00	0.00	1,342.00	100.0
100-1250-51290-000	PEHP	3,531.00	3,531.00	0.00	1,749.85	1,781.15	50.4
100-1250-52110-000	Office Supplies	1,500.00	1,500.00	0.00	42.70	1,457.30	97.2
100-1250-52115-000	Fees	5,856.00	5,856.00	191.87	6,153.40	-297.40	-5.0
100-1250-52120-000	Printing & Duplicating	700.00	700.00	0.00	0.00	700.00	100.0
100-1250-52160-000	Dues, Memberships & Subscripti	1,415.00	1,415.00	150.00	405.00	1,010.00	71.3
100-1250-52170-000	Travel & Per Diem	1,700.00	1,700.00	0.00	112.86	1,587.14	93.3
100-1250-52180-000	Training	1,300.00	1,300.00	0.00	508.00	792.00	60.9
100-1250-52198-000	Books & Periodicals	200.00	200.00	0.00	0.00	200.00	100.0
100-1250-52210-000	Accounting & Auditing	17,568.00	17,568.00	0.00	0.00	17,568.00	100.0
100-1250-52310-000	Cell Phones & Pagers	300.00	300.00	-30.00	76.06	223.94	74.6
100-1250-52550-000	Equipment Supplies	1,200.00	1,200.00	0.00	0.00	1,200.00	100.0
Department: 1250 - FINANCE Total:		515,173.00	515,173.00	30,826.98	96,503.93	418,669.07	81.2

Department: 1280 - COMMUNITY AFFAIRS

100-1280-51110-000	Salaries	85,325.00	85,325.00	6,786.54	18,768.70	66,556.30	78.0
100-1280-51120-000	Hourly	75,007.00	75,007.00	3,744.72	16,888.75	58,118.25	77.4
100-1280-51150-000	Overtime	9,098.00	9,098.00	333.51	1,185.69	7,912.31	86.9
100-1280-51190-000	PTO Paid Out	5,082.00	5,082.00	0.00	0.00	5,082.00	100.0
100-1280-51211-000	Medical Insurance	21,166.00	21,166.00	0.00	0.00	21,166.00	100.0
100-1280-51212-000	Dental Insurance	978.00	978.00	0.00	0.00	978.00	100.0
100-1280-51213-000	Vision Insurance	192.00	192.00	0.00	0.00	192.00	100.0
100-1280-51215-000	PSPRS-Cancer Insurance	0.00	0.00	0.00	50.00	-50.00	0.0
100-1280-51216-000	Life Insurance	120.00	120.00	7.36	26.56	93.44	77.8
100-1280-51218-000	STD Insurance	873.00	873.00	27.64	99.72	773.28	88.5
100-1280-51230-000	Social Security	5,449.00	5,449.00	393.29	1,098.89	4,350.11	79.8
100-1280-51231-000	Medicare	2,530.00	2,530.00	147.31	505.59	2,024.41	80.0
100-1280-51250-000	PSPRS	18,608.00	18,608.00	876.01	3,882.39	14,725.61	79.1
100-1280-51251-000	ASRS	10,089.00	10,089.00	779.09	2,154.65	7,934.35	78.6
100-1280-51270-000	Workers Compensation	9,110.00	9,110.00	0.00	0.00	9,110.00	100.0
100-1280-51290-000	PEHP	1,745.00	1,745.00	0.00	699.94	1,045.06	59.8
100-1280-52110-000	Office Supplies	150.00	150.00	0.00	0.00	150.00	100.0
100-1280-52111-000	Photographic Supplies	600.00	600.00	0.00	0.00	600.00	100.0
100-1280-52160-000	Dues, Memberships & Subscripti	400.00	400.00	59.95	59.95	340.05	85.0
100-1280-52170-000	Travel & Per Diem	350.00	350.00	0.00	0.00	350.00	100.0
100-1280-52177-000	Meals & Entertainment	520.00	520.00	0.00	127.37	392.63	75.5
100-1280-52180-000	Training	2,400.00	2,400.00	0.00	0.00	2,400.00	100.0
100-1280-52192-000	Public Affairs	26,462.00	26,462.00	39.95	1,602.56	24,859.44	93.9
100-1280-52192-015	Public Affairs	0.00	0.00	1,898.91	2,721.91	-2,721.91	0.0
100-1280-52223-000	Consultants-General	1,400.00	1,400.00	787.50	1,050.00	350.00	25.0
100-1280-52310-000	Cell Phones & Pagers	3,500.00	3,500.00	-30.00	312.11	3,187.89	91.1
Department: 1280 - COMMUNITY AFFAIRS Total:		281,154.00	281,154.00	15,851.78	51,234.78	229,919.22	81.7

FinancialRpt: 1 - Administrative Costs Total:	3,536,904.00	3,389,743.00	228,145.43	698,853.48	2,690,889.52	79.2
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FinancialRpt: 2 - Community Safety**Department: 2100 - PREVENTION & SAFETY**

100-2100-51110-000	Salaries	111,750.00	111,750.00	8,330.76	23,802.17	87,947.83	78.0
100-2100-51120-000	Hourly	523,570.00	523,570.00	43,632.98	122,098.47	401,471.53	76.6
100-2100-51140-000	Holiday Pay	0.00	0.00	369.69	616.69	-616.69	0.0
100-2100-51150-000	Overtime	8,075.00	8,075.00	1,518.65	3,075.54	4,999.46	61.9
100-2100-51190-000	PTO Paid Out	19,302.00	19,302.00	0.00	0.00	19,302.00	100.0

Monthly Budget Report

For Fiscal: 2016-2017 Period Ending: 09/30/2016

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Per Remain
100-2100-51211-000	Medical Insurance	116,413.00	116,413.00	0.00	0.00	116,413.00	100.0
100-2100-51212-000	Dental Insurance	5,379.00	5,379.00	0.00	0.00	5,379.00	100.0
100-2100-51213-000	Vision Insurance	1,056.00	1,056.00	0.00	0.00	1,056.00	100.0
100-2100-51215-000	PSPRS-Cancer Insurance	150.00	150.00	0.00	150.00	0.00	0.0
100-2100-51216-000	Life Insurance	660.00	660.00	52.86	158.57	501.43	75.9
100-2100-51218-000	STD Insurance	2,253.00	2,253.00	166.86	496.98	1,756.02	77.9
100-2100-51230-000	Social Security	27,716.00	27,716.00	2,197.87	6,060.98	21,655.02	78.1
100-2100-51231-000	Medicare	9,609.00	9,609.00	751.02	2,098.79	7,510.21	78.1
100-2100-51250-000	PSPRS	44,977.00	44,977.00	3,620.18	10,343.25	34,633.75	77.0
100-2100-51251-000	ASRS	51,319.00	51,319.00	4,247.41	11,645.26	39,673.74	77.3
100-2100-51270-000	Workers Compensation	34,593.00	34,593.00	0.00	0.00	34,593.00	100.0
100-2100-51290-000	PEHP	6,626.00	6,626.00	0.00	4,199.64	2,426.36	36.6
100-2100-52110-000	Office Supplies	2,400.00	2,400.00	0.00	676.87	1,723.13	71.8
100-2100-52120-000	Printing & Duplicating	2,000.00	2,000.00	0.00	414.24	1,585.76	79.3
100-2100-52139-000	Operational Equipment	1,600.00	1,600.00	0.00	0.00	1,600.00	100.0
100-2100-52140-000	Operational Supplies	750.00	750.00	0.00	0.00	750.00	100.0
100-2100-52148-000	Small Tools & Instruments	750.00	750.00	0.00	0.00	750.00	100.0
100-2100-52160-000	Dues, Memberships & Subscripti	4,750.00	3,950.00	135.00	2,325.00	1,625.00	41.6
100-2100-52162-000	FPS Certifications	0.00	800.00	130.00	370.00	430.00	53.7
100-2100-52170-000	Travel & Per Diem	7,622.00	7,622.00	231.10	1,645.21	5,976.79	78.4
100-2100-52177-000	Meals & Entertainment	1,200.00	1,200.00	60.43	111.43	1,088.57	90.7
100-2100-52180-000	Training	6,500.00	6,500.00	558.00	2,541.28	3,958.72	60.9
100-2100-52193-000	Public Education	9,500.00	9,500.00	110.02	2,217.82	7,282.18	76.6
100-2100-52196-000	Employee Recognition	500.00	500.00	0.00	0.00	500.00	100.0
100-2100-52198-000	Books & Periodicals	1,000.00	1,000.00	0.00	61.42	938.58	93.8
100-2100-52227-000	Contract Labor	11,500.00	11,500.00	0.00	0.00	11,500.00	100.0
100-2100-52310-000	Cell Phones & Pagers	7,500.00	7,500.00	-20.00	1,768.20	5,731.80	76.4
100-2100-52549-000	Hydrant Maintenance	10,000.00	10,000.00	0.00	0.00	10,000.00	100.0
100-2100-52560-000	Equipment Services	2,000.00	2,000.00	0.00	0.00	2,000.00	100.0
100-2100-52620-000	Equipment Rental	4,000.00	4,000.00	285.14	820.24	3,179.76	79.4
Department: 2100 - PREVENTION & SAFETY Total:		1,037,020.00	1,037,020.00	66,377.97	197,698.05	839,321.95	80.9
Department: 2250 - HEALTH & SAFETY							
100-2250-51216-000	Life Insurance	0.00	0.00	0.00	0.35	-0.35	0.0
100-2250-51218-000	STD Insurance	0.00	0.00	0.00	1.29	-1.29	0.0
100-2250-52120-000	Printing & Duplicating	500.00	500.00	0.00	0.00	500.00	100.0
100-2250-52149-000	Small Fitness Equip & Supplies	3,000.00	3,000.00	0.00	0.00	3,000.00	100.0
100-2250-52160-000	Dues, Memberships & Subscripti	9,150.00	9,150.00	0.00	258.00	8,892.00	97.1
100-2250-52170-000	Travel & Per Diem	12,100.00	12,100.00	0.00	0.00	12,100.00	100.0
100-2250-52180-000	Training	4,100.00	4,100.00	120.00	120.00	3,980.00	97.1
100-2250-52196-000	Employee Recognition	250.00	250.00	0.00	0.00	250.00	100.0
100-2250-52198-000	Books & Periodicals	300.00	300.00	0.00	0.00	300.00	100.0
100-2250-52223-000	Consultants-General	6,000.00	6,000.00	0.00	0.00	6,000.00	100.0
100-2250-52227-000	Contract Labor	0.00	0.00	0.00	3,625.00	-3,625.00	0.0
100-2250-52550-000	Equipment Supplies	500.00	500.00	0.00	26.90	473.10	94.6
100-2250-52560-000	Equipment Services	1,500.00	1,500.00	297.50	297.50	1,202.50	80.1
100-2250-54130-000	Furniture & Equipment	13,000.00	13,000.00	0.00	0.00	13,000.00	100.0
Department: 2250 - HEALTH & SAFETY Total:		50,400.00	50,400.00	417.50	4,329.04	46,070.96	91.4
Department: 2300 - BEHAVIORAL HLTH/COMM SVC							
100-2300-51110-000	Salaries	103,975.00	103,975.00	0.00	0.00	103,975.00	100.0
100-2300-51130-000	Temporary Or Part-Time	28,454.00	28,454.00	2,229.68	7,297.69	21,156.31	74.3
100-2300-51150-000	Overtime	0.00	0.00	0.00	15.00	-15.00	0.0
100-2300-51190-000	PTO Paid Out	3,119.00	3,119.00	0.00	0.00	3,119.00	100.0
100-2300-51211-000	Medical Insurance	10,583.00	10,583.00	0.00	0.00	10,583.00	100.0
100-2300-51212-000	Dental Insurance	489.00	489.00	0.00	0.00	489.00	100.0
100-2300-51213-000	Vision Insurance	96.00	96.00	0.00	0.00	96.00	100.0
100-2300-51216-000	Life Insurance	60.00	60.00	0.00	0.00	60.00	100.0
100-2300-51218-000	STD Insurance	678.00	678.00	0.00	0.00	678.00	100.0
100-2300-51230-000	Social Security	8,404.00	8,404.00	138.24	453.39	7,950.61	94.6

Attachment: September 2016 Monthly Budget Report (FR-2016-11 : Financial Reports)

Monthly Budget Report

For Fiscal: 2016-2017 Period Ending: 09/30/2016

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Per Remain
100-2300-51231-000	Medicare	1,966.00	1,966.00	32.33	106.04	1,859.96	94.0
100-2300-51251-000	ASRS	12,294.00	12,294.00	0.00	0.00	12,294.00	100.0
100-2300-51270-000	Workers Compensation	7,076.00	7,076.00	0.00	0.00	7,076.00	100.0
100-2300-51290-000	PEHP	1,071.00	1,071.00	0.00	349.97	721.03	67.3
100-2300-52110-000	Office Supplies	100.00	100.00	0.00	0.00	100.00	100.0
100-2300-52120-000	Printing & Duplicating	1,000.00	1,000.00	0.00	0.00	1,000.00	100.0
100-2300-52140-000	Operational Supplies	2,000.00	2,000.00	0.00	0.00	2,000.00	100.0
100-2300-52160-000	Dues, Memberships & Subscripti	125.00	125.00	0.00	0.00	125.00	100.0
100-2300-52170-000	Travel & Per Diem	200.00	200.00	0.00	0.00	200.00	100.0
100-2300-52180-000	Training	5,000.00	5,000.00	0.00	0.00	5,000.00	100.0
100-2300-52198-000	Books & Periodicals	100.00	100.00	0.00	0.00	100.00	100.0
100-2300-52310-000	Cell Phones & Pagers	2,000.00	2,000.00	0.00	263.73	1,736.27	86.8
Department: 2300 - BEHAVIORAL HLTH/COMM SVC Total:		188,790.00	188,790.00	2,400.25	8,485.82	180,304.18	95.5
FinancialRpt: 2 - Community Safety Total:		1,276,210.00	1,276,210.00	69,195.72	210,512.91	1,065,697.09	83.5
FinancialRpt: 3 - Operational							
Department: 3100 - TRAINING							
100-3100-51110-000	Salaries	0.00	0.00	14,040.64	38,973.21	-38,973.21	0.0
100-3100-51120-000	Hourly	271,533.00	271,533.00	8,431.94	24,854.56	246,678.44	90.8
100-3100-51140-000	Holiday Pay	0.00	0.00	248.24	248.24	-248.24	0.0
100-3100-51150-000	Overtime	27,149.00	27,149.00	0.00	1,675.62	25,473.38	93.8
100-3100-51190-000	PTO Paid Out	8,963.00	8,963.00	0.00	0.00	8,963.00	100.0
100-3100-51211-000	Medical Insurance	42,332.00	42,332.00	0.00	0.00	42,332.00	100.0
100-3100-51212-000	Dental Insurance	1,956.00	1,956.00	0.00	0.00	1,956.00	100.0
100-3100-51213-000	Vision Insurance	384.00	384.00	0.00	0.00	384.00	100.0
100-3100-51215-000	PSPRS-Cancer Insurance	150.00	150.00	0.00	150.00	0.00	0.0
100-3100-51216-000	Life Insurance	240.00	240.00	19.20	58.84	181.16	75.4
100-3100-51218-000	STD Insurance	1,130.00	1,130.00	65.66	203.10	926.90	82.0
100-3100-51230-000	Social Security	3,148.00	3,148.00	216.82	626.26	2,521.74	80.1
100-3100-51231-000	Medicare	4,461.00	4,461.00	310.04	908.93	3,552.07	79.6
100-3100-51250-000	PSPRS	53,575.00	53,575.00	4,082.38	11,843.29	41,731.71	77.8
100-3100-51251-000	ASRS	5,828.00	5,828.00	426.52	1,218.63	4,609.37	79.0
100-3100-51270-000	Workers Compensation	16,059.00	16,059.00	0.00	0.00	16,059.00	100.0
100-3100-51290-000	PEHP	3,076.00	3,076.00	0.00	1,749.85	1,326.15	43.1
100-3100-52110-000	Office Supplies	3,860.00	3,860.00	0.00	197.47	3,662.53	94.8
100-3100-52120-000	Printing & Duplicating	2,000.00	2,000.00	0.00	93.40	1,906.60	95.3
100-3100-52139-000	Operational Equipment	6,250.00	6,250.00	484.39	1,628.44	4,621.56	73.9
100-3100-52140-000	Operational Supplies	2,000.00	2,000.00	0.00	0.00	2,000.00	100.0
100-3100-52141-015	Uniforms	29,065.00	29,065.00	0.00	0.00	29,065.00	100.0
100-3100-52142-000	Propane Gas	5,268.00	5,268.00	0.00	0.00	5,268.00	100.0
100-3100-52145-015	Consumable Rehab Goods	500.00	500.00	0.00	0.00	500.00	100.0
100-3100-52146-015	Protective Equipment	81,515.00	81,515.00	0.00	0.00	81,515.00	100.0
100-3100-52150-000	Postage & Mailings	300.00	300.00	0.00	100.00	200.00	66.6
100-3100-52160-000	Dues, Memberships & Subscripti	8,121.00	8,121.00	125.00	125.00	7,996.00	98.4
100-3100-52170-000	Travel & Per Diem	10,920.00	10,920.00	2,466.14	1,846.17	9,073.83	83.0
100-3100-52171-015	Training Materials	2,500.00	2,500.00	3,208.40	3,208.40	-708.40	-28.3
100-3100-52173-015	Recruit Issuance	3,330.00	3,330.00	0.00	0.00	3,330.00	100.0
100-3100-52175-015	Family Night & Graduation	1,500.00	1,500.00	0.00	0.00	1,500.00	100.0
100-3100-52177-000	Meals & Entertainment	2,350.00	2,350.00	0.00	0.00	2,350.00	100.0
100-3100-52180-000	Training	4,900.00	4,900.00	0.00	179.00	4,721.00	96.3
100-3100-52186-000	Training - Suppression	15,310.00	15,310.00	2,511.95	4,382.92	10,927.08	71.3
100-3100-52191-000	Tuition Reimbursement	33,900.00	33,900.00	4,994.07	12,271.51	21,628.49	63.8
100-3100-52196-000	Employee Recognition	100.00	100.00	0.00	0.00	100.00	100.0
100-3100-52198-000	Books & Periodicals	4,500.00	4,500.00	0.00	0.00	4,500.00	100.0
100-3100-52310-000	Cell Phones & Pagers	2,400.00	2,400.00	0.00	738.05	1,661.95	69.2
100-3100-52320-000	Electric	36,400.00	36,400.00	3,942.06	12,333.52	24,066.48	66.1
100-3100-52340-000	Refuse Removal	1,050.00	1,050.00	73.76	295.04	754.96	71.9
100-3100-52370-000	Water & Sewer	13,100.00	13,100.00	1,045.06	3,139.36	9,960.64	76.0
100-3100-52540-000	Building Services	875.00	875.00	0.00	165.00	710.00	81.1

Attachment: September 2016 Monthly Budget Report (FR-2016-11 : Financial Reports)

Monthly Budget Report

For Fiscal: 2016-2017 Period Ending: 09/30/2016

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Per Remain
100-3100-52544-000	Preventive Maintenance	3,000.00	3,000.00	0.00	0.00	3,000.00	100.0
100-3100-52546-000	Facility Use/Maintenance	3,000.00	3,000.00	0.00	8.00	2,992.00	99.7
100-3100-52565-000	Mobile Burn Simulator	8,500.00	8,500.00	0.00	0.00	8,500.00	100.0
100-3100-52620-000	Equipment Rental	10,800.00	10,800.00	628.86	1,905.23	8,894.77	82.3
Department: 3100 - TRAINING Total:		737,298.00	737,298.00	47,321.13	125,127.04	612,170.96	83.0
Department: 3110 - BATTALION CHIEFS							
100-3110-52110-000	Office Supplies	500.00	0.00	0.00	0.00	0.00	0.0
100-3110-52140-000	Operational Supplies	400.00	0.00	0.00	0.00	0.00	0.0
100-3110-52160-000	Dues, Memberships & Subscripti	250.00	0.00	0.00	0.00	0.00	0.0
100-3110-52170-000	Travel & Per Diem	2,500.00	0.00	0.00	0.00	0.00	0.0
100-3110-52180-000	Training	3,500.00	0.00	0.00	0.00	0.00	0.0
100-3110-52198-000	Books & Periodicals	300.00	0.00	0.00	0.00	0.00	0.0
100-3110-52310-000	Cell Phones & Pagers	5,300.00	0.00	0.00	0.00	0.00	0.0
100-3110-52320-000	Electric	6,000.00	0.00	0.00	0.00	0.00	0.0
Department: 3110 - BATTALION CHIEFS Total:		18,750.00	0.00	0.00	0.00	0.00	0.0
Department: 3210 - TECHNICAL RESCUE TEAM							
100-3210-52139-000	Operational Equipment	3,500.00	3,500.00	0.00	0.00	3,500.00	100.0
100-3210-52140-000	Operational Supplies	1,000.00	1,000.00	0.00	0.00	1,000.00	100.0
100-3210-52146-000	Protective Equipment	5,200.00	5,200.00	0.00	0.00	5,200.00	100.0
100-3210-52148-000	Small Tools & Instruments	500.00	500.00	0.00	0.00	500.00	100.0
100-3210-52170-000	Travel & Per Diem	1,500.00	1,500.00	0.00	0.00	1,500.00	100.0
100-3210-52180-000	Training	1,000.00	1,000.00	0.00	0.00	1,000.00	100.0
100-3210-52560-000	Equipment Services	500.00	500.00	0.00	0.00	500.00	100.0
Department: 3210 - TECHNICAL RESCUE TEAM Total:		13,200.00	13,200.00	0.00	0.00	13,200.00	100.0
Department: 3220 - HAZMAT							
100-3220-52139-000	Operational Equipment	7,000.00	7,000.00	0.00	0.00	7,000.00	100.0
100-3220-52140-000	Operational Supplies	2,000.00	2,000.00	0.00	0.00	2,000.00	100.0
100-3220-52146-000	Protective Equipment	1,000.00	1,000.00	0.00	0.00	1,000.00	100.0
100-3220-52148-000	Small Tools & Instruments	500.00	500.00	0.00	0.00	500.00	100.0
100-3220-52170-000	Travel & Per Diem	1,500.00	1,500.00	0.00	0.00	1,500.00	100.0
100-3220-52180-000	Training	1,500.00	1,500.00	0.00	0.00	1,500.00	100.0
100-3220-52198-000	Books & Periodicals	500.00	500.00	0.00	0.00	500.00	100.0
100-3220-52560-000	Equipment Services	500.00	500.00	0.00	0.00	500.00	100.0
Department: 3220 - HAZMAT Total:		14,500.00	14,500.00	0.00	0.00	14,500.00	100.0
Department: 3300 - FIRE/RESCUE SERVICES							
100-3300-51110-000	Salaries	664,745.00	767,120.00	50,710.38	150,947.74	616,172.26	80.5
100-3300-51120-000	Hourly	9,171,825.00	9,171,825.00	816,987.10	2,155,117.18	7,016,707.82	76.4
100-3300-51140-000	Holiday Pay	285,187.00	285,187.00	29,354.89	59,841.34	225,345.66	79.0
100-3300-51150-000	Overtime	1,297,900.00	1,297,900.00	106,882.82	330,537.06	967,362.94	74.6
100-3300-51190-000	PTO Paid Out	370,420.00	373,491.00	0.00	1,789.26	371,701.74	99.8
100-3300-51211-000	Medical Insurance	1,671,585.00	1,682,168.00	0.00	0.00	1,682,168.00	100.0
100-3300-51212-000	Dental Insurance	77,236.00	77,725.00	0.00	0.00	77,725.00	100.0
100-3300-51213-000	Vision Insurance	15,163.00	15,259.00	0.00	0.00	15,259.00	100.0
100-3300-51215-000	PSPRS-Cancer Insurance	7,897.00	7,947.00	0.00	8,350.00	-403.00	-5.0
100-3300-51216-000	Life Insurance	9,477.00	9,537.00	791.34	2,387.38	7,149.62	74.5
100-3300-51218-000	STD Insurance	43,559.00	43,919.00	2,760.28	8,270.69	35,648.31	81.6
100-3300-51231-000	Medicare	167,160.00	168,689.00	13,828.40	34,676.48	134,012.52	79.6
100-3300-51250-000	PSPRS	2,404,660.00	2,426,650.00	203,531.04	510,943.88	1,915,706.12	78.9
100-3300-51270-000	Workers Compensation	601,776.00	607,280.00	1,568.90	1,728.90	605,551.10	99.0
100-3300-51280-000	Deferred Compensation	0.00	0.00	3,914.74	9,403.10	-9,403.10	0.0
100-3300-51290-000	PEHP	115,282.00	116,336.00	0.00	59,844.87	56,491.13	48.5
100-3300-52110-000	Office Supplies	0.00	500.00	0.00	0.00	500.00	100.0
100-3300-52140-000	Operational Supplies	0.00	400.00	0.00	126.77	273.23	68.3
100-3300-52160-000	Dues, Memberships & Subscripti	0.00	250.00	0.00	0.00	250.00	100.0
100-3300-52170-000	Travel & Per Diem	0.00	2,500.00	0.00	0.00	2,500.00	100.0
100-3300-52180-000	Training	0.00	3,500.00	0.00	0.00	3,500.00	100.0
100-3300-52183-000	Rover Mileage	500.00	500.00	0.00	0.00	500.00	100.0

Attachment: September 2016 Monthly Budget Report (FR-2016-11 : Financial Reports)

Monthly Budget Report

For Fiscal: 2016-2017 Period Ending: 09/30/2016

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Per Remain
100-3300-52198-000	Books & Periodicals	0.00	300.00	0.00	0.00	300.00	100.0
100-3300-52240-000	Health Services	0.00	0.00	501.00	769.00	-769.00	0.0
100-3300-52310-000	Cell Phones & Pagers	7,500.00	12,800.00	77.21	4,433.80	8,366.20	65.3
100-3300-52320-000	Electric	0.00	6,000.00	557.08	1,963.17	4,036.83	67.2
100-3300-52380-000	Hydrant Fees	2,000.00	2,000.00	177.19	531.57	1,468.43	73.4
100-3300-52620-000	Equipment Rental	1,200.00	1,200.00	110.35	220.70	979.30	81.6
100-3330-52320-000	Electric	25,987.00	25,987.00	2,457.68	8,539.24	17,447.76	67.2
100-3330-52330-000	Natural Gas	3,100.00	3,100.00	120.87	396.46	2,703.54	87.2
100-3330-52340-000	Refuse Removal	500.00	500.00	0.00	0.00	500.00	100.0
100-3330-52350-000	Telephone	450.00	450.00	33.69	101.08	348.92	77.5
100-3330-52370-000	Water & Sewer	3,300.00	3,300.00	389.54	1,248.74	2,051.26	62.2
100-3331-52320-000	Electric	15,750.00	15,750.00	2,214.62	7,427.24	8,322.76	52.8
100-3331-52330-000	Natural Gas	3,000.00	3,000.00	71.40	265.43	2,734.57	91.2
100-3331-52340-000	Refuse Removal	850.00	850.00	84.61	330.47	519.53	61.2
100-3331-52350-000	Telephone	450.00	450.00	33.69	101.08	348.92	77.5
100-3331-52370-000	Water & Sewer	3,475.00	3,475.00	459.64	1,447.98	2,027.02	58.3
100-3332-52142-000	Propane Gas	150.00	150.00	0.00	0.00	150.00	100.0
100-3332-52320-000	Electric	18,900.00	18,900.00	2,362.98	7,528.12	11,371.88	60.2
100-3332-52340-000	Refuse Removal	660.00	660.00	53.35	213.40	446.60	67.6
100-3332-52350-000	Telephone	450.00	450.00	33.69	101.08	348.92	77.5
100-3332-52370-000	Water & Sewer	2,500.00	2,500.00	598.11	1,405.03	1,094.97	43.8
100-3333-52320-000	Electric	21,000.00	21,000.00	2,784.36	8,715.07	12,284.93	58.2
100-3333-52330-000	Natural Gas	2,200.00	2,200.00	89.23	292.77	1,907.23	86.6
100-3333-52340-000	Refuse Removal	850.00	850.00	67.61	263.17	586.83	69.0
100-3333-52350-000	Telephone	450.00	450.00	33.69	101.08	348.92	77.5
100-3333-52370-000	Water & Sewer	4,000.00	4,000.00	528.72	1,546.64	2,453.36	61.3
100-3334-52320-000	Electric	12,600.00	12,600.00	1,486.02	4,715.04	7,884.96	62.2
100-3334-52330-000	Natural Gas	2,200.00	2,200.00	74.85	227.68	1,972.32	89.6
100-3334-52340-000	Refuse Removal	660.00	660.00	35.75	142.99	517.01	78.2
100-3334-52350-000	Telephone	450.00	450.00	16.16	48.48	401.52	89.2
100-3334-52370-000	Water & Sewer	1,300.00	1,300.00	202.12	611.99	688.01	52.9
100-3335-52320-000	Electric	7,875.00	7,875.00	1,084.39	3,495.12	4,379.88	55.6
100-3335-52330-000	Natural Gas	1,300.00	1,300.00	44.83	118.46	1,181.54	90.8
100-3335-52340-000	Refuse Removal	660.00	660.00	59.49	237.96	422.04	63.9
100-3335-52350-000	Telephone	450.00	450.00	33.69	101.08	348.92	77.5
100-3335-52370-000	Water & Sewer	750.00	750.00	88.94	401.17	348.83	46.2
100-3336-52142-000	Propane Gas	150.00	150.00	0.00	0.00	150.00	100.0
100-3336-52320-000	Electric	18,900.00	18,900.00	2,778.93	8,670.89	10,229.11	54.2
100-3336-52330-000	Natural Gas	1,200.00	1,200.00	75.19	246.49	953.51	79.4
100-3336-52340-000	Refuse Removal	660.00	660.00	59.12	236.48	423.52	64.2
100-3336-52350-000	Telephone	450.00	450.00	35.55	106.66	343.34	76.3
100-3336-52370-000	Water & Sewer	2,650.00	2,650.00	261.86	828.55	1,821.45	68.2
100-3337-52320-000	Electric	14,175.00	14,175.00	1,164.67	3,640.94	10,534.06	74.2
100-3337-52330-000	Natural Gas	1,350.00	1,350.00	75.19	239.54	1,110.46	82.2
100-3337-52340-000	Refuse Removal	660.00	660.00	59.49	237.96	422.04	63.9
100-3337-52350-000	Telephone	45.00	45.00	33.23	99.70	-54.70	-121.2
100-3337-52370-000	Water & Sewer	1,650.00	1,650.00	178.81	541.87	1,108.13	67.2
100-3338-52320-000	Electric	20,475.00	20,475.00	2,729.44	8,163.58	12,311.42	60.2
100-3338-52330-000	Natural Gas	1,400.00	1,400.00	78.63	263.00	1,137.00	81.2
100-3338-52340-000	Refuse Removal	660.00	660.00	71.48	285.95	374.05	56.6
100-3338-52350-000	Telephone	450.00	450.00	35.55	113.32	336.68	74.8
100-3338-52370-000	Water & Sewer	3,500.00	3,500.00	365.96	1,118.66	2,381.34	68.0
100-3339-52320-000	Electric	13,125.00	13,125.00	1,599.85	4,719.16	8,405.84	64.0
100-3339-52330-000	Natural Gas	1,500.00	1,500.00	57.48	172.14	1,327.86	88.5
100-3339-52340-000	Refuse Removal	660.00	660.00	58.73	234.92	425.08	64.4
100-3339-52350-000	Telephone	450.00	450.00	34.61	103.84	346.16	76.9
100-3339-52370-000	Water & Sewer	2,750.00	2,750.00	390.97	914.16	1,835.84	66.2
Department: 3300 - FIRE/RESCUE SERVICES Total:		17,138,199.00	17,304,110.00	1,257,441.18	3,422,944.75	13,881,165.25	80.2

Attachment: September 2016 Monthly Budget Report (FR-2016-11 : Financial Reports)

Monthly Budget Report

For Fiscal: 2016-2017 Period Ending: 09/30/2016

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Per Remain
Department: 3400 - EMS							
100-3400-51110-000	Salaries	0.00	0.00	14,451.94	41,291.26	-41,291.26	0.00
100-3400-51120-000	Hourly	543,024.00	543,024.00	11,261.38	32,112.21	510,911.79	94.00
100-3400-51140-000	Holiday Pay	13,410.00	13,410.00	554.84	1,183.41	12,226.59	91.00
100-3400-51150-000	Overtime	65,374.00	65,374.00	2,948.09	16,613.38	48,760.62	74.00
100-3400-51190-000	PTO Paid Out	18,654.00	18,654.00	0.00	0.00	18,654.00	100.00
100-3400-51211-000	Medical Insurance	74,081.00	74,081.00	0.00	0.00	74,081.00	100.00
100-3400-51212-000	Dental Insurance	3,423.00	3,423.00	0.00	0.00	3,423.00	100.00
100-3400-51213-000	Vision Insurance	672.00	672.00	0.00	0.00	672.00	100.00
100-3400-51215-000	PSPRS-Cancer Insurance	350.00	350.00	0.00	400.00	-50.00	-14.00
100-3400-51216-000	Life Insurance	420.00	420.00	20.44	62.60	357.40	85.00
100-3400-51218-000	STD Insurance	2,185.00	2,185.00	76.73	234.98	1,950.02	89.00
100-3400-51231-000	Medicare	9,287.00	9,287.00	399.29	1,221.52	8,065.48	86.00
100-3400-51250-000	PSPRS	133,564.00	133,564.00	6,275.64	18,969.41	114,594.59	85.00
100-3400-51270-000	Workers Compensation	33,432.00	33,432.00	0.00	0.00	33,432.00	100.00
100-3400-51290-000	PEHP	6,405.00	6,405.00	0.00	2,799.76	3,605.24	56.00
100-3400-52110-000	Office Supplies	500.00	500.00	0.00	0.00	500.00	100.00
100-3400-52139-000	Operational Equipment	2,500.00	2,500.00	925.27	1,079.48	1,420.52	56.00
100-3400-52140-000	Operational Supplies	2,000.00	2,000.00	0.00	0.00	2,000.00	100.00
100-3400-52160-000	Dues, Memberships & Subscripti	1,563.00	1,563.00	0.00	0.00	1,563.00	100.00
100-3400-52170-000	Travel & Per Diem	3,660.00	3,660.00	225.94	369.94	3,290.06	89.00
100-3400-52180-000	Training	50,994.00	50,994.00	13,455.00	14,495.16	36,498.84	71.00
100-3400-52198-000	Books & Periodicals	400.00	400.00	774.00	774.00	-374.00	-93.00
100-3400-52220-000	Software	17,800.00	17,800.00	0.00	0.00	17,800.00	100.00
100-3400-52223-000	Consultants-General	75,869.00	75,869.00	0.00	0.00	75,869.00	100.00
100-3400-52224-000	Exposure Control Program	2,500.00	2,500.00	0.00	0.00	2,500.00	100.00
100-3400-52260-000	Legal	0.00	0.00	484.40	2,157.40	-2,157.40	0.00
100-3400-52310-000	Cell Phones & Pagers	5,280.00	5,280.00	-30.00	1,027.71	4,252.29	80.00
100-3400-52320-000	Electric	4,392.00	4,392.00	471.50	1,522.74	2,869.26	65.00
100-3400-52330-000	Natural Gas	439.00	439.00	30.48	91.43	347.57	79.00
100-3400-52340-000	Refuse Removal	293.00	293.00	35.75	142.98	150.02	51.00
100-3400-52350-000	Telephone	146.00	146.00	16.15	48.46	97.54	66.00
100-3400-52370-000	Water & Sewer	1,464.00	1,464.00	202.11	611.97	852.03	58.00
100-3400-52550-000	Equipment Supplies	1,000.00	1,000.00	0.00	0.00	1,000.00	100.00
100-3400-52560-000	Equipment Services	300.00	300.00	0.00	27,504.00	-27,204.00	-9,068.00
100-3400-52620-000	Equipment Rental	2,700.00	2,700.00	261.69	958.03	1,741.97	64.00
Department: 3400 - EMS Total:		1,078,081.00	1,078,081.00	52,840.64	165,671.83	912,409.17	84.00
FinancialRpt: 3 - Operational Total:		19,000,028.00	19,147,189.00	1,357,602.95	3,713,743.62	15,433,445.38	80.00

FinancialRpt: 4 - Support Services

Department: 4100 - INFORMATION TECHNOLOGY

100-4100-51110-000	Salaries	167,296.00	167,296.00	5,401.92	16,162.63	151,133.37	90.00
100-4100-51120-000	Hourly	97,292.00	97,292.00	9,221.76	25,354.44	71,937.56	73.00
100-4100-51150-000	Overtime	3,324.00	3,324.00	247.26	488.33	2,835.67	85.00
100-4100-51190-000	PTO Paid Out	8,037.00	8,037.00	0.00	143.65	7,893.35	98.00
100-4100-51211-000	Medical Insurance	42,332.00	42,332.00	0.00	0.00	42,332.00	100.00
100-4100-51212-000	Dental Insurance	1,956.00	1,956.00	0.00	0.00	1,956.00	100.00
100-4100-51213-000	Vision Insurance	384.00	384.00	0.00	0.00	384.00	100.00
100-4100-51216-000	Life Insurance	240.00	240.00	14.40	43.20	196.80	82.00
100-4100-51218-000	STD Insurance	1,380.00	1,380.00	50.04	145.16	1,234.84	89.00
100-4100-51230-000	Social Security	17,109.00	17,109.00	866.95	2,483.48	14,625.52	85.00
100-4100-51231-000	Medicare	4,001.00	4,001.00	202.74	580.79	3,420.21	85.00
100-4100-51251-000	ASRS	31,679.00	31,679.00	1,707.18	4,822.19	26,856.81	84.00
100-4100-51270-000	Workers Compensation	14,405.00	14,405.00	0.00	0.00	14,405.00	100.00
100-4100-51290-000	PEHP	2,759.00	2,759.00	0.00	1,049.91	1,709.09	61.00
100-4100-52110-000	Office Supplies	400.00	400.00	0.00	0.00	400.00	100.00
100-4100-52130-000	Computer Supplies	105,000.00	105,000.00	5,859.65	31,766.21	73,233.79	69.00
100-4100-52139-000	Operational Equipment	0.00	0.00	43.24	43.24	-43.24	0.00
100-4100-52140-000	Operational Supplies	50,000.00	50,000.00	227.01	926.74	49,073.26	98.00

Monthly Budget Report

For Fiscal: 2016-2017 Period Ending: 09/30/2016

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Per Remainder
100-4100-52160-000	Dues, Memberships & Subscripti	32,000.00	32,000.00	0.00	21,780.00	10,220.00	31.9
100-4100-52170-000	Travel & Per Diem	1,500.00	1,500.00	0.00	0.00	1,500.00	100.0
100-4100-52180-000	Training	20,000.00	20,000.00	0.00	237.25	19,762.75	98.8
100-4100-52198-000	Books & Periodicals	1,500.00	1,500.00	0.00	0.00	1,500.00	100.0
100-4100-52220-000	Software	195,444.00	195,444.00	71,926.28	148,355.14	47,088.86	24.0
100-4100-52223-000	Consultants-General	12,000.00	12,000.00	0.00	0.00	12,000.00	100.0
100-4100-52310-000	Cell Phones & Pagers	6,250.00	6,250.00	-90.00	516.10	5,733.90	91.7
100-4100-52320-000	Electric	2,500.00	2,500.00	0.00	0.00	2,500.00	100.0
100-4100-52330-000	Natural Gas	340.00	340.00	0.00	17.76	322.24	94.7
100-4100-52350-000	Telephone	27,000.00	27,000.00	2,319.08	7,050.14	19,949.86	73.8
100-4100-52370-000	Water & Sewer	300.00	300.00	0.00	0.00	300.00	100.0
100-4100-52381-000	Radio Parts	2,000.00	2,000.00	96.00	96.00	1,904.00	95.2
100-4100-52382-000	Radio Maintenance	15,000.00	15,000.00	0.00	24,558.75	-9,558.75	-63.7
100-4100-52385-000	Transmitter Fees	12,000.00	12,000.00	3,901.62	8,073.24	3,926.76	32.7
100-4100-52560-000	Equipment Services	20,000.00	20,000.00	80.00	219.00	19,781.00	98.9
Department: 4100 - INFORMATION TECHNOLOGY Total:		895,428.00	895,428.00	102,075.13	294,913.35	600,514.65	67.0
Department: 4150 - COMMUNICATIONS							
100-4150-51110-000	Salaries	62,100.00	62,100.00	11,315.20	32,329.14	29,770.86	47.9
100-4150-51120-000	Hourly	75,547.00	75,547.00	0.00	0.00	75,547.00	100.0
100-4150-51140-000	Holiday Pay	1,794.00	1,794.00	0.00	0.00	1,794.00	100.0
100-4150-51150-000	Overtime	8,747.00	8,747.00	0.00	0.00	8,747.00	100.0
100-4150-51190-000	PTO Paid Out	4,446.00	4,446.00	0.00	0.00	4,446.00	100.0
100-4150-51211-000	Medical Insurance	21,166.00	21,166.00	0.00	0.00	21,166.00	100.0
100-4150-51212-000	Dental Insurance	978.00	978.00	0.00	0.00	978.00	100.0
100-4150-51213-000	Vision Insurance	192.00	192.00	0.00	0.00	192.00	100.0
100-4150-51215-000	PSPRS-Cancer Insurance	50.00	50.00	0.00	50.00	0.00	0.0
100-4150-51216-000	Life Insurance	120.00	120.00	8.97	25.34	94.66	78.8
100-4150-51218-000	STD Insurance	622.00	622.00	31.67	89.09	532.91	85.6
100-4150-51230-000	Social Security	3,966.00	3,966.00	264.08	767.81	3,198.19	80.6
100-4150-51231-000	Medicare	2,213.00	2,213.00	155.74	448.92	1,764.08	79.7
100-4150-51250-000	PSPRS	18,493.00	18,493.00	1,423.42	4,066.91	14,426.09	78.0
100-4150-51251-000	ASRS	7,343.00	7,343.00	538.24	1,537.83	5,805.17	79.0
100-4150-51270-000	Workers Compensation	7,967.00	7,967.00	0.00	0.00	7,967.00	100.0
100-4150-51290-000	PEHP	1,526.00	1,526.00	0.00	699.94	826.06	54.2
100-4150-52140-000	Operational Supplies	500.00	500.00	0.00	0.00	500.00	100.0
100-4150-52160-000	Dues, Memberships & Subscripti	71,000.00	71,000.00	0.00	0.00	71,000.00	100.0
100-4150-52170-000	Travel & Per Diem	2,500.00	2,500.00	365.20	1,353.40	1,146.60	45.8
100-4150-52177-000	Meals & Entertainment	250.00	250.00	93.25	234.37	15.63	6.2
100-4150-52180-000	Training	2,000.00	2,000.00	0.00	525.00	1,475.00	73.7
100-4150-52198-000	Books & Periodicals	150.00	150.00	0.00	0.00	150.00	100.0
100-4150-52310-000	Cell Phones & Pagers	925.00	925.00	0.00	309.02	615.98	66.5
100-4150-52382-000	Radio Maintenance	38,500.00	38,500.00	0.00	0.00	38,500.00	100.0
100-4150-52390-000	Dispatch Services	732,763.00	732,763.00	82,640.42	247,921.26	484,841.74	66.2
Department: 4150 - COMMUNICATIONS Total:		1,065,858.00	1,065,858.00	96,836.19	290,358.03	775,499.97	72.7
Department: 4200 - FLEET SERVICES							
100-4200-51110-000	Salaries	75,825.00	75,825.00	5,936.54	18,860.43	56,964.57	75.1
100-4200-51120-000	Hourly	290,056.00	290,056.00	23,485.57	67,175.96	222,880.04	76.8
100-4200-51130-000	Temporary Or Part-Time	12,522.00	12,522.00	0.00	503.10	12,018.90	95.9
100-4200-51150-000	Overtime	5,801.00	5,801.00	1,218.95	2,320.85	3,480.15	59.9
100-4200-51190-000	PTO Paid Out	11,150.00	11,150.00	0.00	0.00	11,150.00	100.0
100-4200-51211-000	Medical Insurance	63,498.00	63,498.00	0.00	0.00	63,498.00	100.0
100-4200-51212-000	Dental Insurance	2,934.00	2,934.00	0.00	0.00	2,934.00	100.0
100-4200-51213-000	Vision Insurance	576.00	576.00	0.00	0.00	576.00	100.0
100-4200-51216-000	Life Insurance	360.00	360.00	28.80	86.40	273.60	76.0
100-4200-51218-000	STD Insurance	1,977.00	1,977.00	101.04	296.14	1,680.86	85.0
100-4200-51230-000	Social Security	24,512.00	24,512.00	1,796.54	5,266.07	19,245.93	78.5
100-4200-51231-000	Medicare	5,733.00	5,733.00	420.17	1,231.59	4,501.41	78.5
100-4200-51251-000	ASRS	43,949.00	43,949.00	3,517.62	10,191.11	33,757.89	76.8

Attachment: September 2016 Monthly Budget Report (FR-2016-11 : Financial Reports)

Monthly Budget Report

For Fiscal: 2016-2017 Period Ending: 09/30/2016

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Per Remain
100-4200-51270-000	Workers Compensation	20,637.00	20,637.00	0.00	0.00	20,637.00	100.0
100-4200-51290-000	PEHP	3,828.00	3,828.00	0.00	2,449.79	1,378.21	36.0
100-4200-52115-000	Fees	500.00	500.00	0.00	0.00	500.00	100.0
100-4200-52148-000	Small Tools & Instruments	6,500.00	6,500.00	0.00	0.00	6,500.00	100.0
100-4200-52160-000	Dues, Memberships & Subscripti	1,500.00	1,500.00	253.40	253.40	1,246.60	83.1
100-4200-52170-000	Travel & Per Diem	6,500.00	6,500.00	5,069.45	5,079.45	1,420.55	21.8
100-4200-52180-000	Training	5,000.00	5,000.00	160.00	559.00	4,441.00	88.8
100-4200-52198-000	Books & Periodicals	1,000.00	1,000.00	0.00	33.92	966.08	96.6
100-4200-52310-000	Cell Phones & Pagers	3,200.00	3,200.00	0.00	533.85	2,666.15	83.3
100-4200-52320-000	Electric	19,000.00	19,000.00	2,011.74	6,060.01	12,939.99	68.1
100-4200-52330-000	Natural Gas	1,500.00	1,500.00	62.53	192.04	1,307.96	87.2
100-4200-52340-000	Refuse Removal	1,200.00	1,200.00	87.41	349.64	850.36	70.8
100-4200-52350-000	Telephone	1,000.00	1,000.00	69.22	207.68	792.32	79.2
100-4200-52360-000	Television	450.00	450.00	46.81	140.43	309.57	68.8
100-4200-52370-000	Water & Sewer	3,000.00	3,000.00	241.18	927.88	2,072.12	69.1
100-4200-52511-000	Fuel	131,760.00	131,760.00	25,122.34	41,285.06	90,474.94	68.6
100-4200-52512-000	Oil, Lubricants, Etc.	12,000.00	12,000.00	0.00	860.77	11,139.23	92.8
100-4200-52513-000	Vehicle Parts	125,000.00	125,000.00	14,508.35	25,573.88	99,426.12	79.5
100-4200-52514-000	Tires & Repairs	65,000.00	65,000.00	0.00	3,420.59	61,579.41	94.7
100-4200-52515-000	Batteries	16,500.00	16,500.00	1,108.32	6,037.06	10,462.94	63.4
100-4200-52519-000	Shop Supplies	18,000.00	18,000.00	993.27	3,168.45	14,831.55	82.4
100-4200-52520-000	Vehicle Services	120,000.00	120,000.00	11,179.72	34,782.18	85,217.82	71.0
100-4200-52521-000	Ground Ladder Testing	4,000.00	4,000.00	0.00	0.00	4,000.00	100.0
100-4200-52522-000	Aerial Ladder Testing	2,000.00	2,000.00	0.00	0.00	2,000.00	100.0
100-4200-52540-000	Building Services	0.00	0.00	0.00	75.00	-75.00	0.0
100-4200-52560-000	Equipment Services	10,000.00	10,000.00	21.62	2,467.23	7,532.77	75.3
100-4200-52622-000	Vehicle Lease	0.00	0.00	6,793.16	19,522.15	-19,522.15	0.0
Department: 4200 - FLEET SERVICES Total:		1,117,968.00	1,117,968.00	104,233.75	259,911.11	858,056.89	76.7
Department: 4230 - FACILITY MAINTENANCE							
100-4230-51120-000	Hourly	47,154.00	47,154.00	4,668.09	13,557.32	33,596.68	71.2
100-4230-51150-000	Overtime	943.00	943.00	388.54	613.15	329.85	34.9
100-4230-51190-000	PTO Paid Out	1,443.00	1,443.00	0.00	0.00	1,443.00	100.0
100-4230-51211-000	Medical Insurance	10,583.00	10,583.00	0.00	0.00	10,583.00	100.0
100-4230-51212-000	Dental Insurance	489.00	489.00	0.00	0.00	489.00	100.0
100-4230-51213-000	Vision Insurance	96.00	96.00	0.00	0.00	96.00	100.0
100-4230-51216-000	Life Insurance	60.00	60.00	4.80	14.40	45.60	76.0
100-4230-51218-000	STD Insurance	248.00	248.00	17.25	49.83	198.17	79.9
100-4230-51230-000	Social Security	3,072.00	3,072.00	288.60	819.84	2,252.16	73.3
100-4230-51231-000	Medicare	718.00	718.00	67.50	191.74	526.26	73.3
100-4230-51251-000	ASRS	5,687.00	5,687.00	478.86	1,341.94	4,345.06	76.4
100-4230-51270-000	Workers Compensation	2,586.00	2,586.00	0.00	0.00	2,586.00	100.0
100-4230-51290-000	PEHP	495.00	495.00	0.00	349.97	145.03	29.3
100-4230-52148-000	Small Tools & Instruments	2,500.00	2,500.00	0.00	0.00	2,500.00	100.0
100-4230-52223-000	Consultants-General	20,000.00	20,000.00	0.00	0.00	20,000.00	100.0
100-4230-52310-000	Cell Phones & Pagers	800.00	800.00	-10.00	166.06	633.94	79.2
100-4230-52320-000	Electric	2,400.00	2,400.00	0.00	0.00	2,400.00	100.0
100-4230-52330-000	Natural Gas	125.00	125.00	0.00	5.92	119.08	95.2
100-4230-52350-000	Telephone	40.00	40.00	0.00	0.00	40.00	100.0
100-4230-52370-000	Water & Sewer	100.00	100.00	0.00	0.00	100.00	100.0
100-4230-52530-000	Building Supplies	25,000.00	25,000.00	545.21	2,292.68	22,707.32	90.8
100-4230-52540-000	Building Services	135,000.00	135,000.00	14,650.59	49,999.70	85,000.30	62.9
100-4230-52541-000	Pest Control	8,000.00	8,000.00	480.00	2,970.00	5,030.00	62.9
100-4230-52542-000	Janitorial Services	15,000.00	15,000.00	1,824.10	7,651.40	7,348.60	48.9
100-4230-52543-000	Emergency Bldg. Maint.	45,000.00	45,000.00	324.19	2,084.29	42,915.71	95.3
100-4230-52544-000	Preventive Maintenance	109,800.00	109,800.00	293.31	9,216.76	100,583.24	91.6
100-4230-52545-000	Furnishings & Appliances	20,000.00	20,000.00	0.00	3,121.70	16,878.30	84.3
100-4230-52560-000	Equipment Services	6,000.00	6,000.00	50.81	131.90	5,868.10	97.8
100-4230-52563-000	Fire Sprinkler Insp/Maint	0.00	0.00	0.00	401.00	-401.00	0.0

Attachment: September 2016 Monthly Budget Report (FR-2016-11 : Financial Reports)

Monthly Budget Report

For Fiscal: 2016-2017 Period Ending: 09/30/2016

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Per Remain
100-4230-52620-000	Equipment Rental	30,000.00	30,000.00	202.06	395.46	29,604.54	98.0
Department: 4230 - FACILITY MAINTENANCE Total:		493,339.00	493,339.00	24,273.91	95,375.06	397,963.94	80.0
Department: 4260 - WAREHOUSE							
100-4260-51120-000	Hourly	97,698.00	97,698.00	7,425.07	21,172.37	76,525.63	78.0
100-4260-51130-000	Temporary Or Part-Time	39,083.00	39,083.00	2,788.11	8,706.70	30,376.30	77.0
100-4260-51150-000	Overtime	1,954.00	1,954.00	40.38	40.38	1,913.62	97.0
100-4260-51190-000	PTO Paid Out	2,990.00	2,990.00	0.00	0.00	2,990.00	100.0
100-4260-51211-000	Medical Insurance	21,166.00	21,166.00	0.00	0.00	21,166.00	100.0
100-4260-51212-000	Dental Insurance	978.00	978.00	0.00	0.00	978.00	100.0
100-4260-51213-000	Vision Insurance	192.00	192.00	0.00	0.00	192.00	100.0
100-4260-51216-000	Life Insurance	120.00	120.00	9.60	28.80	91.20	76.0
100-4260-51218-000	STD Insurance	513.00	513.00	25.47	76.14	436.86	85.0
100-4260-51230-000	Social Security	8,787.00	8,787.00	604.41	1,781.19	7,005.81	79.0
100-4260-51231-000	Medicare	2,055.00	2,055.00	141.36	416.60	1,638.40	79.0
100-4260-51251-000	ASRS	11,783.00	11,783.00	1,177.11	3,434.69	8,348.31	70.0
100-4260-51270-000	Workers Compensation	7,398.00	7,398.00	0.00	0.00	7,398.00	100.0
100-4260-51290-000	PEHP	1,026.00	1,026.00	0.00	1,749.85	-723.85	-70.0
100-4260-52110-000	Office Supplies	5,563.00	5,563.00	0.00	2,033.82	3,529.18	63.0
100-4260-52120-000	Printing & Duplicating	2,000.00	2,000.00	0.00	0.00	2,000.00	100.0
100-4260-52139-000	Operational Equipment	51,000.00	51,000.00	0.00	2,744.52	48,255.48	94.0
100-4260-52140-000	Operational Supplies	64,416.00	64,416.00	0.00	0.00	64,416.00	100.0
100-4260-52141-000	Uniforms	82,570.00	82,570.00	6,001.88	16,382.91	66,187.09	80.0
100-4260-52143-000	Station Supplies	15,000.00	15,000.00	483.43	1,272.20	13,727.80	91.0
100-4260-52144-000	Medical Supplies	65,880.00	65,880.00	10,069.22	48,027.09	17,852.91	27.0
100-4260-52145-000	Consumable Rehab Goods	3,000.00	3,000.00	387.23	387.23	2,612.77	87.0
100-4260-52146-000	Protective Equipment	95,160.00	95,160.00	2,655.91	4,401.63	90,758.37	95.0
100-4260-52160-000	Dues, Memberships & Subscripti	500.00	500.00	0.00	0.00	500.00	100.0
100-4260-52170-000	Travel & Per Diem	2,500.00	2,500.00	0.00	0.00	2,500.00	100.0
100-4260-52180-000	Training	3,000.00	3,000.00	0.00	279.00	2,721.00	90.0
100-4260-52196-000	Employee Recognition	0.00	0.00	0.00	67.02	-67.02	0.0
100-4260-52310-000	Cell Phones & Pagers	2,000.00	2,000.00	-10.00	414.66	1,585.34	79.0
100-4260-52320-000	Electric	3,500.00	3,500.00	1,466.16	4,010.51	-510.51	-14.0
100-4260-52325-000	Environmental Disposal	1,000.00	1,000.00	40.00	107.50	892.50	89.0
100-4260-52330-000	Natural Gas	1,000.00	1,000.00	86.45	175.85	824.15	82.0
100-4260-52340-000	Refuse Removal	1,200.00	1,200.00	135.27	445.36	754.64	62.0
100-4260-52350-000	Telephone	250.00	250.00	66.92	169.02	80.98	32.0
100-4260-52370-000	Water & Sewer	2,100.00	2,100.00	479.48	1,030.01	1,069.99	50.0
100-4260-52515-000	Batteries	6,000.00	6,000.00	0.00	117.00	5,883.00	98.0
100-4260-52535-000	Janitorial Supplies	18,300.00	18,300.00	134.86	5,229.42	13,070.58	71.0
100-4260-52544-000	Preventive Maintenance	16,000.00	16,000.00	0.00	0.00	16,000.00	100.0
100-4260-52550-000	Equipment Supplies	0.00	0.00	0.00	2,682.28	-2,682.28	0.0
100-4260-52551-000	SCBA Supplies	10,000.00	10,000.00	0.00	1,928.84	8,071.16	80.0
100-4260-52552-000	SCBA Services	12,000.00	12,000.00	315.51	315.51	11,684.49	97.0
100-4260-52560-000	Equipment Services	35,000.00	35,000.00	675.00	14,208.96	20,791.04	59.0
100-4260-52562-000	Fire Extinguisher Insp/Maint	1,000.00	1,000.00	0.00	0.00	1,000.00	100.0
100-4260-52620-000	Equipment Rental	366.00	366.00	0.00	0.00	366.00	100.0
100-4260-54130-000	Furniture & Equipment	0.00	0.00	8,902.07	8,902.07	-8,902.07	0.0
Department: 4260 - WAREHOUSE Total:		696,048.00	696,048.00	44,100.90	152,739.13	543,308.87	78.0
FinancialRpt: 4 - Support Services Total:		4,268,641.00	4,268,641.00	371,519.88	1,093,296.68	3,175,344.32	74.0
FinancialRpt: 9 - Undesignated							
Department: 9000 - NON-DEPARTMENTAL							
100-9000-58000-000	Interfund Transfers	1,895,000.00	1,895,000.00	0.00	0.00	1,895,000.00	100.0

Attachment: September 2016 Monthly Budget Report (FR-2016-11 : Financial Reports)

Monthly Budget Report

For Fiscal: 2016-2017 Period Ending: 09/30/2016

	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Per Remain
100-9000-59000-000 Contingency	5,000,000.00	5,000,000.00	0.00	0.00	5,000,000.00	100.0
Department: 9000 - NON-DEPARTMENTAL Total:	6,895,000.00	6,895,000.00	0.00	0.00	6,895,000.00	100.0
FinancialRpt: 9 - Undesignated Total:	6,895,000.00	6,895,000.00	0.00	0.00	6,895,000.00	100.0
Expense Total:	34,976,783.00	34,976,783.00	2,026,463.98	5,716,406.69	29,260,376.31	83.0
Fund: 100 - GENERAL FUND Surplus (Deficit):	0.00	0.00	166,481.57	2,878,769.54	2,878,769.54	0.0

Fund: 110 - MEDICAL SELF INSURANCE

Revenue

FinancialRpt: 9 - Undesignated

Department: 9000 - NON-DEPARTMENTAL

110-9000-40000-000 Beginning Fund Balance	2,000,000.00	2,000,000.00	0.00	2,057,410.80	57,410.80	102.8
110-9000-42400-000 Medical Self Ins Billings	3,000,000.00	3,000,000.00	0.00	0.00	-3,000,000.00	100.0
110-9000-42410-000 Employee Medical Withholdings	0.00	0.00	31,793.09	101,972.64	101,972.64	0.0
110-9000-42411-000 Employee Dental Withholdings	0.00	0.00	10,789.05	32,992.52	32,992.52	0.0
110-9000-42412-000 Employee Vision Withholdings	0.00	0.00	2,107.75	6,422.13	6,422.13	0.0
110-9000-42413-000 Employee FSA Withholdings	0.00	0.00	2,490.32	7,470.96	7,470.96	0.0
Department: 9000 - NON-DEPARTMENTAL Total:	5,000,000.00	5,000,000.00	47,180.21	2,206,269.05	-2,793,730.95	55.8
FinancialRpt: 9 - Undesignated Total:	5,000,000.00	5,000,000.00	47,180.21	2,206,269.05	-2,793,730.95	55.8
Revenue Total:	5,000,000.00	5,000,000.00	47,180.21	2,206,269.05	-2,793,730.95	55.8

Expense

FinancialRpt: 9 - Undesignated

Department: 9000 - NON-DEPARTMENTAL

110-9000-52700-000 Medical Claims	3,000,000.00	3,000,000.00	151,647.31	356,911.50	2,643,088.50	88.8
110-9000-52701-000 Dental Claims	0.00	0.00	18,005.07	72,235.72	-72,235.72	0.0
110-9000-52702-000 Vision Claims	0.00	0.00	3,712.29	11,136.56	-11,136.56	0.0
110-9000-52703-000 FSA Claims	0.00	0.00	1,798.32	5,709.43	-5,709.43	0.0
110-9000-52710-000 Administrative Fees	0.00	0.00	43,176.65	163,007.59	-163,007.59	0.0
110-9000-59100-000 Ending Fund Balance	2,000,000.00	2,000,000.00	0.00	0.00	2,000,000.00	100.0
Department: 9000 - NON-DEPARTMENTAL Total:	5,000,000.00	5,000,000.00	218,339.64	609,000.80	4,390,999.20	87.8
FinancialRpt: 9 - Undesignated Total:	5,000,000.00	5,000,000.00	218,339.64	609,000.80	4,390,999.20	87.8
Expense Total:	5,000,000.00	5,000,000.00	218,339.64	609,000.80	4,390,999.20	87.8
Fund: 110 - MEDICAL SELF INSURANCE Surplus (Deficit):	0.00	0.00	-171,159.43	1,597,268.25	1,597,268.25	0.0

Fund: 200 - WILDLAND FUND

Revenue

FinancialRpt: 3 - Operational

Department: 3500 - OUT OF DISTRICT WILDLAND

200-3500-42300-000 State Land Fires	236,744.00	236,744.00	140,456.71	149,751.56	-86,992.44	36.7
Department: 3500 - OUT OF DISTRICT WILDLAND Total:	236,744.00	236,744.00	140,456.71	149,751.56	-86,992.44	36.7
FinancialRpt: 3 - Operational Total:	236,744.00	236,744.00	140,456.71	149,751.56	-86,992.44	36.7

FinancialRpt: 9 - Undesignated

Department: 9000 - NON-DEPARTMENTAL

200-9000-40000-000 Beginning Fund Balance	0.00	0.00	0.00	335,946.54	335,946.54	0.0
Department: 9000 - NON-DEPARTMENTAL Total:	0.00	0.00	0.00	335,946.54	335,946.54	0.0
FinancialRpt: 9 - Undesignated Total:	0.00	0.00	0.00	335,946.54	335,946.54	0.0
Revenue Total:	236,744.00	236,744.00	140,456.71	485,698.10	248,954.10	105.1

Expense

FinancialRpt: 3 - Operational

Department: 3500 - OUT OF DISTRICT WILDLAND

200-3500-51120-000 Hourly	72,501.00	72,501.00	0.00	75.36	72,425.64	99.9
200-3500-51140-000 Holiday Pay	0.00	0.00	0.00	-301.77	301.77	0.0
200-3500-51150-000 Overtime	37,600.00	37,600.00	40,573.44	136,013.87	-98,413.87	-261.7
200-3500-51211-000 Medical Insurance	35,793.00	35,793.00	0.00	0.00	35,793.00	100.0
200-3500-51216-000 Life Insurance	0.00	0.00	17.32	52.91	-52.91	0.0
200-3500-51218-000 STD Insurance	376.00	376.00	64.96	197.91	178.09	47.3

Attachment: September 2016 Monthly Budget Report (FR-2016-11 : Financial Reports)

Monthly Budget Report

For Fiscal: 2016-2017 Period Ending: 09/30/2016

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Per Remainder
200-3500-51231-000	Medicare	1,596.00	1,596.00	569.51	1,935.35	-339.35	-21.2
200-3500-51250-000	PSPRS	23,650.00	23,650.00	7,506.06	25,965.97	-2,315.97	-9.7
200-3500-51270-000	Workers Compensation	5,747.00	5,747.00	0.00	0.00	5,747.00	100.0
200-3500-51280-000	Deferred Compensation	0.00	0.00	430.63	1,140.08	-1,140.08	0.0
200-3500-51290-000	PEHP	1,101.00	1,101.00	0.00	0.00	1,101.00	100.0
200-3500-52140-000	Operational Supplies	200.00	200.00	0.00	56.40	143.60	71.8
200-3500-52141-000	Uniforms	300.00	300.00	0.00	0.00	300.00	100.0
200-3500-52170-000	Travel & Per Diem	13,900.00	13,900.00	929.01	12,327.22	1,572.78	11.3
200-3500-52180-000	Training	15,000.00	15,000.00	0.00	0.00	15,000.00	100.0
200-3500-52228-000	Contract-Aircraft Services	4,700.00	4,700.00	0.00	0.00	4,700.00	100.0
200-3500-52320-000	Electric	0.00	0.00	0.00	452.28	-452.28	0.0
200-3500-52330-000	Natural Gas	0.00	0.00	0.00	75.48	-75.48	0.0
200-3500-52340-000	Refuse Removal	0.00	0.00	0.00	266.23	-266.23	0.0
200-3500-52350-000	Telephone	0.00	0.00	0.00	216.77	-216.77	0.0
200-3500-52370-000	Water & Sewer	0.00	0.00	0.00	233.38	-233.38	0.0
200-3500-52511-000	Fuel	4,000.00	4,000.00	114.85	184.05	3,815.95	95.4
200-3500-52514-000	Tires & Repairs	0.00	0.00	0.00	16.00	-16.00	0.0
200-3500-52550-000	Equipment Supplies	20,280.00	20,280.00	0.00	0.00	20,280.00	100.0

Department: 3500 - OUT OF DISTRICT WILDLAND Total: 236,744.00 236,744.00 50,205.78 178,907.49 57,836.51 24.4

FinancialRpt: 3 - Operational Total: 236,744.00 236,744.00 50,205.78 178,907.49 57,836.51 24.4

Expense Total: 236,744.00 236,744.00 50,205.78 178,907.49 57,836.51 24.4

Fund: 200 - WILDLAND FUND Surplus (Deficit): 0.00 0.00 90,250.93 306,790.61 306,790.61 0.0

Fund: 250 - AMBULANCE FUND

Revenue

FinancialRpt: 3 - Operational

Department: 3400 - EMS

250-3400-42380-000	Ambulance Billings	2,300,000.00	2,300,000.00	178,537.32	507,073.84	-1,792,926.16	77.9
Department: 3400 - EMS Total:		2,300,000.00	2,300,000.00	178,537.32	507,073.84	-1,792,926.16	77.9
FinancialRpt: 3 - Operational Total:		2,300,000.00	2,300,000.00	178,537.32	507,073.84	-1,792,926.16	77.9

FinancialRpt: 9 - Undesignated

Department: 9000 - NON-DEPARTMENTAL

250-9000-40000-000	Beginning Fund Balance	0.00	0.00	0.00	370,762.07	370,762.07	0.0
250-9000-43100-000	Investment Revenue	0.00	0.00	49.53	49.53	49.53	0.0
Department: 9000 - NON-DEPARTMENTAL Total:		0.00	0.00	49.53	370,811.60	370,811.60	0.0
FinancialRpt: 9 - Undesignated Total:		0.00	0.00	49.53	370,811.60	370,811.60	0.0
Revenue Total:		2,300,000.00	2,300,000.00	178,586.85	877,885.44	-1,422,114.56	61.8

Expense

FinancialRpt: 3 - Operational

Department: 3400 - EMS

250-3400-51120-000	Hourly	1,019,092.00	1,019,092.00	0.00	0.00	1,019,092.00	100.0
250-3400-51211-000	Medical Insurance	185,732.00	185,732.00	0.00	0.00	185,732.00	100.0
250-3400-51212-000	Dental Insurance	8,582.00	8,582.00	0.00	0.00	8,582.00	100.0
250-3400-51213-000	Vision Insurance	1,685.00	1,685.00	0.00	0.00	1,685.00	100.0
250-3400-51215-000	PSPRS-Cancer Insurance	878.00	878.00	0.00	0.00	878.00	100.0
250-3400-51216-000	Life Insurance	1,053.00	1,053.00	0.00	0.00	1,053.00	100.0
250-3400-51231-000	Medicare	18,573.00	18,573.00	0.00	0.00	18,573.00	100.0
250-3400-51250-000	PSPRS	267,184.00	267,184.00	0.00	0.00	267,184.00	100.0
250-3400-51270-000	Workers Compensation	66,864.00	66,864.00	0.00	0.00	66,864.00	100.0
250-3400-51290-000	PEHP	12,809.00	12,809.00	0.00	0.00	12,809.00	100.0
250-3400-52110-000	Office Supplies	2,037.00	2,037.00	0.00	0.00	2,037.00	100.0
250-3400-52115-000	Fees	0.00	0.00	738.83	3,590.61	-3,590.61	0.0
250-3400-52118-000	Collection Fees	2,144.00	2,144.00	52,277.98	15,363.46	-13,219.46	-616.5
250-3400-52119-000	Rent Expense	134.00	134.00	0.00	0.00	134.00	100.0
250-3400-52140-000	Operational Supplies	23,584.00	23,584.00	0.00	0.00	23,584.00	100.0
250-3400-52141-000	Uniforms	30,230.00	30,230.00	0.00	0.00	30,230.00	100.0

Attachment: September 2016 Monthly Budget Report (FR-2016-11 : Financial Reports)

Monthly Budget Report

For Fiscal: 2016-2017 Period Ending: 09/30/2016

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Per Remainder
250-3400-52144-000	Medical Supplies	24,120.00	24,120.00	0.00	0.00	24,120.00	100.0
250-3400-52146-000	Protective Equipment	34,840.00	34,840.00	0.00	0.00	34,840.00	100.0
250-3400-52150-000	Postage & Mailings	2,412.00	2,412.00	37.80	286.00	2,126.00	88.2
250-3400-52160-000	Dues, Memberships & Subscripti	572.00	572.00	0.00	0.00	572.00	100.0
250-3400-52170-000	Travel & Per Diem	1,340.00	1,340.00	0.00	0.00	1,340.00	100.0
250-3400-52180-000	Training	18,670.00	18,670.00	0.00	0.00	18,670.00	100.0
250-3400-52192-000	Public Affairs	9,688.00	9,688.00	0.00	0.00	9,688.00	100.0
250-3400-52210-000	Accounting & Auditing	6,432.00	6,432.00	0.00	0.00	6,432.00	100.0
250-3400-52220-000	Software	71,556.00	71,556.00	0.00	17,639.13	53,916.87	75.3
250-3400-52223-000	Consultants-General	0.00	0.00	0.00	98,646.24	-98,646.24	0.0
250-3400-52227-000	Contract Labor	27,777.00	27,777.00	0.00	0.00	27,777.00	100.0
250-3400-52240-000	Health Services	28,140.00	28,140.00	0.00	0.00	28,140.00	100.0
250-3400-52260-000	Legal	21,617.00	21,617.00	0.00	0.00	21,617.00	100.0
250-3400-52320-000	Electric	1,608.00	1,608.00	0.00	0.00	1,608.00	100.0
250-3400-52330-000	Natural Gas	161.00	161.00	0.00	0.00	161.00	100.0
250-3400-52340-000	Refuse Removal	107.00	107.00	0.00	0.00	107.00	100.0
250-3400-52350-000	Telephone	54.00	54.00	0.00	0.00	54.00	100.0
250-3400-52370-000	Water & Sewer	536.00	536.00	0.00	0.00	536.00	100.0
250-3400-52390-000	Dispatch Services	268,279.00	268,279.00	0.00	0.00	268,279.00	100.0
250-3400-52430-000	Gen. Liab. & Auto Insurance	45,560.00	45,560.00	0.00	0.00	45,560.00	100.0
250-3400-52511-000	Fuel	48,240.00	48,240.00	0.00	0.00	48,240.00	100.0
250-3400-52535-000	Janitorial Supplies	6,700.00	6,700.00	0.00	0.00	6,700.00	100.0
250-3400-52544-000	Preventive Maintenance	40,200.00	40,200.00	0.00	0.00	40,200.00	100.0
Department: 3400 - EMS Total:		2,299,190.00	2,299,190.00	53,054.61	135,525.44	2,163,664.56	94.2
FinancialRpt: 3 - Operational Total:		2,299,190.00	2,299,190.00	53,054.61	135,525.44	2,163,664.56	94.2
FinancialRpt: 9 - Undesignated							
Department: 9000 - NON-DEPARTMENTAL							
250-9000-59000-000	Contingency	810.00	810.00	0.00	0.00	810.00	100.0
Department: 9000 - NON-DEPARTMENTAL Total:		810.00	810.00	0.00	0.00	810.00	100.0
FinancialRpt: 9 - Undesignated Total:		810.00	810.00	0.00	0.00	810.00	100.0
Expense Total:		2,300,000.00	2,300,000.00	53,054.61	135,525.44	2,164,474.56	94.2
Fund: 250 - AMBULANCE FUND Surplus (Deficit):		0.00	0.00	125,532.24	742,360.00	742,360.00	0.0
Fund: 400 - CAPITAL PROJECTS							
Revenue							
FinancialRpt: 9 - Undesignated							
Department: 9000 - NON-DEPARTMENTAL							
400-9000-40000-000	Beginning Fund Balance	1,000,000.00	1,000,000.00	0.00	582,183.11	-417,816.89	41.7
400-9000-42395-000	Communication Contract R	65,000.00	65,000.00	6,453.54	14,748.68	-50,251.32	77.3
400-9000-46300-000	Gain On Disposition Of Assets	0.00	0.00	2,702.50	2,306.25	2,306.25	0.0
400-9000-48000-000	Transfers In	1,895,000.00	1,895,000.00	0.00	0.00	-1,895,000.00	100.0
400-9000-49000-000	Bond Proceeds	15,000,000.00	15,000,000.00	0.00	0.00	-15,000,000.00	100.0
Department: 9000 - NON-DEPARTMENTAL Total:		17,960,000.00	17,960,000.00	9,156.04	599,238.04	-17,360,761.96	96.6
FinancialRpt: 9 - Undesignated Total:		17,960,000.00	17,960,000.00	9,156.04	599,238.04	-17,360,761.96	96.6
Revenue Total:		17,960,000.00	17,960,000.00	9,156.04	599,238.04	-17,360,761.96	96.6
Expense							
FinancialRpt: 3 - Operational							
Department: 3400 - EMS							
400-3400-54130-037	Furniture & Equipment	150,000.00	150,000.00	9,815.00	9,815.00	140,185.00	93.4
Department: 3400 - EMS Total:		150,000.00	150,000.00	9,815.00	9,815.00	140,185.00	93.4
FinancialRpt: 3 - Operational Total:		150,000.00	150,000.00	9,815.00	9,815.00	140,185.00	93.4
FinancialRpt: 4 - Support Services							
Department: 4100 - INFORMATION TECHNOLOGY							
400-4100-54138-004	Computers & Software	150,000.00	150,000.00	0.00	0.00	150,000.00	100.0
400-4100-54138-036	Computer & Software	375,000.00	375,000.00	0.00	0.00	375,000.00	100.0

Attachment: September 2016 Monthly Budget Report (FR-2016-11 : Financial Reports)

Monthly Budget Report

For Fiscal: 2016-2017 Period Ending: 09/30/2016

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Per Remainder
400-4100-54138-038	Computer & Software	150,000.00	150,000.00	85,118.73	85,118.73	64,881.27	43.2
Department: 4100 - INFORMATION TECHNOLOGY Total:		675,000.00	675,000.00	85,118.73	85,118.73	589,881.27	87.3
Department: 4200 - FLEET SERVICES							
400-4200-54140-003	Vehicles	1,000,000.00	1,000,000.00	992,356.41	1,340,014.15	-340,014.15	-34.0
Department: 4200 - FLEET SERVICES Total:		1,000,000.00	1,000,000.00	992,356.41	1,340,014.15	-340,014.15	-34.0
Department: 4230 - FACILITY MAINTENANCE							
400-4230-54110-053	Land & Improvements	0.00	0.00	615.00	1,640.00	-1,640.00	0.0
400-4230-54110-055	Land & Improvements	0.00	0.00	0.00	4,831.38	-4,831.38	0.0
400-4230-54120-055	Buildings & Improvements	40,000.00	40,000.00	0.00	0.00	40,000.00	100.0
400-4230-54123-062	Engineering & Architectural	0.00	0.00	0.00	307.49	-307.49	0.0
Department: 4230 - FACILITY MAINTENANCE Total:		40,000.00	40,000.00	615.00	6,778.87	33,221.13	83.0
Department: 4260 - WAREHOUSE							
400-4260-54130-019	Furniture & Equipment	30,000.00	30,000.00	0.00	0.00	30,000.00	100.0
400-4260-54130-028	Furniture & Equipment	0.00	0.00	0.00	1,233.50	-1,233.50	0.0
400-4260-54130-031	Furniture & Equipment	0.00	0.00	0.00	50,102.42	-50,102.42	0.0
Department: 4260 - WAREHOUSE Total:		30,000.00	30,000.00	0.00	51,335.92	-21,335.92	-71.0
FinancialRpt: 4 - Support Services Total:		1,745,000.00	1,745,000.00	1,078,090.14	1,483,247.67	261,752.33	15.0
FinancialRpt: 9 - Undesignated							
Department: 9000 - NON-DEPARTMENTAL							
400-9000-59000-000	Contingency	16,065,000.00	16,065,000.00	0.00	0.00	16,065,000.00	100.0
Department: 9000 - NON-DEPARTMENTAL Total:		16,065,000.00	16,065,000.00	0.00	0.00	16,065,000.00	100.0
FinancialRpt: 9 - Undesignated Total:		16,065,000.00	16,065,000.00	0.00	0.00	16,065,000.00	100.0
Expense Total:		17,960,000.00	17,960,000.00	1,087,905.14	1,493,062.67	16,466,937.33	91.0
Fund: 400 - CAPITAL PROJECTS Surplus (Deficit):		0.00	0.00	-1,078,749.10	-893,824.63	-893,824.63	0.0
Fund: 450 - CAPITAL RESERVE							
Revenue							
FinancialRpt: 9 - Undesignated							
Department: 9000 - NON-DEPARTMENTAL							
450-9000-40000-000	Beginning Fund Balance	1,207,493.00	1,207,493.00	0.00	1,207,493.00	0.00	0.0
Department: 9000 - NON-DEPARTMENTAL Total:		1,207,493.00	1,207,493.00	0.00	1,207,493.00	0.00	0.0
FinancialRpt: 9 - Undesignated Total:		1,207,493.00	1,207,493.00	0.00	1,207,493.00	0.00	0.0
Revenue Total:		1,207,493.00	1,207,493.00	0.00	1,207,493.00	0.00	0.0
Expense							
FinancialRpt: 9 - Undesignated							
Department: 9000 - NON-DEPARTMENTAL							
450-9000-59000-000	Contingency	1,207,493.00	1,207,493.00	0.00	0.00	1,207,493.00	100.0
Department: 9000 - NON-DEPARTMENTAL Total:		1,207,493.00	1,207,493.00	0.00	0.00	1,207,493.00	100.0
FinancialRpt: 9 - Undesignated Total:		1,207,493.00	1,207,493.00	0.00	0.00	1,207,493.00	100.0
Expense Total:		1,207,493.00	1,207,493.00	0.00	0.00	1,207,493.00	100.0
Fund: 450 - CAPITAL RESERVE Surplus (Deficit):		0.00	0.00	0.00	1,207,493.00	1,207,493.00	0.0
Fund: 480 - GRANT PROGRAM							
Revenue							
FinancialRpt: 2 - Community Safety							
Department: 2200 - SPECIAL PROJECTS							
480-2200-47000-035	Grant Revenue	0.00	0.00	0.00	1,519.12	1,519.12	0.0
480-2200-47000-117	Grant Revenue	0.00	0.00	20,066.00	37,078.00	37,078.00	0.0
Department: 2200 - SPECIAL PROJECTS Total:		0.00	0.00	20,066.00	38,597.12	38,597.12	0.0
FinancialRpt: 2 - Community Safety Total:		0.00	0.00	20,066.00	38,597.12	38,597.12	0.0
FinancialRpt: 9 - Undesignated							
Department: 9000 - NON-DEPARTMENTAL							
480-9000-40000-000	Beginning Fund Balance	1,000,000.00	1,000,000.00	0.00	1,219,263.91	219,263.91	121.9

Attachment: September 2016 Monthly Budget Report (FR-2016-11 : Financial Reports)

Monthly Budget Report

For Fiscal: 2016-2017 Period Ending: 09/30/2016

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Per Remain
480-9000-47000-000	Grant Revenue	2,000,000.00	2,000,000.00	0.00	0.00	-2,000,000.00	100.0
Department: 9000 - NON-DEPARTMENTAL Total:		3,000,000.00	3,000,000.00	0.00	1,219,263.91	-1,780,736.09	59.5
FinancialRpt: 9 - Undesignated Total:		3,000,000.00	3,000,000.00	0.00	1,219,263.91	-1,780,736.09	59.5
Revenue Total:		3,000,000.00	3,000,000.00	20,066.00	1,257,861.03	-1,742,138.97	58.0

Expense

FinancialRpt: 2 - Community Safety

Department: 2200 - SPECIAL PROJECTS

480-2200-51120-117	Hourly	0.00	0.00	7,715.02	22,638.71	-22,638.71	0.0
480-2200-51140-117	Holiday Pay	0.00	0.00	0.00	452.16	-452.16	0.0
480-2200-51216-117	Life Insurance	0.00	0.00	9.60	28.04	-28.04	0.0
480-2200-51218-117	STD Insurance	0.00	0.00	26.30	83.24	-83.24	0.0
480-2200-51231-117	Medicare	0.00	0.00	109.87	270.45	-270.45	0.0
480-2200-51250-117	PSPRS	0.00	0.00	774.98	1,863.80	-1,863.80	0.0
480-2200-52170-035	Travel & Per Diem	0.00	0.00	0.00	-24.00	24.00	0.0
480-2200-54130-122	Furniture & Equipment	0.00	0.00	10,193.87	10,193.87	-10,193.87	0.0
Department: 2200 - SPECIAL PROJECTS Total:		0.00	0.00	18,829.64	35,506.27	-35,506.27	0.0
FinancialRpt: 2 - Community Safety Total:		0.00	0.00	18,829.64	35,506.27	-35,506.27	0.0

FinancialRpt: 9 - Undesignated

Department: 9000 - NON-DEPARTMENTAL

480-9000-57000-000	Unfunded Grant Expenses	3,000,000.00	3,000,000.00	0.00	0.00	3,000,000.00	100.0
Department: 9000 - NON-DEPARTMENTAL Total:		3,000,000.00	3,000,000.00	0.00	0.00	3,000,000.00	100.0
FinancialRpt: 9 - Undesignated Total:		3,000,000.00	3,000,000.00	0.00	0.00	3,000,000.00	100.0
Expense Total:		3,000,000.00	3,000,000.00	18,829.64	35,506.27	2,964,493.73	98.8
Fund: 480 - GRANT PROGRAM Surplus (Deficit):		0.00	0.00	1,236.36	1,222,354.76	1,222,354.76	0.0

Fund: 500 - GO DEBT SERVICE

Revenue

FinancialRpt: 9 - Undesignated

Department: 9000 - NON-DEPARTMENTAL

500-9000-40000-000	Beginning Fund Balance	0.00	0.00	0.00	1,007,997.17	1,007,997.17	0.0
500-9000-41100-000	Property Taxes-CY	3,029,322.00	3,029,322.00	220,072.13	220,599.67	-2,808,722.33	92.7
500-9000-41150-000	Property Taxes-PY	0.00	0.00	4,135.22	42,580.96	42,580.96	0.0
500-9000-41180-000	Property Taxes-In Lieu	0.00	0.00	227.46	227.46	227.46	0.0
500-9000-43100-000	Investment Revenue	0.00	0.00	0.00	1,691.08	1,691.08	0.0
500-9000-49150-000	Build America Bond Rebate	140,000.00	140,000.00	0.00	0.00	-140,000.00	100.0
Department: 9000 - NON-DEPARTMENTAL Total:		3,169,322.00	3,169,322.00	224,434.81	1,273,096.34	-1,896,225.66	59.8
FinancialRpt: 9 - Undesignated Total:		3,169,322.00	3,169,322.00	224,434.81	1,273,096.34	-1,896,225.66	59.8
Revenue Total:		3,169,322.00	3,169,322.00	224,434.81	1,273,096.34	-1,896,225.66	59.8

Expense

FinancialRpt: 9 - Undesignated

Department: 9000 - NON-DEPARTMENTAL

500-9000-52116-000	Bond Administrative Fees	5,000.00	5,000.00	420.00	1,595.00	3,405.00	68.1
500-9000-53021-000	2007 Series A Bond Principal	590,000.00	590,000.00	0.00	590,000.00	0.00	0.0
500-9000-53022-000	2010 Series A Bond Principal	475,000.00	475,000.00	0.00	0.00	475,000.00	100.0
500-9000-53023-000	2014 Series Refunding Bond Principal	820,000.00	820,000.00	0.00	0.00	820,000.00	100.0
500-9000-53121-000	2007 Series A Bond Interest	447,013.00	447,013.00	0.00	24,837.50	422,175.50	94.4
500-9000-53122-000	2010 Series A Bond Interest	463,659.00	463,659.00	0.00	0.00	463,659.00	100.0
500-9000-53123-000	2014 Series Refunding Bond Interest	218,650.00	218,650.00	0.00	0.00	218,650.00	100.0
500-9000-59000-000	Contingency	150,000.00	150,000.00	0.00	0.00	150,000.00	100.0
Department: 9000 - NON-DEPARTMENTAL Total:		3,169,322.00	3,169,322.00	420.00	616,432.50	2,552,889.50	80.9
FinancialRpt: 9 - Undesignated Total:		3,169,322.00	3,169,322.00	420.00	616,432.50	2,552,889.50	80.9
Expense Total:		3,169,322.00	3,169,322.00	420.00	616,432.50	2,552,889.50	80.9
Fund: 500 - GO DEBT SERVICE Surplus (Deficit):		0.00	0.00	224,014.81	656,663.84	656,663.84	0.0
Report Surplus (Deficit):		0.00	0.00	-642,392.62	7,717,875.37	7,717,875.37	0.0

Attachment: September 2016 Monthly Budget Report (FR-2016-11 : Financial Reports)

Monthly Budget Report

For Fiscal: 2016-2017 Period Ending: 09/30/2016

Group Summa

Departmen...	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Per Remai
Fund: 100 - GENERAL FUND						
Revenue						
FinancialRpt: 2 - Community Safety						
2100 - PREVENTION & SAFETY	150,000.00	150,000.00	11,824.00	33,854.18	-116,145.82	77.4
2300 - BEHAVIORAL HLTH/COMM SVC	0.00	0.00	20.00	170.00	170.00	0.0
FinancialRpt: 2 - Community Safety Total:	150,000.00	150,000.00	11,844.00	34,024.18	-115,975.82	77.4
FinancialRpt: 3 - Operational						
3100 - TRAINING	40,000.00	40,000.00	500.00	4,020.00	-35,980.00	89.9
FinancialRpt: 3 - Operational Total:	40,000.00	40,000.00	500.00	4,020.00	-35,980.00	89.9
FinancialRpt: 9 - Undesignated						
9000 - NON-DEPARTMENTAL	34,786,783.00	34,786,783.00	2,180,601.55	8,557,132.05	-26,229,650.95	75.4
FinancialRpt: 9 - Undesignated Total:	34,786,783.00	34,786,783.00	2,180,601.55	8,557,132.05	-26,229,650.95	75.4
Revenue Total:	34,976,783.00	34,976,783.00	2,192,945.55	8,595,176.23	-26,381,606.77	75.4
Expense						
FinancialRpt: 1 - Administrative Costs						
1200 - FIRE CHIEF	265,799.00	265,799.00	15,985.03	51,256.36	214,542.64	80.0
1220 - FIRE OPERATIONS - ADMIN	1,284,734.00	1,137,573.00	72,396.74	214,574.40	922,998.60	81.0
1230 - ADMINISTRATIVE SERVICES	647,751.00	647,751.00	41,471.85	160,111.51	487,639.49	75.0
1240 - HUMAN RESOURCES	542,293.00	542,293.00	51,613.05	125,172.50	417,120.50	76.9
1250 - FINANCE	515,173.00	515,173.00	30,826.98	96,503.93	418,669.07	81.0
1280 - COMMUNITY AFFAIRS	281,154.00	281,154.00	15,851.78	51,234.78	229,919.22	81.0
FinancialRpt: 1 - Administrative Costs Total:	3,536,904.00	3,389,743.00	228,145.43	698,853.48	2,690,889.52	79.3
FinancialRpt: 2 - Community Safety						
2100 - PREVENTION & SAFETY	1,037,020.00	1,037,020.00	66,377.97	197,698.05	839,321.95	80.9
2250 - HEALTH & SAFETY	50,400.00	50,400.00	417.50	4,329.04	46,070.96	91.4
2300 - BEHAVIORAL HLTH/COMM SVC	188,790.00	188,790.00	2,400.25	8,485.82	180,304.18	95.9
FinancialRpt: 2 - Community Safety Total:	1,276,210.00	1,276,210.00	69,195.72	210,512.91	1,065,697.09	83.9
FinancialRpt: 3 - Operational						
3100 - TRAINING	737,298.00	737,298.00	47,321.13	125,127.04	612,170.96	83.0
3110 - BATTALION CHIEFS	18,750.00	0.00	0.00	0.00	0.00	0.0
3210 - TECHNICAL RESCUE TEAM	13,200.00	13,200.00	0.00	0.00	13,200.00	100.0
3220 - HAZMAT	14,500.00	14,500.00	0.00	0.00	14,500.00	100.0
3300 - FIRE/RESCUE SERVICES	17,138,199.00	17,304,110.00	1,257,441.18	3,422,944.75	13,881,165.25	80.0
3400 - EMS	1,078,081.00	1,078,081.00	52,840.64	165,671.83	912,409.17	84.6
FinancialRpt: 3 - Operational Total:	19,000,028.00	19,147,189.00	1,357,602.95	3,713,743.62	15,433,445.38	80.0
FinancialRpt: 4 - Support Services						
4100 - INFORMATION TECHNOLOGY	895,428.00	895,428.00	102,075.13	294,913.35	600,514.65	67.0
4150 - COMMUNICATIONS	1,065,858.00	1,065,858.00	96,836.19	290,358.03	775,499.97	72.0
4200 - FLEET SERVICES	1,117,968.00	1,117,968.00	104,233.75	259,911.11	858,056.89	76.0
4230 - FACILITY MAINTENANCE	493,339.00	493,339.00	24,273.91	95,375.06	397,963.94	80.0
4260 - WAREHOUSE	696,048.00	696,048.00	44,100.90	152,739.13	543,308.87	78.0
FinancialRpt: 4 - Support Services Total:	4,268,641.00	4,268,641.00	371,519.88	1,093,296.68	3,175,344.32	74.3
FinancialRpt: 9 - Undesignated						
9000 - NON-DEPARTMENTAL	6,895,000.00	6,895,000.00	0.00	0.00	6,895,000.00	100.0
FinancialRpt: 9 - Undesignated Total:	6,895,000.00	6,895,000.00	0.00	0.00	6,895,000.00	100.0
Expense Total:	34,976,783.00	34,976,783.00	2,026,463.98	5,716,406.69	29,260,376.31	83.0
Fund: 100 - GENERAL FUND Surplus (Deficit):	0.00	0.00	166,481.57	2,878,769.54	2,878,769.54	0.0
Fund: 110 - MEDICAL SELF INSURANCE						
Revenue						
FinancialRpt: 9 - Undesignated						
9000 - NON-DEPARTMENTAL	5,000,000.00	5,000,000.00	47,180.21	2,206,269.05	-2,793,730.95	55.8

Attachment: September 2016 Monthly Budget Report (FR-2016-11 : Financial Reports)

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For Fiscal: 2016-2017 Period Ending: 09/30/2016

Department...	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Per Remainder
FinancialRpt: 9 - Undesignated Total:	5,000,000.00	5,000,000.00	47,180.21	2,206,269.05	-2,793,730.95	55.8
Revenue Total:	5,000,000.00	5,000,000.00	47,180.21	2,206,269.05	-2,793,730.95	55.8
Expense						
FinancialRpt: 9 - Undesignated						
9000 - NON-DEPARTMENTAL	5,000,000.00	5,000,000.00	218,339.64	609,000.80	4,390,999.20	87.8
FinancialRpt: 9 - Undesignated Total:	5,000,000.00	5,000,000.00	218,339.64	609,000.80	4,390,999.20	87.8
Expense Total:	5,000,000.00	5,000,000.00	218,339.64	609,000.80	4,390,999.20	87.8
Fund: 110 - MEDICAL SELF INSURANCE Surplus (Deficit):	0.00	0.00	-171,159.43	1,597,268.25	1,597,268.25	0.0
Fund: 200 - WILDLAND FUND						
Revenue						
FinancialRpt: 3 - Operational						
3500 - OUT OF DISTRICT WILDLAND	236,744.00	236,744.00	140,456.71	149,751.56	-86,992.44	36.7
FinancialRpt: 3 - Operational Total:	236,744.00	236,744.00	140,456.71	149,751.56	-86,992.44	36.7
FinancialRpt: 9 - Undesignated						
9000 - NON-DEPARTMENTAL	0.00	0.00	0.00	335,946.54	335,946.54	0.0
FinancialRpt: 9 - Undesignated Total:	0.00	0.00	0.00	335,946.54	335,946.54	0.0
Revenue Total:	236,744.00	236,744.00	140,456.71	485,698.10	248,954.10	105.8
Expense						
FinancialRpt: 3 - Operational						
3500 - OUT OF DISTRICT WILDLAND	236,744.00	236,744.00	50,205.78	178,907.49	57,836.51	24.4
FinancialRpt: 3 - Operational Total:	236,744.00	236,744.00	50,205.78	178,907.49	57,836.51	24.4
Expense Total:	236,744.00	236,744.00	50,205.78	178,907.49	57,836.51	24.4
Fund: 200 - WILDLAND FUND Surplus (Deficit):	0.00	0.00	90,250.93	306,790.61	306,790.61	0.0
Fund: 250 - AMBULANCE FUND						
Revenue						
FinancialRpt: 3 - Operational						
3400 - EMS	2,300,000.00	2,300,000.00	178,537.32	507,073.84	-1,792,926.16	77.9
FinancialRpt: 3 - Operational Total:	2,300,000.00	2,300,000.00	178,537.32	507,073.84	-1,792,926.16	77.9
FinancialRpt: 9 - Undesignated						
9000 - NON-DEPARTMENTAL	0.00	0.00	49.53	370,811.60	370,811.60	0.0
FinancialRpt: 9 - Undesignated Total:	0.00	0.00	49.53	370,811.60	370,811.60	0.0
Revenue Total:	2,300,000.00	2,300,000.00	178,586.85	877,885.44	-1,422,114.56	61.8
Expense						
FinancialRpt: 3 - Operational						
3400 - EMS	2,299,190.00	2,299,190.00	53,054.61	135,525.44	2,163,664.56	94.7
FinancialRpt: 3 - Operational Total:	2,299,190.00	2,299,190.00	53,054.61	135,525.44	2,163,664.56	94.7
FinancialRpt: 9 - Undesignated						
9000 - NON-DEPARTMENTAL	810.00	810.00	0.00	0.00	810.00	100.0
FinancialRpt: 9 - Undesignated Total:	810.00	810.00	0.00	0.00	810.00	100.0
Expense Total:	2,300,000.00	2,300,000.00	53,054.61	135,525.44	2,164,474.56	94.7
Fund: 250 - AMBULANCE FUND Surplus (Deficit):	0.00	0.00	125,532.24	742,360.00	742,360.00	0.0
Fund: 400 - CAPITAL PROJECTS						
Revenue						
FinancialRpt: 9 - Undesignated						
9000 - NON-DEPARTMENTAL	17,960,000.00	17,960,000.00	9,156.04	599,238.04	-17,360,761.96	96.6
FinancialRpt: 9 - Undesignated Total:	17,960,000.00	17,960,000.00	9,156.04	599,238.04	-17,360,761.96	96.6
Revenue Total:	17,960,000.00	17,960,000.00	9,156.04	599,238.04	-17,360,761.96	96.6
Expense						
FinancialRpt: 3 - Operational						
3400 - EMS	150,000.00	150,000.00	9,815.00	9,815.00	140,185.00	93.4
FinancialRpt: 3 - Operational Total:	150,000.00	150,000.00	9,815.00	9,815.00	140,185.00	93.4

Attachment: September 2016 Monthly Budget Report (FR-2016-11 : Financial Reports)

Monthly Budget Report

For Fiscal: 2016-2017 Period Ending: 09/30/2016

Department...	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Per Remai
FinancialRpt: 4 - Support Services						
4100 - INFORMATION TECHNOLOGY	675,000.00	675,000.00	85,118.73	85,118.73	589,881.27	87.3
4200 - FLEET SERVICES	1,000,000.00	1,000,000.00	992,356.41	1,340,014.15	-340,014.15	-34.0
4230 - FACILITY MAINTENANCE	40,000.00	40,000.00	615.00	6,778.87	33,221.13	83.0
4260 - WAREHOUSE	30,000.00	30,000.00	0.00	51,335.92	-21,335.92	-71.1
FinancialRpt: 4 - Support Services Total:	1,745,000.00	1,745,000.00	1,078,090.14	1,483,247.67	261,752.33	15.0
FinancialRpt: 9 - Undesignated						
9000 - NON-DEPARTMENTAL	16,065,000.00	16,065,000.00	0.00	0.00	16,065,000.00	100.0
FinancialRpt: 9 - Undesignated Total:	16,065,000.00	16,065,000.00	0.00	0.00	16,065,000.00	100.0
Expense Total:	17,960,000.00	17,960,000.00	1,087,905.14	1,493,062.67	16,466,937.33	91.0
Fund: 400 - CAPITAL PROJECTS Surplus (Deficit):	0.00	0.00	-1,078,749.10	-893,824.63	-893,824.63	0.0
Fund: 450 - CAPITAL RESERVE						
Revenue						
FinancialRpt: 9 - Undesignated						
9000 - NON-DEPARTMENTAL	1,207,493.00	1,207,493.00	0.00	1,207,493.00	0.00	0.0
FinancialRpt: 9 - Undesignated Total:	1,207,493.00	1,207,493.00	0.00	1,207,493.00	0.00	0.0
Revenue Total:	1,207,493.00	1,207,493.00	0.00	1,207,493.00	0.00	0.0
Expense						
FinancialRpt: 9 - Undesignated						
9000 - NON-DEPARTMENTAL	1,207,493.00	1,207,493.00	0.00	0.00	1,207,493.00	100.0
FinancialRpt: 9 - Undesignated Total:	1,207,493.00	1,207,493.00	0.00	0.00	1,207,493.00	100.0
Expense Total:	1,207,493.00	1,207,493.00	0.00	0.00	1,207,493.00	100.0
Fund: 450 - CAPITAL RESERVE Surplus (Deficit):	0.00	0.00	0.00	1,207,493.00	1,207,493.00	0.0
Fund: 480 - GRANT PROGRAM						
Revenue						
FinancialRpt: 2 - Community Safety						
2200 - SPECIAL PROJECTS	0.00	0.00	20,066.00	38,597.12	38,597.12	0.0
FinancialRpt: 2 - Community Safety Total:	0.00	0.00	20,066.00	38,597.12	38,597.12	0.0
FinancialRpt: 9 - Undesignated						
9000 - NON-DEPARTMENTAL	3,000,000.00	3,000,000.00	0.00	1,219,263.91	-1,780,736.09	59.3
FinancialRpt: 9 - Undesignated Total:	3,000,000.00	3,000,000.00	0.00	1,219,263.91	-1,780,736.09	59.3
Revenue Total:	3,000,000.00	3,000,000.00	20,066.00	1,257,861.03	-1,742,138.97	58.0
Expense						
FinancialRpt: 2 - Community Safety						
2200 - SPECIAL PROJECTS	0.00	0.00	18,829.64	35,506.27	-35,506.27	0.0
FinancialRpt: 2 - Community Safety Total:	0.00	0.00	18,829.64	35,506.27	-35,506.27	0.0
FinancialRpt: 9 - Undesignated						
9000 - NON-DEPARTMENTAL	3,000,000.00	3,000,000.00	0.00	0.00	3,000,000.00	100.0
FinancialRpt: 9 - Undesignated Total:	3,000,000.00	3,000,000.00	0.00	0.00	3,000,000.00	100.0
Expense Total:	3,000,000.00	3,000,000.00	18,829.64	35,506.27	2,964,493.73	98.0
Fund: 480 - GRANT PROGRAM Surplus (Deficit):	0.00	0.00	1,236.36	1,222,354.76	1,222,354.76	0.0
Fund: 500 - GO DEBT SERVICE						
Revenue						
FinancialRpt: 9 - Undesignated						
9000 - NON-DEPARTMENTAL	3,169,322.00	3,169,322.00	224,434.81	1,273,096.34	-1,896,225.66	59.8
FinancialRpt: 9 - Undesignated Total:	3,169,322.00	3,169,322.00	224,434.81	1,273,096.34	-1,896,225.66	59.8
Revenue Total:	3,169,322.00	3,169,322.00	224,434.81	1,273,096.34	-1,896,225.66	59.8
Expense						
FinancialRpt: 9 - Undesignated						
9000 - NON-DEPARTMENTAL	3,169,322.00	3,169,322.00	420.00	616,432.50	2,552,889.50	80.1

Attachment: September 2016 Monthly Budget Report (FR-2016-11 : Financial Reports)

Monthly Budget Report

For Fiscal: 2016-2017 Period Ending: 09/30/2016

Departmen...	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Per Remai
FinancialRpt: 9 - Undesignated Total:	3,169,322.00	3,169,322.00	420.00	616,432.50	2,552,889.50	80.1
Expense Total:	3,169,322.00	3,169,322.00	420.00	616,432.50	2,552,889.50	80.1
Fund: 500 - GO DEBT SERVICE Surplus (Deficit):	0.00	0.00	224,014.81	656,663.84	656,663.84	0.0
Report Surplus (Deficit):	0.00	0.00	-642,392.62	7,717,875.37	7,717,875.37	0.0

Attachment: September 2016 Monthly Budget Report (FR-2016-11 : Financial Reports)

Monthly Budget Report

For Fiscal: 2016-2017 Period Ending: 09/30/2016

Fund Summa

Fund	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)
100 - GENERAL FUND	0.00	0.00	166,481.57	2,878,769.54	2,878,769.54
110 - MEDICAL SELF INSURANCE	0.00	0.00	-171,159.43	1,597,268.25	1,597,268.25
200 - WILDLAND FUND	0.00	0.00	90,250.93	306,790.61	306,790.61
250 - AMBULANCE FUND	0.00	0.00	125,532.24	742,360.00	742,360.00
400 - CAPITAL PROJECTS	0.00	0.00	-1,078,749.10	-893,824.63	-893,824.63
450 - CAPITAL RESERVE	0.00	0.00	0.00	1,207,493.00	1,207,493.00
480 - GRANT PROGRAM	0.00	0.00	1,236.36	1,222,354.76	1,222,354.76
500 - GO DEBT SERVICE	0.00	0.00	224,014.81	656,663.84	656,663.84
Report Surplus (Deficit):	0.00	0.00	-642,392.62	7,717,875.37	7,717,875.37

Attachment: September 2016 Monthly Budget Report (FR-2016-11 : Financial Reports)



Monthly Board Report-Pooled Cash Report

NORTHWEST FIRE DISTRICT AZ

For the Period Ending 9/30/2016

ACCOUNT #		ACCOUNT NAME	BEGINNING BALANCE	CURRENT ACTIVITY	CURRENT BALANCE
CLAIM ON CASH					
100-11015-000		Claim on Pooled Cash	2,655,553.90	(28,674.48)	2,626,879.42
110-11015-000		Claim on Pooled Cash	1,768,730.35	(171,462.10)	1,597,268.25
200-11015-000		Claim on Pooled Cash	190,653.42	57,735.50	248,388.92
250-11015-000		Claim on Pooled Cash	320,126.46	92,404.93	412,531.39
400-11015-000		Claim on Pooled Cash	268,626.62	(986,470.12)	(717,843.50)
410-11015-000		Claim on Pooled Cash	0.00	0.00	0.00
450-11015-000		Claim on Pooled Cash	1,207,493.00	0.00	1,207,493.00
480-11015-000		Claim on Pooled Cash	1,221,132.03	233.52	1,221,365.55
500-11015-000		Claim on Pooled Cash	393,675.75	224,014.81	617,690.56
TOTAL CLAIM ON CASH			8,025,991.53	(812,217.94)	7,213,773.59
CASH IN BANK					
Cash in Bank					
999-11000-000		Wells Fargo - Operating Account	650,336.99	(314,217.38)	336,119.61
999-11020-000		Cash On Deposit With County	4,926,163.63	(898,065.07)	4,028,098.56
999-11030-000		Bond Levy	395,550.29	224,014.81	619,565.10
999-11040-000		Bond Proceeds	0.00	0.00	0.00
999-11041-000		Tax Exempt 2010 Bond Proceeds	0.00	0.00	0.00
999-11042-000		BABS 2010 Bond Proceeds	0.00	0.00	0.00
999-11050-000		JP Morgan Chase	0.00	0.00	0.00
999-11060-000		Wells Fargo Bank-Ins Self Fund	27,035.83	(1,798.32)	25,237.51
999-11070-000		Valley Schools Empl Ben Trust	0.00	0.00	0.00
999-11080-000		Wells Fargo-Savings Account	401,700.79	49.53	401,750.32
999-11090-000		Wells Fargo-Ambulance Account	1,625,204.00	177,798.49	1,803,002.49
999-11135-000		Reserve-Unrealized Gains/Losse	0.00	0.00	0.00
TOTAL: Cash in Bank			8,025,991.53	(812,217.94)	7,213,773.59
Wages Payable					
999-21110-000		Accrued Salaries & Wages	0.00	0.00	0.00
TOTAL: Wages Payable			0.00	0.00	0.00
TOTAL CASH IN BANK			8,025,991.53	(812,217.94)	7,213,773.59
DUE TO OTHER FUNDS					
999-28000-000		Due to Other Funds	8,025,991.53	(812,217.94)	7,213,773.59
TOTAL DUE TO OTHER FUNDS			8,025,991.53	(812,217.94)	7,213,773.59
Claim on Cash		7,213,773.59	Claim on Cash		7,213,773.59
Cash in Bank		7,213,773.59	Due To Other Funds		7,213,773.59
Difference		0.00	Difference		0.00

Attachment: September 2016 Monthly Board Report-Pooled Cash Report (FR-2016-11 : Financial Reports)

ACCOUNT #	ACCOUNT NAME	BEGINNING BALANCE	CURRENT ACTIVITY	CURRENT BALANCE	
<u>ACCOUNTS PAYABLE PENDING</u>					
100-21000-000	Accounts Payable	260,470.88	(227,609.59)	32,861.29	
110-21000-000	Accounts Payable	0.00	0.00	0.00	
200-21000-000	Accounts Payable	17,628.58	(1,217.58)	16,411.00	
250-21000-000	Accounts Payable	33,127.31	(33,127.31)	0.00	
400-21000-000	Accounts Payable	153,702.15	92,278.98	245,981.13	
410-21000-000	Accounts Payable	0.00	0.00	0.00	
410-21000-058	Accounts Payable	0.00	0.00	0.00	
480-21000-000	Accounts Payable	1,562.36	(1,001.36)	561.00	
500-21000-000	Accounts Payable	0.00	0.00	0.00	
TOTAL ACCOUNTS PAYABLE PENDING		<u>466,491.28</u>	<u>(170,676.86)</u>	<u>295,814.42</u>	
<u>DUE FROM OTHER FUNDS</u>					
999-18000-000	Due from Other Funds	<u>466,491.28</u>	<u>(170,676.86)</u>	<u>295,814.42</u>	
TOTAL DUE FROM OTHER FUNDS		<u>466,491.28</u>	<u>(170,676.86)</u>	<u>295,814.42</u>	
<u>ACCOUNTS PAYABLE</u>					
999-21000-000	Accounts Payable	<u>466,491.28</u>	<u>(170,676.86)</u>	<u>295,814.42</u>	
TOTAL ACCOUNTS PAYABLE		<u>466,491.28</u>	<u>(170,676.86)</u>	<u>295,814.42</u>	
AP Pending	295,814.42	AP Pending	295,814.42	Due From Other Funds	295,814.42
Due From Other Funds	<u>295,814.42</u>	Accounts Payable	<u>295,814.42</u>	Accounts Payable	<u>295,814.42</u>
Difference	<u>0.00</u>	Difference	<u>0.00</u>	Difference	<u>0.00</u>

NORTHWEST FIRE DISTRICT
COMPARISON OF REVENUE RECEIVED MONTHLY - CURRENT YEAR TO PRIOR YEAR

REAL ESTATE & PERSONAL PROPERTY TAXES-C/Y														
FISCAL YEAR	LEVY	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	TOTALS
2016-17	\$ 27,957,283	\$ -	\$ 4,869	\$ 2,031,051	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,035,920
Monthly % of Levy		0.000%	0.017%	7.265%	0.000%	0.000%	0.000%	0.000%	0.000%	0.000%	0.000%	0.000%	0.000%	
YTD % of Levy		0.000%	0.017%	7.282%	7.282%	7.282%	7.282%	7.282%	7.282%	7.282%	7.282%	7.282%	7.282%	7.282%
2015-16	\$ 25,924,140	\$ -	\$ -	\$ 1,821,260	\$ 5,854,183	\$ 5,186,122	\$ 947,243	\$ 326,467	\$ 835,946	\$ 1,259,873	\$ 4,915,294	\$ 3,873,982	\$ 136,038	\$ 25,156,399
Monthly % of Levy		0.000%	0.000%	7.025%	22.582%	20.005%	3.654%	1.259%	3.225%	4.860%	18.960%	14.944%	0.525%	
YTD % of Levy		0.000%	0.000%	7.025%	29.607%	49.612%	53.266%	54.525%	57.750%	62.610%	81.570%	96.514%	97.039%	97.039%
2014-15	\$ 25,400,000	\$ -	\$ 2,946	\$ 1,852,017	\$ 6,007,635	\$ 4,591,230	\$ 1,044,720	\$ 271,863	\$ 697,495	\$ 1,218,998	\$ 4,421,556	\$ 4,271,702	\$ 113,283	\$ 24,493,444
Monthly % of Levy		0.000%	0.012%	7.291%	23.652%	18.076%	4.113%	1.070%	2.746%	4.799%	17.408%	16.818%	0.446%	
YTD % of Levy		0.000%	0.012%	7.303%	30.955%	49.031%	53.144%	54.214%	56.960%	61.759%	79.167%	95.985%	96.431%	96.431%
2013-14	\$ 25,400,000	\$ -	\$ 2,660	\$ 1,937,990	\$ 6,649,298	\$ 4,092,914	\$ 863,852	\$ 326,319	\$ 775,037	\$ 1,541,095	\$ 4,918,535	\$ 3,419,578	\$ 122,771	\$ 24,650,049
Monthly % of Levy		0.000%	0.010%	7.630%	26.178%	16.114%	3.401%	1.285%	3.051%	6.067%	19.364%	13.463%	0.483%	
YTD % of Levy		0.000%	0.010%	7.640%	33.819%	49.933%	53.334%	54.618%	57.670%	63.737%	83.101%	96.564%	97.047%	97.047%
2012-13	\$ 25,399,140	\$ -	\$ -	\$ 1,335,058	\$ 5,560,008	\$ 5,664,794	\$ 929,773	\$ 328,893	\$ 827,770	\$ 1,068,033	\$ 5,392,724	\$ 3,351,122	\$ 137,206	\$ 24,595,383
Monthly % of Levy		0.000%	0.000%	5.256%	21.891%	22.303%	3.661%	1.295%	3.259%	4.205%	21.232%	13.194%	0.540%	
YTD % of Levy		0.000%	0.000%	5.256%	27.147%	49.450%	53.111%	54.405%	57.665%	61.870%	83.101%	96.295%	96.835%	96.835%
2011-12	\$ 25,399,140	\$ -	\$ -	\$ 1,650,151	\$ 3,567,889	\$ 6,875,068	\$ 925,571	\$ 495,719	\$ 954,994	\$ 969,874	\$ 4,936,042	\$ 3,764,673	\$ 52,299	\$ 24,192,281
Monthly % of Levy		0.000%	0.000%	6.497%	14.047%	27.068%	3.644%	1.952%	3.760%	3.819%	19.434%	14.822%	0.206%	
YTD % of Levy		0.000%	0.000%	6.497%	20.544%	47.612%	51.256%	53.208%	56.968%	60.787%	80.220%	95.043%	95.248%	95.248%
2010-11	\$ 25,424,490	\$ -	\$ -	\$ 1,626,622	\$ 5,976,384	\$ 4,506,539	\$ 884,570	\$ 410,213	\$ 880,080	\$ 1,077,259	\$ 2,750,102	\$ 5,963,732	\$ 126,086	\$ 24,201,587
Monthly % of Levy		0.000%	0.000%	6.398%	23.506%	17.725%	3.479%	1.613%	3.462%	4.237%	10.817%	23.457%	0.496%	
YTD % of Levy		0.000%	0.000%	6.398%	29.904%	47.629%	51.109%	52.722%	56.184%	60.421%	71.237%	94.694%	95.190%	95.190%
2009-10	\$ 25,424,188	\$ -	\$ -	\$ 802,742	\$ 7,857,449	\$ 3,353,759	\$ 826,777	\$ 411,854	\$ 697,545	\$ 1,172,878	\$ 3,829,984	\$ 4,761,419	\$ 186,230	\$ 23,900,637
Monthly % of Levy		0.000%	0.000%	3.157%	30.905%	13.191%	3.252%	1.620%	2.744%	4.613%	15.064%	18.728%	0.732%	
YTD % of Levy		0.000%	0.000%	3.157%	34.063%	47.254%	50.508%	52.126%	54.869%	59.483%	74.547%	93.275%	94.007%	94.007%
2008-09	\$ 25,423,847	\$ 100,572	\$ 210,969	\$ 1,270,465	\$ 5,354,603	\$ 5,318,734	\$ 718,692	\$ 291,862	\$ 723,604	\$ 1,046,299	\$ 4,092,127	\$ 4,591,292	\$ 51,124	\$ 23,770,344
Monthly % of Levy		0.396%	0.830%	4.997%	21.061%	20.920%	2.827%	1.148%	2.846%	4.115%	16.096%	18.059%	0.201%	
YTD % of Levy		0.396%	1.225%	6.223%	27.284%	48.204%	51.031%	52.179%	55.025%	59.141%	75.236%	93.295%	93.496%	93.496%
2007-08	\$ 23,021,889	\$ 7,708	\$ 27,523	\$ 1,284,908	\$ 4,900,617	\$ 5,135,249	\$ 702,350	\$ 322,925	\$ 764,651	\$ 872,057	\$ 2,536,046	\$ 5,491,405	\$ 31,785	\$ 22,077,225
Monthly % of Levy		0.033%	0.120%	5.581%	21.287%	22.306%	3.051%	1.403%	3.321%	3.788%	11.016%	23.853%	0.138%	
YTD % of Levy		0.033%	0.153%	5.734%	27.021%	49.327%	52.378%	53.780%	57.102%	60.890%	71.906%	95.759%	95.897%	95.897%
2006-07	\$ 19,409,941	\$ 16,254	\$ 11,170	\$ 1,300,967	\$ 4,014,200	\$ 4,073,080	\$ 716,330	\$ 357,898	\$ 864,159	\$ 806,595	\$ 3,745,238	\$ 2,841,428	\$ 26,212	\$ 18,773,531
Monthly % of Levy		0.084%	0.058%	6.703%	20.681%	20.985%	3.691%	1.844%	4.452%	4.156%	19.295%	14.639%	0.135%	
YTD % of Levy		0.084%	0.141%	6.844%	27.525%	48.510%	52.200%	54.044%	58.496%	62.652%	81.947%	96.586%	96.721%	96.721%
2005-06	\$ 16,217,014	\$ 11,259	\$ 4,410	\$ 940,130	\$ 4,221,322	\$ 2,923,149	\$ 452,513	\$ 296,989	\$ 512,421	\$ 791,101	\$ 4,721,819	\$ 905,142	\$ 34,322	\$ 15,814,577
Monthly % of Levy		0.069%	0.027%	5.797%	26.030%	18.025%	2.790%	1.831%	3.160%	4.878%	29.116%	5.581%	0.212%	
YTD % of Levy		0.069%	0.097%	5.894%	31.924%	49.949%	52.740%	54.571%	57.731%	62.609%	91.725%	97.307%	97.518%	97.518%

NORTHWEST FIRE DISTRICT
COMPARISON OF REVENUE RECEIVED MONTHLY - CURRENT YEAR TO PRIOR YEAR

FDAT														
FISCAL YEAR	LEVY	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	TOTALS
2016-17	\$ 400,000	\$ -	\$ 80	\$ 31,344	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 31,424
Monthly % of Levy		0.000%	0.020%	7.836%	0.000%	0.000%	0.000%	0.000%	0.000%	0.000%	0.000%	0.000%	0.000%	
YTD % of Levy		0.000%	0.020%	7.856%	7.856%	7.856%	7.856%	7.856%	7.856%	7.856%	7.856%	7.856%	7.856%	7.856%
2015-16	\$ 390,000	\$ -	\$ -	\$ 30,825	\$ 83,552	\$ 81,280	\$ 17,994	\$ 5,170	\$ 13,336	\$ 18,102	\$ 71,557	\$ 56,887	\$ 2,621	\$ 381,324
Monthly % of Levy		0.000%	0.000%	7.904%	21.424%	20.841%	4.614%	1.326%	3.419%	4.641%	18.348%	14.586%	0.672%	
YTD % of Levy		0.000%	0.000%	7.904%	29.328%	50.169%	54.783%	56.108%	59.528%	64.169%	82.517%	97.103%	97.776%	97.776%
2014-15	\$ 400,000	\$ -	\$ 34	\$ 32,679	\$ 94,175	\$ 69,188	\$ 18,228	\$ 5,027	\$ 11,276	\$ 19,144	\$ 62,189	\$ 70,381	\$ 2,373	\$ 384,693
Monthly % of Levy		0.000%	0.008%	8.170%	23.544%	17.297%	4.557%	1.257%	2.819%	4.786%	15.547%	17.595%	0.593%	
YTD % of Levy		0.000%	0.008%	8.178%	31.722%	49.019%	53.576%	54.833%	57.652%	62.438%	77.985%	95.580%	96.173%	96.173%
2013-14	\$ 400,000	\$ -	\$ 64	\$ 31,187	\$ 101,871	\$ 61,261	\$ 16,762	\$ 5,707	\$ 11,756	\$ 22,314	\$ 73,150	\$ 53,417	\$ 2,494	\$ 379,983
Monthly % of Levy		0.000%	0.016%	7.797%	25.468%	15.315%	4.190%	1.427%	2.939%	5.578%	18.288%	13.354%	0.623%	
YTD % of Levy		0.000%	0.016%	7.813%	33.280%	48.596%	52.786%	54.213%	57.152%	62.730%	81.018%	94.372%	94.996%	94.996%
2012-13	\$ 400,000	\$ -	\$ -	\$ 22,763	\$ 92,080	\$ 81,558	\$ 16,371	\$ 6,783	\$ 12,458	\$ 16,679	\$ 85,627	\$ 47,326	\$ 3,115	\$ 384,762
Monthly % of Levy		0.000%	0.000%	5.691%	23.020%	20.389%	4.093%	1.696%	3.115%	4.170%	21.407%	11.832%	0.779%	
YTD % of Levy		0.000%	0.000%	5.691%	28.711%	49.100%	53.193%	54.889%	58.003%	62.173%	83.580%	95.412%	96.191%	96.191%
2011-12	\$ 511,971	\$ -	\$ -	\$ 35,208	\$ 76,460	\$ 130,640	\$ 20,887	\$ 9,735	\$ 18,952	\$ 20,561	\$ 95,982	\$ 73,165	\$ 1,594	\$ 483,183
Monthly % of Levy		0.000%	0.000%	6.877%	14.934%	25.517%	4.080%	1.902%	3.702%	4.016%	18.747%	14.291%	0.311%	
YTD % of Levy		0.000%	0.000%	6.877%	21.811%	47.328%	51.408%	53.310%	57.011%	61.027%	79.775%	94.066%	94.377%	94.377%
2010-11	\$ 521,987	\$ -	\$ -	\$ 36,950	\$ 117,904	\$ 94,113	\$ 20,577	\$ 8,333	\$ 16,058	\$ 23,414	\$ 57,521	\$ 115,824	\$ 2,188	\$ 492,882
Monthly % of Levy		0.000%	0.000%	7.079%	22.588%	18.030%	3.942%	1.596%	3.076%	4.486%	11.020%	22.189%	0.419%	
YTD % of Levy		0.000%	0.000%	7.079%	29.666%	47.696%	51.638%	53.234%	56.311%	60.796%	71.816%	94.005%	94.424%	94.424%
2009-10	\$ 521,987	\$ -	\$ -	\$ 18,016	\$ 162,453	\$ 68,463	\$ 19,835	\$ 8,406	\$ 14,016	\$ 23,732	\$ 83,662	\$ 93,418	\$ 5,538	\$ 497,538
Monthly % of Levy		0.000%	0.000%	3.451%	31.122%	13.116%	3.800%	1.610%	2.685%	4.546%	16.028%	17.897%	1.061%	
YTD % of Levy		0.000%	0.000%	3.451%	34.573%	47.689%	51.489%	53.099%	55.785%	60.331%	76.358%	94.255%	95.316%	95.316%
2008-09	\$ 521,987	\$ 3,092	\$ 5,258	\$ 28,852	\$ 114,652	\$ 103,767	\$ 19,665	\$ 8,657	\$ 19,651	\$ 23,579	\$ 85,124	\$ 89,470	\$ 5,084	\$ 506,850
Monthly % of Levy		0.592%	1.007%	5.527%	21.965%	19.879%	3.767%	1.658%	3.765%	4.517%	16.308%	17.140%	0.974%	
YTD % of Levy		0.592%	1.600%	7.127%	29.091%	48.971%	52.738%	54.396%	58.161%	62.678%	78.986%	96.126%	97.100%	97.100%
2007-08	\$ 521,987	\$ 2,728	\$ 6,019	\$ 34,817	\$ 121,672	\$ 102,108	\$ 18,243	\$ 8,972	\$ 21,373	\$ 21,505	\$ 62,429	\$ 114,828	\$ 3,987	\$ 518,680
Monthly % of Levy		0.523%	1.153%	6.670%	23.309%	19.561%	3.495%	1.719%	4.095%	4.120%	11.960%	21.998%	0.764%	
YTD % of Levy		0.523%	1.676%	8.346%	31.655%	51.216%	54.711%	56.430%	60.525%	64.645%	76.604%	98.603%	99.366%	99.366%
2006-07	\$ 521,987	\$ 2,316	\$ 6,404	\$ 38,530	\$ 108,899	\$ 100,100	\$ 26,992	\$ 12,404	\$ 22,767	\$ 23,748	\$ 100,475	\$ 73,818	\$ 3,176	\$ 519,629
Monthly % of Levy		0.444%	1.227%	7.381%	20.862%	19.177%	5.171%	2.376%	4.362%	4.550%	19.249%	14.142%	0.608%	
YTD % of Levy		0.444%	1.671%	9.052%	29.914%	49.091%	54.262%	56.638%	61.000%	65.550%	84.798%	98.940%	99.548%	99.548%
2005-06	\$ 521,987	\$ 2,411	\$ 5,583	\$ 37,172	\$ 43,418	\$ 88,197	\$ 17,561	\$ 13,679	\$ 17,743	\$ 27,017	\$ 137,502	\$ 37,410	\$ 4,603	\$ 432,296
Monthly % of Levy		0.462%	1.070%	7.121%	8.318%	16.896%	3.364%	2.621%	3.399%	5.176%	26.342%	7.167%	0.882%	
YTD % of Levy		0.462%	1.531%	8.653%	16.970%	33.867%	37.231%	39.852%	43.251%	48.427%	74.769%	81.936%	82.817%	82.817%

NORTHWEST FIRE DISTRICT
COMPARISON OF REVENUE RECEIVED MONTHLY - CURRENT YEAR TO PRIOR YEAR

BOND LEVY - REAL ESTATE & PERSONAL PROPERTY TAXES-C/Y														
FISCAL YEAR	LEVY	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	TOTALS
2016-17	\$ 3,029,322	\$ -	\$ 528	\$ 220,072	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 220,600
Monthly % of Levy		0.000%	0.017%	7.265%	0.000%	0.000%	0.000%	0.000%	0.000%	0.000%	0.000%	0.000%	0.000%	
YTD % of Levy		0.000%	0.017%	7.282%	7.282%	7.282%	7.282%	7.282%	7.282%	7.282%	7.282%	7.282%	7.282%	7.282%
2015-16	\$ 3,105,123	\$ -	\$ -	\$ 213,080	\$ 684,922	\$ 606,761	\$ 110,826	\$ 38,196	\$ 97,804	\$ 147,402	\$ 576,078	\$ 453,247	\$ 15,916	\$ 2,943,233
Monthly % of Levy		0.000%	0.000%	6.862%	22.058%	19.541%	3.569%	1.230%	3.150%	4.747%	18.520%	14.597%	0.513%	
YTD % of Levy		0.000%	0.000%	6.862%	28.920%	48.461%	52.030%	53.260%	56.410%	61.157%	79.677%	94.274%	94.786%	94.786%
2014-15	\$ 3,105,123	\$ -	\$ 360	\$ 226,435	\$ 734,521	\$ 561,340	\$ 127,732	\$ 33,282	\$ 85,278	\$ 149,039	\$ 540,594	\$ 522,274	\$ 13,851	\$ 2,994,706
Monthly % of Levy		0.000%	0.012%	7.292%	23.655%	18.078%	4.114%	1.072%	2.746%	4.800%	17.410%	16.820%	0.446%	
YTD % of Levy		0.000%	0.012%	7.304%	30.959%	49.037%	53.150%	54.222%	56.969%	61.768%	79.178%	95.998%	96.444%	96.444%
2013-14	\$ 3,100,380	\$ -	\$ 325	\$ 236,579	\$ 811,711	\$ 499,644	\$ 105,454	\$ 39,837	\$ 94,613	\$ 188,130	\$ 600,432	\$ 417,446	\$ 14,987	\$ 3,009,160
Monthly % of Levy		0.000%	0.010%	7.631%	26.181%	16.116%	3.401%	1.285%	3.052%	6.068%	19.366%	13.464%	0.483%	
YTD % of Levy		0.000%	0.010%	7.641%	33.822%	49.938%	53.339%	54.624%	57.676%	63.744%	83.110%	96.574%	97.058%	97.058%
2012-13	\$ 3,104,230	\$ -	\$ -	\$ 163,237	\$ 679,452	\$ 692,257	\$ 113,621	\$ 40,193	\$ 101,156	\$ 130,517	\$ 659,009	\$ 409,518	\$ 16,767	\$ 3,005,728
Monthly % of Levy		0.000%	0.000%	5.259%	21.888%	22.300%	3.660%	1.295%	3.259%	4.204%	21.229%	13.192%	0.540%	
YTD % of Levy		0.000%	0.000%	5.259%	27.146%	49.447%	53.107%	54.402%	57.661%	61.865%	83.094%	96.287%	96.827%	96.827%
2011-12	\$ 3,104,630	\$ -	\$ -	\$ 205,798	\$ 444,968	\$ 857,423	\$ 115,432	\$ 61,826	\$ 119,102	\$ 120,958	\$ 615,598	\$ 469,512	\$ 6,523	\$ 3,017,138
Monthly % of Levy		0.000%	0.000%	6.629%	14.332%	27.618%	3.718%	1.991%	3.836%	3.896%	19.828%	15.123%	0.210%	
YTD % of Levy		0.000%	0.000%	6.629%	20.961%	48.579%	52.297%	54.288%	58.124%	62.020%	81.849%	96.972%	97.182%	97.182%
2010-11	\$ 3,370,693	\$ -	\$ -	\$ 215,741	\$ 792,654	\$ 597,707	\$ 117,362	\$ 54,407	\$ 116,726	\$ 142,878	\$ 364,749	\$ 790,976	\$ 16,723	\$ 3,209,923
Monthly % of Levy		0.000%	0.000%	6.400%	23.516%	17.732%	3.482%	1.614%	3.463%	4.239%	10.821%	23.466%	0.496%	
YTD % of Levy		0.000%	0.000%	6.400%	29.917%	47.649%	51.131%	52.745%	56.208%	60.447%	71.268%	94.734%	95.230%	95.230%
2009-10	\$ 1,487,151	\$ -	\$ -	\$ 46,990	\$ 459,952	\$ 196,319	\$ 48,397	\$ 24,109	\$ 40,832	\$ 68,657	\$ 224,196	\$ 278,720	\$ 10,150	\$ 1,398,322
Monthly % of Levy		0.000%	0.000%	3.160%	30.928%	13.201%	3.254%	1.621%	2.746%	4.617%	15.076%	18.742%	0.683%	
YTD % of Levy		0.000%	0.000%	3.160%	34.088%	47.289%	50.544%	52.165%	54.910%	59.527%	74.603%	93.344%	94.027%	94.027%
2008-09	\$ 1,824,084	\$ 14,887	\$ 23,402	\$ 75,135	\$ 383,906	\$ 381,335	\$ 51,528	\$ 20,925	\$ 51,971	\$ 75,016	\$ 293,391	\$ 329,180	\$ 3,665	\$ 1,704,341
Monthly % of Levy		0.816%	1.283%	4.119%	21.047%	20.906%	2.825%	1.147%	2.849%	4.113%	16.084%	18.046%	0.201%	
YTD % of Levy		0.816%	2.099%	6.218%	27.265%	48.170%	50.995%	52.142%	54.991%	59.104%	75.188%	93.235%	93.435%	93.435%
2007-08	\$ 2,558,876	\$ 262	\$ 1,312	\$ 142,648	\$ 545,569	\$ 570,375	\$ 77,984	\$ 35,867	\$ 84,931	\$ 96,842	\$ 281,760	\$ 610,655	\$ 3,486	\$ 2,451,692
Monthly % of Levy		0.010%	0.051%	5.575%	21.321%	22.290%	3.048%	1.402%	3.319%	3.785%	11.011%	23.864%	0.136%	
YTD % of Levy		0.010%	0.062%	5.636%	26.957%	49.247%	52.294%	53.696%	57.015%	60.800%	71.811%	95.675%	95.811%	95.811%
2006-07	\$ 684,370	\$ 807	\$ 349	\$ 42,434	\$ 131,041	\$ 132,947	\$ 23,400	\$ 11,713	\$ 28,198	\$ 26,422	\$ 122,219	\$ 92,723	\$ 860	\$ 613,111
Monthly % of Levy		0.118%	0.051%	6.200%	19.148%	19.426%	3.419%	1.711%	4.120%	3.861%	17.859%	13.549%	0.126%	
YTD % of Levy		0.118%	0.169%	6.369%	25.517%	44.943%	48.362%	50.074%	54.194%	58.055%	75.913%	89.462%	89.588%	89.588%
2005-06	\$ 912,789	\$ -	\$ 48	\$ 52,929	\$ 232,329	\$ 164,543	\$ 25,278	\$ 17,135	\$ 28,790	\$ 44,500	\$ 265,787	\$ 50,951	\$ 1,897	\$ 884,187
Monthly % of Levy		0.000%	0.005%	5.799%	25.453%	18.026%	2.769%	1.877%	3.154%	4.875%	29.118%	5.582%	0.208%	
YTD % of Levy		0.000%	0.005%	5.804%	31.257%	49.283%	52.052%	53.929%	57.083%	61.959%	91.077%	96.659%	96.867%	96.867%



NORTHWEST FIRE DISTRICT AZ

Monthly Check Report

By Check Num

Date Range: 09/01/2016 - 09/30/2016

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: AP-AP - WELLS FARGO						
1257	B & B SELECTCOM INC	09/02/2016	Regular	0.00	734.82	22612
1057	BENEFIT COMMERCE GROUP	09/02/2016	Regular	0.00	10,092.00	22613
0872	BILL'S HOME SERVICE CO.	09/02/2016	Regular	0.00	2,490.00	22614
1691	C & S LOCKSMITHS INC	09/02/2016	Regular	0.00	411.49	22615
0172	CDW GOVERNMENT, INC.	09/02/2016	Regular	0.00	8,668.05	22616
0865	EFFECTIVE SIGNS	09/02/2016	Regular	0.00	3,000.00	22617
0439	FASTENAL	09/02/2016	Regular	0.00	350.15	22618
1103	FEDERAL EXPRESS CORPORATION	09/02/2016	Regular	0.00	155.44	22619
1513	FLOWING WELLS IRRIGATION DIST	09/02/2016	Regular	0.00	177.19	22620
1347	GALLS, LLC	09/02/2016	Regular	0.00	6,010.79	22621
	Void	09/02/2016	Regular	0.00	0.00	22622
0556	GLENDALE PARADE STORE, LLC	09/02/2016	Regular	0.00	984.50	22623
1777	GRASHAM, JAMES	09/02/2016	Regular	0.00	2,187.50	22624
1136	HOLMES TUTTLE FORD	09/02/2016	Regular	0.00	1,131.19	22625
1450	HOME DEPOT CREDIT SERVICES	09/02/2016	Regular	0.00	412.73	22626
4551	HOSE POWER USA	09/02/2016	Regular	0.00	105.33	22627
0920	IAAI	09/02/2016	Regular	0.00	540.00	22628
1826	MARANA WATER	09/02/2016	Regular	0.00	259.49	22629
3599	MCI	09/02/2016	Regular	0.00	69.96	22630
1012	MEDLEN, SHANE	09/02/2016	Regular	0.00	173.27	22631
1182	METRO WATER DISTRICT	09/02/2016	Regular	0.00	928.35	22632
0867	MINER SOUTHWEST	09/02/2016	Regular	0.00	2,154.00	22633
3956	MUNICIPAL EMERGENCY SVCS, INC.	09/02/2016	Regular	0.00	2,673.60	22634
0889	NAUGHTON'S	09/02/2016	Regular	0.00	69.42	22635
1179	OFFICE MAX INCORPORATED	09/02/2016	Regular	0.00	46.70	22636
4715	P.C.F.C.A.	09/02/2016	Regular	0.00	300.00	22637
1228	PIMA CO GOV'T. REVENUE MGMT DIV.	09/02/2016	Regular	0.00	40.00	22638
4562	PROGRESSIVE ROOFING, INC.	09/02/2016	Regular	0.00	972.89	22639
0913	PUEBLO MECHANICAL & CONTROLS, INC.	09/02/2016	Regular	0.00	14,977.10	22640
1150	RANDSTAD	09/02/2016	Regular	0.00	610.40	22641
2889	RICOH USA, INC.	09/02/2016	Regular	0.00	465.17	22642
2391	ROLLMAN, MICHAEL	09/02/2016	Regular	0.00	20.00	22643
0343	RWC INTERNATIONAL, LTD	09/02/2016	Regular	0.00	1,827.52	22644
1086	SAFELITE FULFILLMENT, INC.	09/02/2016	Regular	0.00	445.51	22645
4257	STANDARD RESTAURANT EQUIP	09/02/2016	Regular	0.00	557.40	22646
0151	STAPLES BUSINESS ADVANTAGE	09/02/2016	Regular	0.00	19.15	22647
1933	TUCSON ALTERNATOR EXCHANGE	09/02/2016	Regular	0.00	1,494.52	22648
3348	TUCSON FLUID POWER TECH INC	09/02/2016	Regular	0.00	1,195.85	22649
1297	TULLER TROPHY FACTORY	09/02/2016	Regular	0.00	123.23	22650
1288	TURNER LABORATORIES, INC.	09/02/2016	Regular	0.00	419.20	22651
4504	TYLER TECHNOLOGIES-INCODE DIV.	09/02/2016	Regular	0.00	3,091.66	22652
1314	WASTE MGMT OF TUCSON INC	09/02/2016	Regular	0.00	942.69	22653
3645	WAXIE SANITARY SUPPLY	09/02/2016	Regular	0.00	1,942.95	22654
2420	WESTERN TIRE - INA RD	09/02/2016	Regular	0.00	989.68	22655
4472	WSM ARCHITECTS, INC.	09/02/2016	Regular	0.00	2,258.50	22656
1192	ZOLL MEDICAL CORPORATION	09/02/2016	Regular	0.00	9,481.80	22657
2490	OFFICE DEPOT	09/02/2016	Regular	0.00	3,066.39	22658
	Void	09/02/2016	Regular	0.00	0.00	22659
1273	KOVATCH MOBILE EQUIPMENT CORP.	09/09/2016	Regular	0.00	996,856.41	22674
1230	AGATHOS LABORATORIES INC.	09/09/2016	Regular	0.00	1,584.00	22675
4329	CENTURYLINK BUSINESS SERVICES	09/09/2016	Regular	0.00	8.65	22676
1067	CITY OF TUCSON	09/09/2016	Regular	0.00	82,640.42	22677
3591	CONTINENTAL RANCH ACE HARDWARE	09/09/2016	Regular	0.00	61.76	22678
1035	COPPERPOINT MUTUAL INSURANCE COMPANY	09/09/2016	Regular	0.00	145,041.50	22679

Attachment: September 2016 Monthly Check Report (FR-2016-11 : Financial Reports)

Monthly Check Report

Date Range: 09/01/2016 - 09/30/2016

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
1070	COSTCO RETAIL SRVCS	09/09/2016	Regular	0.00	1,164.79	22680
1304	COX COMMUNICATIONS PHOENIX	09/09/2016	Regular	0.00	94.39	22681
1250	DP SOLUTIONS	09/09/2016	Regular	0.00	486.45	22682
4012	GILBERT ELECTRIC CO., INC.	09/09/2016	Regular	0.00	7,068.88	22683
3682	GLOBALSTAR LLC	09/09/2016	Regular	0.00	117.21	22684
1195	GRUBER TECHNICAL INC.	09/09/2016	Regular	0.00	4,050.00	22685
4543	HENRY SCHEIN INC	09/09/2016	Regular	0.00	5,269.55	22686
0792	HORTICULTURE UNLIMITED	09/09/2016	Regular	0.00	250.00	22687
0541	HUGHES FIRE EQUIPMENT, INC.	09/09/2016	Regular	0.00	790.33	22688
3541	INLAND KENWORTH INC	09/09/2016	Regular	0.00	81.46	22689
1225	JOE CRISTIANI'S DRINKING WATER SYSTEMS, LLC	09/09/2016	Regular	0.00	588.06	22690
0868	PIONEER PLUMBING, INC.	09/09/2016	Regular	0.00	1,998.08	22691
0255	RC JANITORIAL SERVICES, INC.	09/09/2016	Regular	0.00	1,579.10	22692
0120	RUSH TRUCK CENTER - TUCSON	09/09/2016	Regular	0.00	231.87	22693
0552	SHI INTERNATIONAL CORP.	09/09/2016	Regular	0.00	85.06	22694
1278	SOUTHWEST GAS CORP	09/09/2016	Regular	0.00	867.13	22695
3999	TEE TIME USA, LLC	09/09/2016	Regular	0.00	321.09	22696
1295	TRUCK & TRAILER PARTS	09/09/2016	Regular	0.00	1,924.47	22697
1284	TUCSON ELECTRIC POWER	09/09/2016	Regular	0.00	5,404.89	22698
3157	US BANK/VOYAGER FLEET SYSTEMS	09/09/2016	Regular	0.00	2,815.81	22699
0638	VISION BUSINESS PRODUCTS OF ARIZONA	09/09/2016	Regular	0.00	743.60	22700
3645	WAXIE SANITARY SUPPLY	09/09/2016	Regular	0.00	976.42	22701
1357	WESTERN FIRE CHIEFS' ASSOCIATION	09/09/2016	Regular	0.00	495.00	22702
3933	BRANDT, MICHAEL	09/16/2016	Regular	0.00	80.00	22703
1833	EMANS, DOUG	09/16/2016	Regular	0.00	80.00	22704
0017	LONG, JAMES	09/16/2016	Regular	0.00	112.65	22705
1368	SKAMANIA LODGE	09/16/2016	Regular	0.00	330.58	22706
1335	THOMAS KRINKE	09/16/2016	Regular	0.00	285.20	22707
1253	AMERICAN TOWER CORPORATION	09/16/2016	Regular	0.00	1,950.81	22708
1791	ARIZONA DAILY STAR	09/16/2016	Regular	0.00	745.95	22709
0982	BARNES & NOBLE BOOKSELLERS, INC.	09/16/2016	Regular	0.00	27.50	22710
3945	BOUND TREE MEDICAL LLC	09/16/2016	Regular	0.00	1,498.75	22711
0795	BRASWELL, DAVE	09/16/2016	Regular	0.00	384.75	22712
1308	CENTURYLINK	09/16/2016	Regular	0.00	1,446.91	22713
1018	COVARRUBIAS, JOSE	09/16/2016	Regular	0.00	1,336.50	22714
2334	CULLIGAN WATER	09/16/2016	Regular	0.00	45.54	22715
0401	CZOSEK, ANDREW	09/16/2016	Regular	0.00	782.52	22716
3771	DISCOUNT TIRE CO INC	09/16/2016	Regular	0.00	360.74	22717
4657	DISH NETWORK	09/16/2016	Regular	0.00	115.02	22718
1245	DOUGLAS, LISA	09/16/2016	Regular	0.00	130.00	22719
1367	ELECTIONS OPERATIONS SERVICES	09/16/2016	Regular	0.00	11,200.00	22720
1329	ENTERPRISE FM TRUST	09/16/2016	Regular	0.00	7,517.16	22721
0439	FASTENAL	09/16/2016	Regular	0.00	231.15	22722
0783	FEZLAB, LLC	09/16/2016	Regular	0.00	425.00	22723
0226	FRONTIER TOWING, INC.	09/16/2016	Regular	0.00	204.00	22724
3122	GOVERNMENT FINANCE OFFICERS ASSOCIATION	09/16/2016	Regular	0.00	150.00	22725
0727	IDEAS @ WORK, INC.	09/16/2016	Regular	0.00	787.50	22726
3541	INLAND KENWORTH INC	09/16/2016	Regular	0.00	150.71	22727
0829	INTEGRITY AUTOMOTIVE & DIESEL	09/16/2016	Regular	0.00	1,766.67	22728
4320	ORO VALLEY WATER UTILITY	09/16/2016	Regular	0.00	365.96	22729
1242	RACY/ASSOCIATES INCORPORATED	09/16/2016	Regular	0.00	2,000.00	22730
0120	RUSH TRUCK CENTER - TUCSON	09/16/2016	Regular	0.00	340.73	22731
0343	RWC INTERNATIONAL, LTD	09/16/2016	Regular	0.00	676.25	22732
0425	SPEEDPRO IMAGING	09/16/2016	Regular	0.00	1,807.45	22733
1885	TRICO ELECTRIC COOPERATIVE	09/16/2016	Regular	0.00	2,764.52	22734
1295	TRUCK & TRAILER PARTS	09/16/2016	Regular	0.00	1,290.17	22735
3201	UTILITY TRAILER SALES CO OF AZ	09/16/2016	Regular	0.00	53.53	22736
3294	VERIZON WIRELESS	09/16/2016	Regular	0.00	6,399.42	22737
3115	WELL AMERICA	09/16/2016	Regular	0.00	8,078.80	22738
2420	WESTERN TIRE - INA RD	09/16/2016	Regular	0.00	864.46	22739
1348	WEX BANK	09/16/2016	Regular	0.00	10,892.73	22740

Attachment: September 2016 Monthly Check Report (FR-2016-11 : Financial Reports)

Monthly Check Report

Date Range: 09/01/2016 - 09/30/2016

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
0231	WFCA: THE DAILY DISPATCH	09/16/2016	Regular	0.00	250.00	22741
0061	WYCKOFF, COLLIN	09/16/2016	Regular	0.00	1,153.80	22742
1430	AZ DEPT OF REVENUE-USE TAX	09/19/2016	Regular	0.00	1,251.24	22743
3033	ARIZONA RESTAURANT SUPPLY INC	09/23/2016	Regular	0.00	30.65	22757
2988	ARIZONA SPRING COMPANY	09/23/2016	Regular	0.00	2,277.21	22758
1083	ARROW INTERNATIONAL	09/23/2016	Regular	0.00	2,053.92	22759
1355	BALLARD SPAHR	09/23/2016	Regular	0.00	2,932.50	22760
1363	BATTERY SYSTEMS OF ARIZONA	09/23/2016	Regular	0.00	542.85	22761
0961	BRADY INDUSTRIES	09/23/2016	Regular	0.00	958.95	22762
0172	CDW GOVERNMENT, INC.	09/23/2016	Regular	0.00	31,069.08	22763
1299	CITY OF TUCSON WATER/SEWER	09/23/2016	Regular	0.00	3,793.80	22764
3307	ESRI, INC.	09/23/2016	Regular	0.00	13,672.19	22765
0692	GALLAGHER & KENNEDY P.A. LAW OFFICE	09/23/2016	Regular	0.00	484.40	22766
4126	GEARE, SCOTT	09/23/2016	Regular	0.00	63.66	22767
1326	GRAINGER	09/23/2016	Regular	0.00	1,401.51	22768
1353	GYM TECH LLC	09/23/2016	Regular	0.00	297.50	22769
1136	HOLMES TUTTLE FORD	09/23/2016	Regular	0.00	2,854.05	22770
1327	INTERMIDIX	09/23/2016	Regular	0.00	67,641.44	22771
0661	JENSEN, HAMPTON	09/23/2016	Regular	0.00	1,336.50	22772
4272	LEVEL 3 COMMUNICATIONS	09/23/2016	Regular	0.00	2,624.27	22773
3659	LIFE FITNESS	09/23/2016	Regular	0.00	26.90	22774
1228	PIMA CO GOV'T. REVENUE MGMT DIV.	09/23/2016	Regular	0.00	10,890.00	22775
1166	PRECISION OUTDOOR POWER	09/23/2016	Regular	0.00	317.41	22776
0054	THE PUBLIC GROUP	09/23/2016	Regular	0.00	181.25	22777
1150	RANDSTAD	09/23/2016	Regular	0.00	155.64	22778
1201	RURAL METRO CORPORATION	09/23/2016	Regular	0.00	6,923.80	22779
1086	SAFELITE FULFILLMENT, INC.	09/23/2016	Regular	0.00	621.30	22780
3858	SELERIX, INC.	09/23/2016	Regular	0.00	612.50	22781
0552	SHI INTERNATIONAL CORP.	09/23/2016	Regular	0.00	56,304.51	22782
1284	TUCSON ELECTRIC POWER	09/23/2016	Regular	0.00	24,077.18	22783
1300	UNITED FIRE EQUIPMENT CO	09/23/2016	Regular	0.00	10,193.87	22784
4347	UPS	09/23/2016	Regular	0.00	21.68	22785
3456	UPS STORE, THE	09/23/2016	Regular	0.00	20.40	22786
0341	WASTE BUSTERS, INC.	09/23/2016	Regular	0.00	40.00	22787
3115	WELL AMERICA	09/23/2016	Regular	0.00	8,069.90	22788
0059	WIZARD EDUCATION LLC	09/23/2016	Regular	0.00	7,020.00	22789
4361	XEROX CORPORATION	09/23/2016	Regular	0.00	312.41	22790
1270	CAMPS, ROBERT	09/23/2016	Regular	0.00	371.60	22791
1207	ROSS, MICHAEL J	09/23/2016	Regular	0.00	14.75	22792
1208	SAMUELSON, TRAVIS J	09/23/2016	Regular	0.00	14.75	22793
1370	TONY FRANZ	09/23/2016	Regular	0.00	118.00	22794
1316	MORALES, ANGEL	09/30/2016	Regular	0.00	162.25	22795
0101	ARIZONA GLOVE & SAFETY	09/30/2016	Regular	0.00	103.13	22802
0486	ARIZONA STATE UNIVERSITY	09/30/2016	Regular	0.00	650.00	22803
4057	BENAVIDEZ LAW GROUP, P.C.	09/30/2016	Regular	0.00	4,692.00	22804
1117	BOSSE ROLLMAN PC	09/30/2016	Regular	0.00	777.00	22805
3290	CPS HUMAN RESOURCE CONSULTING	09/30/2016	Regular	0.00	595.00	22806
1250	DP SOLUTIONS	09/30/2016	Regular	0.00	114.59	22807
1103	FEDERAL EXPRESS CORPORATION	09/30/2016	Regular	0.00	174.10	22808
1513	FLOWING WELLS IRRIGATION DIST	09/30/2016	Regular	0.00	177.19	22809
0128	G&K SERVICES	09/30/2016	Regular	0.00	221.94	22810
3682	GLOBALSTAR LLC	09/30/2016	Regular	0.00	117.21	22811
4551	HOSE POWER USA	09/30/2016	Regular	0.00	50.76	22812
3888	LOWE'S COMPANIES, INC.	09/30/2016	Regular	0.00	2,773.36	22813
1826	MARANA WATER	09/30/2016	Regular	0.00	261.86	22814
1163	MATHESON TRI-GAS, INC.	09/30/2016	Regular	0.00	409.17	22815
3599	MCI	09/30/2016	Regular	0.00	69.97	22816
0376	MERMAID MANUFACTURING OF S.W. FL, INC	09/30/2016	Regular	0.00	95.00	22817
1182	METRO WATER DISTRICT	09/30/2016	Regular	0.00	921.85	22818
0747	MMS	09/30/2016	Regular	0.00	1,079.48	22819
0750	MONOPRICE, INC.	09/30/2016	Regular	0.00	740.34	22820

Attachment: September 2016 Monthly Check Report (FR-2016-11 : Financial Reports)

Monthly Check Report

Date Range: 09/01/2016 - 09/30/2016

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
3956	MUNICIPAL EMERGENCY SVCS, INC.	09/30/2016	Regular	0.00	250.26	22821
4510	MY ALARM CENTER	09/30/2016	Regular	0.00	465.00	22822
1179	OFFICE MAX INCORPORATED	09/30/2016	Regular	0.00	140.10	22823
1088	OSCHMANN EMPLOYEE SCREENING SERVICES	09/30/2016	Regular	0.00	175.00	22824
1258	OTE INTERNATIONAL HOLDINGS LLC	09/30/2016	Regular	0.00	420.00	22825
1150	RANDSTAD	09/30/2016	Regular	0.00	610.40	22826
0255	RC JANITORIAL SERVICES, INC.	09/30/2016	Regular	0.00	2,669.10	22827
2889	RICOH USA, INC.	09/30/2016	Regular	0.00	2,159.64	22828
0425	SPEEDPRO IMAGING	09/30/2016	Regular	0.00	287.57	22829
0151	STAPLES BUSINESS ADVANTAGE	09/30/2016	Regular	0.00	76.60	22830
1294	TRACE ANALYTICS INC	09/30/2016	Regular	0.00	315.51	22831
1933	TUCSON ALTERNATOR EXCHANGE	09/30/2016	Regular	0.00	372.81	22832
1297	TULLER TROPHY FACTORY	09/30/2016	Regular	0.00	64.86	22833
4347	UPS	09/30/2016	Regular	0.00	65.81	22834
1323	W. W. WILLIAMS	09/30/2016	Regular	0.00	15,293.07	22835
1314	WASTE MGMT OF TUCSON INC	09/30/2016	Regular	0.00	114.43	22836
3645	WAXIE SANITARY SUPPLY	09/30/2016	Regular	0.00	1,110.27	22837
4472	WSM ARCHITECTS, INC.	09/30/2016	Regular	0.00	615.00	22838
0827	YARBOROUGH, PATRICIA	09/30/2016	Regular	0.00	31.86	22839
1192	ZOLL MEDICAL CORPORATION	09/30/2016	Regular	0.00	3,843.86	22840
3699	AMERICAN EXPRESS	09/30/2016	Bank Draft	0.00	13,145.72	DFT000146

Bank Code AP Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	540	194	0.00	1,726,608.31
Manual Checks	0	0	0.00	0.00
Voided Checks	0	2	0.00	0.00
Bank Drafts	20	1	0.00	13,145.72
EFT's	0	0	0.00	0.00
	560	197	0.00	1,739,754.03

Attachment: September 2016 Monthly Check Report (FR-2016-11 : Financial Reports)

Fund Summary

Fund	Name	Period	Amount
999	POOLED CASH	9/2016	1,739,754.03
			<u>1,739,754.03</u>



Northwest Fire District Governing Board

5225 West Massingale Rd.
Tucson, AZ 85743

7.A

SCHEDULED

MEMORANDUM NO. 2016-182

Date: November 15, 2016
To: Governing Board
From: Thomas Benavidez, Attorney
Type of Action: Formal Action/Motion
Agenda Item: Discussion and Possible Action to Amend the District's Bylaws to Formalize a Bylaws Review Schedule.

RECOMMENDATION:

Amend the Bylaws as presented

MOTION:

Move to amend the Bylaws, as presented, to formalize Bylaws review each January

DISCUSSION:

The Bylaws require that amendments be presented to the Board in two separate Board meetings. As you know, at last month's meeting, the Board directed staff to move forward with a Bylaws amendment that would formalize a review of the Bylaws each January. Attached hereto is a redline of the District's Bylaws with this provision added to Article XIII [on page 17]. If the Board votes tonight to approve this change, it would go into effect immediately, and the Board would conduct its first formal review at its regular meeting in January, 2017.

FISCAL IMPACT:

None

ALTERNATIVES:

Leave the Bylaws as they were.

ATTACHMENTS:

- BYLAWS Redline (PDF)

BYLAWS
OF
NORTHWEST FIRE DISTRICT

Adopted by the
Board of the Northwest Fire District

April 25, 2000

Amended
September 25, 2001
November 27, 2001
February 27, 2007
May 22, 2007
May 13, 2008
April 28, 2009
April 27, 2010
August 7, 2012
January 22, 2013
March 24, 2015
November 15, 2016

Attachment: BYLAWS Redline (2016-182 : Bylaws Amendment)

ARTICLE I

General

1. Purpose. These Bylaws set forth the rules of conduct for the Northwest Fire District.

2. Conflict with Applicable Law. In the event of any conflict in the laws governing the conduct of the Fire District, then such conflict shall be resolved by applying the regulating authority in the following order of priority:

- (a) Arizona Revised Statutes Annotated
- (b) the Bylaws for the Northwest Fire District
- (c) the Standing Rules
- (d) Robert's Rules of Order Revised

3. Reference to Applicable Law. Any reference made in these Bylaws to controlling or applicable law, rules or regulations shall include all pertinent amendments thereto.

4. Definitions. The following definitions shall apply to these Bylaws:

(a) "Board" shall mean the governing body of the Northwest Fire District.

(b) "District" shall refer to the Northwest Fire District.

(c) "Standing Rules" shall mean the rules and regulations adopted from time to time as they are needed in the form of resolutions establishing guidelines for a Fire District meeting which have been adopted by a majority vote of the Board without previous notice. "Standing Rules" may be amended by a majority vote.

ARTICLE II

Members

1. Members. There shall be five members of the Board, and they shall be those individuals elected or appointed pursuant to A.R.S. §§ 48-802, 48-803 and 48-805. Employees of the Northwest Fire District shall not be members of the Fire District

Board and conversely, a member of the Fire District Board shall not be an employee of the Fire District. A.R.S. § 48-805(B)(1).

2. Qualifications. A member of the Board must be a resident of the Northwest Fire District at the time of his or her election and must remain so during his or her incumbency.

3. Election. Members of the Board will be elected in accordance with the laws of the State of Arizona, specifically Title 16.

4. Term. Board Members are elected for a term of four years. Each member shall be installed and shall take the oath of office at the first general meeting following his or her election. The term of each member shall begin on the first day of the month following that member's election. A.R.S. § 48-803(F).

5. Duties and Responsibilities. The members of the Board are vested with the authority for managing the affairs of the Northwest Fire District pursuant to the laws of the State of Arizona governing the management of the Districts A.R.S. § 48-805.

6. Authority of the Board. The authority of the Board is governed by the laws of the State of Arizona.

7. Compensation. The Board shall serve without compensation but may be reimbursed for any expenses incurred on behalf of the Fire District A.R.S. § 48-803(C).

8. Vacancies. In the event that there is a vacancy in the Board caused by the death or early retirement of a Board Member, then this vacancy may be filled by an individual selected by the remaining Board Members. A.R.S. § 48-803(B). An individual selected by the Board to replace a retiring Board Member shall serve until the expiration of the term of the deceased or retiring Board Member whose position he or she replaced.

9. Election to Fill a Vacancy on the Board. In the event that the Board is obligated to replace a member by vote of the Board, then such vote shall be taken as follows: a Board Member shall nominate a replacement and all members of the Board shall thereafter vote on any such nominations. In the event that there is a deadlock in the voting for a replacement for a retiring or deceased member, (a) the Chairman shall withdraw his or her vote, or (b) the Chairman is the retiring or deceased member, then the Clerk shall withdraw his or her vote.

ARTICLE III

Officers of the Board

1. Officers. The Northwest Fire District shall be administered by a Chairman and a Clerk. A.R.S. § 48-803(B). In addition, Northwest Fire District shall elect a Vice-Chairman; one person cannot hold more than one office at any one time.

2. Qualifications. All officers must be members of the Board. A.R.S. § 48-803(B).

3. Elections. All officers must be nominated by at least one Board Member and must be elected by a majority vote of the Board. The procedure for conducting officer elections shall be as follows:

a. The Chairman shall ask for nominations for Chairman. Each Board Member shall be given an opportunity to make a nomination, including an opportunity to nominate himself/herself for the position.

b. Once all of the nominations have been made, the name of each nominee shall be written on a separate piece of paper. Each piece of paper shall be the same size and shape. Each nomination paper shall be placed in an opaque can or box.

c. The Chairman shall draw a nomination from the box and shall ask the nominee whether he or she would like to make a statement concerning his or her nomination before the Board Chair calls for a second. If the nominee would like to make a statement, the Chairman shall allow the nominee to make a statement.

d. After a nominee has been given an opportunity to make a statement, the Board Chair shall ask if there is a second for that nomination. The Board Member who made the nomination may not second that nomination. However, a Board Member may second his or her own nomination, so long as that Board Member did not also nominate himself/herself. Each nominee shall be given the same opportunity to make a statement before the Board Chair calls for a second.

e. If there is no second for a nomination, that name shall receive no further consideration for that office. For each name for which there is a second, the nomination paper shall be returned to the opaque can or box; and the can or box containing only those names shall be given to the Board's Secretary.

f. The Board's Secretary shall draw a name, and the Chairman shall call for a vote on that nomination. The nominee may vote for himself/herself. Once a nominee receives a majority vote, he/she shall be declared elected to that office; and no further voting for that office shall occur.

g. The Chairman shall ask for nominations for Vice Chairman. Each Board Member shall be given an opportunity to make a nomination, including an opportunity to nominate himself/herself for the position.

h. Repeat steps (b) through (f), above.

i. The Chairman shall ask for nominations for Board Clerk. Each Board Member shall be given an opportunity to make a nomination, including an opportunity to nominate himself/herself for the position.

j. Repeat steps (b) through (f), above.

4. Term. All officers shall serve for a term of two years and may be re-elected for a subsequent term of two years. The term of office shall be calculated from the fourth Tuesday of December every two years.

5. The Chairman. The Board must elect a Chairman. The Chairman is responsible for ensuring that the business of the public meetings is transacted in proper order and is expedited as much as possible. The Chairman must ensure that all members observe the rules of debate and that order and decorum are always observed at the meetings.

6. The Vice Chairman. The Board may elect a Vice-Chairman. The Vice-Chairman will preside at all Board meetings in the absence of the Chairman.

7. The Clerk. The Board must elect a Clerk. The Clerk shall preside at all Board meetings in the absence of the Chairman and Vice-Chairman. The Clerk must have available at every meeting of the District the minutes of the previous meeting and all other minutes that have not been approved, the Bylaws of the District and all other rules pertaining to the District, a list of all the committees and the order of business or list of business to come before the meeting. The Clerk is the custodian of all the records of the District. The Clerk must insure that all committees have such documents as they require for the performance of their duties.

8. Removal of Officers. An officer may be removed in the following manner: at least two (2) members must propose the removal of any one officer. In order for an officer to be successfully removed from office, at least three (3) members of the Board must vote for such removal.

9. Death or Resignation of Officers. An officer may resign at any time by giving the Board written notice of his or her resignation. Upon the death of an Officer, the office shall be deemed to be vacant as of the date of death.

10. Vacancies. In the event that an office of the Northwest Fire District becomes vacant, the Board shall elect a replacement at the next regular meeting after the occurrence of the vacancy to fill the vacant position. The newly elected officer shall then serve until the expiration of the term of the officer whom he or she replaced.

ARTICLE IV

Special Committees

1. Formation. Pursuant to A.R.S. § 38-431(5) and A.R.S. § 38-431.01(A)(B), a committee may be formed in the following way: Any member of the Board present at a meeting may propose the establishment of a committee. A motion to establish a committee must be approved by a majority vote of the Board.

Committees of the Board are subject to the Open Meeting Law, except the minute-taking requirements. A committee may be appointed for one of the following purposes or any other purpose deemed reasonable by the Board:

- (a) To consider and report suitable action on a resolution or other main motion referred to;
- (b) To consider a subject and report a resolution covering the action it recommends the District take;
- (c) To investigate a certain issues and report facts with its opinions thereon;
- (d) To execute an order of the District;
- (e) To represent and act for the District in a certain matter;
- (f) To receive and count the votes;
- (g) To receive and act upon the credentials of potential employees; or
- (h) To take charge of a certain class or department of work done.

2. Term. The committee may serve for a reasonable term, as designated by the Board, and should the committee fail to make its recommendations or file its report within the designated term, then the Board may extend such term or discharge the committee as it sees fit.

3. Membership Qualifications. Any individual residing within or without the District may be appointed as a committee member. Nominations for membership to the committee may be made by the floor or made by appointment from the Chair. In the event that nomination is made from the floor, then the member may only qualify if he receives a majority vote of those Board Members present at the meeting. No more than two (2) members of the Board may be appointed as committee members.

4. Authority of the Committee. A committee is authorized to perform only such acts as are within the reasonable scope of the object of the committee. Expenses incurred by the committee must receive the prior approval of the Board and must be reasonable in scope.

5. Records of Committee Action. The committee is not required to keep a written record of its meetings. In the event, however, that it is decided to keep a written record of a committee meeting, then these records must comply with the requirements under Arizona law for written records at public meetings.

6. Reports to the Board. The committee must present its written report or recommendations to the Board at the public meeting designated by the Board as the time for making such report or recommendations. In the event that the committee is unable at such designated time to present the full report, then the committee must present its report of progress to date at that meeting and must request an extension to complete the report. If a written report is prepared, the committee report may be signed by all members agreeing to it or by the chairman of the committee, if so authorized by the committee.

7. Discharge. The committee is discharged at the time of making its report or recommendations to the Board unless (a) the report or recommendations of the committee are rejected, and the committee is requested by the Board to review the report or recommendations and make modifications or (b) the committee is informed in writing by the Chairman of the Board that it is the decision of the Board to discharge the committee prior to the making of the report.

8. Structure. Either the committee or the Chairman of the Board must elect a chairman of the committee. The chairman is the member who reports to the District. A majority of the committee must be present in order to transact business. The committee may also elect a secretary.

Standing Committees

1. There are no Standing Committees at this time.

2. The Budget Committee. The Board may appoint a Budget Committee to assist in the consideration of the budget for next fiscal year. The Fire Chief, Budget Analyst and Finance Director will act as advisors to the Committee; other District Staff Members, at the Chief's request, will attend meetings as necessary to provide budget information for departments, divisions and programs. Meetings will be called by the Committee as needed for budget planning. The objective of the Committee will be to work with the Officers to provide an adoptable recommended budget to the Board.

ARTICLE V

Meetings

1. Notice. Notice must be given by (a) posting a notice of the meeting in the places designated by the District in statements filed pursuant to A.R.S. § 38-431.02 (A)(1) with the Arizona Secretary of State and the Clerk of the Pima County Board of Supervisors, and (b) giving such additional public notice as the Board determines to be reasonable and practical. The notice shall include an agenda of the matters to be discussed or decided at the meeting.

2. Quorum. Three members of the Board shall constitute a quorum. All three Board Members must be present in person or in the manner authorized in Section 12 below of this Article V at all times during the meeting. Should the Board membership present at the meeting fall below the required number for a quorum, then the meeting must be reconvened at a designated later date when a quorum is present.

3. Agenda. The agenda must be available at least twenty-four (24) hours in advance of the meeting unless: (a) an actual emergency exists, or (b) a meeting has been recessed and resumed as provided in Section 8 of this Article V. Except for an emergency situation, only matters listed on the agenda and other matters related thereto may be discussed, considered or decided at the meeting. A.R.S. § 38-431.02.

4. Regular Meeting. The regular meeting of the Northwest Fire District is to be held on the fourth Tuesday of each month, at 6:00 p.m., at 5125 W. Camino de Fuego, Tucson, AZ 85743.

5. Special Meetings.

(a) Residents of the Northwest Fire District may petition for a special meeting, and the Chairman shall call a special meeting within ten (10) days after receipt of the petition. At least two percent (2%) of the residents of the Northwest Fire District must sign the petition for a special meeting, and the petition must include the names and addresses of all petitioners.

(b) The Chairman may call a special meeting at any time by giving the notice required by the law and providing an agenda for the special meeting as required by Arizona law.

6. Ratification of a Prior Act. The notice requirement for ratification of a prior act taken in violation of Arizona law is seventy-two (72) hours. Ratification must take place within thirty (30) days after the discovery of the violation or after such discovery should have been made by the exercise of reasonable diligence.

7. Emergency Meetings. In the case of an actual emergency, less than 24 hours notice of a meeting may be given, and the notice that is actually given shall be appropriate to the circumstances generating the emergency. However, there are three (3) requirements which must be met which are as follows:

(a) An announcement must be made at the meeting of the reasons necessitating the emergency meeting; and

(b) A statement must be made in the minutes of the meeting setting forth the reasons for the emergency meeting; and

(c) Within 24 hours after the meeting, a public notice must be posted declaring that an emergency session has been held and setting forth the information required under paragraph 3.

8. Meeting Recessed. Less than twenty-four (24) hours notice may be given when a properly noticed meeting is recessed to a later date. Prior to the recessing, notice must be publicly given as to the time and place of the resumption of the meeting or the method by which notice shall be publicly given.

This notice must also comply with the agenda requirements respecting matters to be addressed when resumed.

9. Order of Business. The order of business at any public meeting is as follows:

- (a) The taking of attendance and a determination that a quorum exists
- (b) Salute to the flag of the United States of America
- (c) Public Forum (call to the public)
- (d) Consent Agenda
- (e) Reports and Correspondence
- (f) Business
- (g) Future Agenda Items (A Governing Board Member may bring forth general topics for future meeting agenda. The Governing Board may not discuss, deliberate or take any action on the topics presented pursuant to A.R.S. § 38-431.02H.)
- (h) Adjournment
- (i) The Chairman or majority of the Board may change the order of the agenda.

10. Minutes. The minutes record any and all official acts of the District. A.R.S. § 38-431.01. If any conflict exists between the minutes and any other record of a meeting of the District, then the minutes shall control.

11. The Approval of, Ratification of, and Amendments to the Minutes. The minutes of a meeting of the District shall be approved, amended or modified at the next regular meeting. Upon review and approval of the minutes of a previous meeting, those minutes shall be signed by the Clerk. After the minutes have been approved,

amended or modified at the next regular meeting, subsequent amendments or modifications may only be made in accordance with the following requirements:

(a) An amendment or modification of a grammatical, typographical, or other non-substantive error in the minutes may be proposed at any time; and

(b) A substantive amendment or modification to the minutes may be proposed, discussed and adopted only at a regularly scheduled public meeting. A substantive amendment or modification to the minutes may only be voted upon if a majority of the Board Members who originally approved the minutes are present and can vote on the subsequent amendment or modification as Board Members.

12. Conduct of the Meeting. The Chairman will preside at all regular, special or emergency meetings. In the event that the Chairman is not present, the Vice-Chairman will preside; in the event the Chairman and Vice-Chairman are not present, the Clerk will preside. The meeting shall also be conducted pursuant to the following requirements:

(a) Voting will be done by voice or a show of hands in a manner sufficient to give the Chairman notice of each member's vote. In the event that a count is demanded, then the Chairman shall appoint a member of the Board to conduct a count of all votes.

(b) The public shall have access to all meetings except for Executive Sessions.

(c) The Board may arrange for participation by telephone or video conference for those unable to attend and where there is no reasonable alternative to this arrangement. In the event that a telephone or video conference is made available, then the following procedure must be followed: facilities must be set up in order to permit the public to observe and hear all telephone or video communications; there should be a clear identification of all members participating by such method; and the minutes of the meeting should identify members participating by telephonic or video communications and should describe the procedures followed.

(d) Any or all of the public meetings may be recorded by any person in attendance, provided that such a recording does not interfere with the conduct of the meeting.

(e) The rules of the meeting shall be Robert's Rules of Order Revised, except where they are in conflict with these Bylaws, in which case the Bylaws shall prevail.

ARTICLE VI

Executive Sessions

1. Requirements. Pursuant to A.R.S. § 38-431.03, upon and only upon a public majority vote of sufficient members to constitute a quorum, an executive session may be held only for the following purposes:

(a) Personnel Matters. The discussion or consideration of employment, assignment, appointment, promotion, demotion, dismissal, salaries, disciplining, or resignation of a public officer, appointee or employee of the District. With the exception of salary discussions, an officer, appointee or employee may demand that this discussion take place at a public meeting. If such a demand is made, the officer, appointee or employee must be provided with at least twenty-four (24) hours notice of the executive session. The Board shall provide the officer, appointee or employee such notice of the executive session as is appropriate but not less than twenty-four hours for the officer, appointee or employee to determine whether such discussion or consideration should occur at a public meeting. (There is no emergency exception to this latter requirement.) The Board may permit the officer, employee or appointee discussed to attend the executive session, but the employee does not have a right to attend the executive session but may demand the discussion take place as a public meeting.

(b) Confidential Records. An executive session may be held when the public body is considering or discussing records exempt by law from public inspection. The record being considered need not be expressly made confidential by statute.

(c) Legal Advice. An executive session may be held for the discussion or consultation for legal advice with the attorney or attorneys of the District. The only person allowed to attend this executive session are the members of the District Board and such officers, employees, and appointees permitted by the Board with a view to preserving the attorney/client privilege.

(d) Litigation. An executive session may be held for discussion or consultation to consider the District's position and instructing counsel concerning the District's position in impending or contemplated litigation.

(e) Employee Negotiations. An executive session may be held for the discussion or consultation with designated representatives of the District to consider the District's position and instruct its representatives regarding negotiations with employee

representatives regarding their salaries, salary schedules or compensation paid in the form of fringe benefits for employees of the District.

(f) International and Interstate Negotiations. An executive session may be held for the discussion of international and interstate negotiations between the District and another party or parties.

(g) Purchase or Lease of Real Property. An executive session may be held for discussions and consultations with designated representatives of the District to consider its position and instruct its representatives regarding negotiations for the purchase of lease of real property.

2. No Action at Executive Session. No executive session may be held for the purpose of taking any legal action involving a final vote or decision.

3. Procedure. Before the Board goes into executive session, a majority of members constituting a quorum must vote at a public meeting to hold such an executive session. The vote may permit the holding of an executive session during or immediately following the public meeting or at some later specified date.

4. Limitation on Conduct in Executive Sessions. The District may not take an informal or preliminary vote or a final vote or make a final decision in the executive session; such action must be taken at a public meeting convened for that purpose. At the public meeting after the executive session, sufficient information must be given to the public to apprise the public of the basic subject matter of the action to be taken.

5. Notice. If an executive session is to be held, notice shall be given to the members of the Board and to the general public stating the specific provision of law authorizing the executive session.

6. Agenda. The agenda for an executive session shall include only a general description of the matters to be considered and shall not contain information that would defeat the purpose of the executive session.

7. Emergency Executive Session. An emergency executive session may be called provided that:

(a) The reason for the emergency session is announced publicly immediately prior to the executive session; and

(b) Within 24 hours after the emergency executive session, an agenda is posted setting forth the information required pursuant to paragraph 6 above.

ARTICLE VII

Maintenance of Records

1. The Responsibility to the Clerk. It is the responsibility of the Clerk to maintain all the records of the District and to keep such records in current order.

2. Written Minutes. Pursuant to A.R.S. § 38-431.03, minutes must be taken of all public meetings and executive sessions with the exception of meetings conducted by subcommittees and advisory committees. Either written minutes or a recording of the meeting must be available for public inspection within three (3) working days after a meeting, except that no recording shall be made of any executive session. The following information must be in the minutes:

- (a) The date, time and place of the meeting.
- (b) The members of the Board recorded as either absent or present.
- (c) A general description of the matters discussed or considered even where no formal action or vote is taken with respect to those matters. With respect to the executive session, the general description shall be deemed sufficient if it refers to the sub-section of Article VI, Section 1 under which the executive session was held.
- (d) An accurate description of all legal actions proposed, discussed or taken and the names of persons who proposed and seconded each motion. The minutes must also reflect how the body voted and the numerical breakdown of the vote.
- (e) The name of each person making a statement or presenting material to the Board and a specific reference to the action to which the statement or presentation relates.
- (f) A full description of the nature of any emergency matter, specifically including, but not limited to, the circumstances necessitating the emergency.
- (g) In the event that a prior act in violation of the Open Meeting Laws of the State of Arizona is ratified, a copy of the disclosure statement is required for such ratification.

3. Maintenance of Records. A record of all notices, including a copy of each notice posted and information regarding the date, time and place of posting must be kept. Records are to be maintained for a period of at least five (5) years.

4. Tape Recordings. Minutes may be taken in writing or may be recorded by tape recorder or video tape recorder.

5. Executive Sessions. The minutes of an executive session must be maintained. The Board must advise all persons present at the executive session as to the confidential nature of the executive session and the minutes should reflect that such advice was given. The minutes of an executive session must contain the following information:

- (a) The date, time and place of the meeting.
- (b) The members of the Board recorded as either present or absent.
- (c) A general description of matters considered which shall be deemed sufficient if it refers to the sub-section of Article VI, Section 1, under which the executive session was held.
- (d) A statement of the reasons for any emergency considerations of any matters not on the agenda.
- (e) Such other information as the Board deems appropriate.

6. Disclosure of Minutes of an Executive Session. Minutes of an executive session may not be disclosed to anyone except as follows:

- (a) Any member of the Board which met in the executive session including members who did not attend the session.
- (b) Any officer, appointee or employee who was a subject of the discussion.
- (c) Staff personnel to the extent necessary to perform their duties to prepare and maintain the minutes of the executive session.
- (d) The attorney for the Board to the extent necessary for representation.
- (e) The Auditor General in connection with the Auditor General's lawful performance of his duties to conduct a financial or performance audit.

(f) The Court for purposes of a confidential inspection.

7. Committees. Committees shall keep minutes of their proceedings. The committees shall present their reports and/or recommendations at a public meeting and the minutes of such public meeting must reflect the substance of the report and/or recommendation. The minutes should also reflect the names of the committee members supporting the report or recommendation and the names of those committee members not in support of the report or recommendation.

8. Agendas. The agendas for all meetings shall be preserved with the written minutes for each meeting and must be maintained for a period of at least five (5) years.

ARTICLE VIII

Finances

1. Annual Report to Pima County and the State Treasurer. The Board shall submit an annual report to the Clerk of the Pima County Board of Supervisors and the State Treasurer pursuant to the requirements of A.R.S. § 48-251 as amended from time to time.

2. Annual Budget. The Board shall prepare an annual budget containing detailed estimated expenditures for each fiscal year. The budget must clearly show the salaries payable to the employees of the District, including the Chief. Notice of the budget must be given as required by the law of Arizona and must be adopted by the Board pursuant to those laws. Copies of the budget must be available to members of the public upon written request according to A.R.S. § 48-805(A)(2).

3. Annual Estimate. No later than July 10th of each year, the Chairman must submit to the Board of Supervisors of Pima County an estimate, certified by items, of the amount of money required for the equipment and maintenance of the District for the ensuing year, less the amount due from the County Fire District Assistance Tax. The annual estimate must in all other ways comply with the requirements of the laws of the State of Arizona.

4. Authorized Expenditures. The Board is authorized to make expenditures as is permitted by the Arizona laws as amended from time to time. The Board purchasing policy which, among other things, includes specific authority for officers, appointees, or employees of the District to make expenditures and grants signature authority pursuant to the purchasing policy. The Purchasing Policy may be amended from time to time by vote of a majority of the members constituting a quorum.

ARTICLE IX

Execution of Documents

1. General. All documents, instruments or any written material whatsoever binding upon the District shall be executed by the Chairman of the Board for the District; provided, however, that the Board may, by resolution, authorize officers, employees, or appointees of the District to execute documents, instruments, or other written material binding on the District.

2. Finance Documents. All documents, instruments and any written material whatsoever which evidence money owed by, or money to the District should be executed by a minimum of two (2) Board members. Notwithstanding the foregoing, the Board may authorize officers, appointees, or employees to sign checks pursuant to a purchasing policy adopted under Article VIII, Section 4. The District may also use electronic check signing as approved by the Board.

ARTICLE X

Fire Code and Standards

1. Adoption. Pursuant to A.R.S. § 48-805(B)(5), the Board may adopt, amend or revise the Uniform Fire Code. The District must keep three (3) copies of the Code, including amendments and revisions, on file for public inspection.

2. Amendments or Revisions. Amendments or revisions to the Code may be adopted after a hearing. The proposed revisions and/or amendments shall be posted in three (3) public places and published in a newspaper of general circulation in the District thirty (30) days prior to a public hearing to adopt the amendments and/or revisions. A.R.S. § 48-805(B)(5).

3. Fire Protection Standards. The Board must assist the State Fire Marshall in the enforcement of fire protection standards within the Fire District.

4. NFPA and other Standards. The Board may adopt, amend, or revise such professional standards as it deems appropriate for administration of District services.

ARTICLE XI

Relief and Pension Fund

1. Establishment of a Firefighters' Relief and Pension Fund. The Board has established a Firefighters' Relief and Pension Fund.

2. Appointment of Trustees. The Board, at its regular meeting to be held each December, shall appoint two members to the board of trustees of the Firefighters'

Relief and Pension Fund. One such appointment shall be a District Board member, and the other such appointment shall be a person who is not the District's Fire Chief, a District Board Member or a District firefighter. The Fire Chief of the District shall automatically be a trustee of the Firefighters' Relief and Pension Fund.

3. Number of Trustees. There shall be a total of seven Pension Board Trustees including the two appointed by the Board and the Fire Chief. The other four members shall be firefighters employed by the District and elected to four-year terms. Election will be held every even year to fill two of the four positions. Only firefighters employed by the District shall be eligible to vote in this election.

4. Vacancies on the Board of Trustees. If a vacancy occurs for a trustee who is appointed by the District, the District shall appoint, within sixty (60) days of the date of the vacancy, a person to fill the unexpired term of the trustee who created the vacancy. The person so appointed shall meet the qualifications required of the trustee when he/she was appointed who created the vacancy. Only firefighters employed by the District shall be eligible for appointment. After the appointment, the District shall notify the Board of Trustees of the new trustee and when the new trustee's term expires.

ARTICLE XII

Personnel and Administration

1. Personnel. The Board may, by resolution, hire, appoint, and employ personnel to carry out its lawful purposes, including, but not limited to, a District Chief who shall be the Chief Executive and Operational Officer of the District.

2. Personnel Policy. The Board may delegate its authority to hire, appoint, and employ personnel to the District Chief and his delegates pursuant to a personnel policy adopted by resolution.

3. Operational Policy. The Board may delegate its responsibility for operation of the District to the District Chief and his delegates pursuant to operational standards adopted by resolution.

ARTICLE XIII

Review and Amendments to the Bylaws

Review and Amendment of Bylaws. These Bylaws will be reviewed annually each January at the regularly scheduled meeting of the Board. Amendments to these Bylaws may be proposed in writing at any regular or special public meeting of the Board. Such proposed amendments shall be acted upon at the next regular public meeting of the Board or at a special public meeting called for that purpose and shall be adopted by an affirmative vote of a majority of the Board members present. Notice of

intention to present amendments to these Bylaws for adoption shall be contained in the notice of the meeting. All Bylaws adopted shall conform to Arizona State Law. Any Bylaw not in such conformity shall be invalid and State law shall replace them.

Bylaws adopted on November 9, 1988 and first amended December 9, 1992.
 Bylaws as amended by the Board at its Regular Meeting on April 25, 2000.
 Bylaws as amended by the Board at its Regular Meeting on September 25, 2001.
 Bylaws as amended by the Board at its Regular Meeting on November 27, 2001.
 Bylaws as amended by the Board at its Regular Meeting on February 27, 2007.
 Bylaws as amended by the Board at its Regular Meeting on May 22, 2007.
 Bylaws as amended by the Board at its Special Meeting on May 13, 2008.
 Bylaws as amended by the Board at its Regular Meeting on April 28, 2009.
 Bylaws as amended by the Board at its Regular Meeting on April 27, 2010.
 Bylaws as amended by the Board at its Special Meeting on August 7, 2012.
 Bylaws as amended by the Board at its Regular Meeting on January 22, 2013.
 Bylaws as amended by the Board at its Regular Meeting on March 24, 2015.
Bylaws as amended by the Board at its Regular meeting on November 15, 2016.

IN WITNESS WHEREOF, the ClerkChairman of the Northwest Fire District Board has hereunto set his hand this 24th-15th day of MarchNovember, 20156.

ClerkChair

Tim—ClaytonGeorge Carter, Board

STATE OF ARIZONA |
 | ss.
 COUNTY OF PIMA |

This instrument was acknowledged before me this 24th—th day of March, 201520, by Tim—ClaytonGeorge Carter as ClerkChair of the Northwest Fire District Board.

 Notary Public
 My Commission Expires: _____

Attachment: BYLAWS Redline (2016-182 : Bylaws Amendment)

**Northwest Fire District Governing Board**

5225 West Massingale Rd.
Tucson, AZ 85743

SCHEDULED**MEMORANDUM NO. 2016-183**

Date: November 15, 2016
To: Governing Board
From: Thomas Benavidez, Attorney
Type of Action: Formal Action/Motion
Agenda Item: Discussion and Possible Action to Adopt Resolution No. 2016-049 Canvassing [Approving] the Results of the District's Bond Election of November 8, 2016, and Adopting a Certificate of the Election Results.

RECOMMENDATION:

Staff recommends approval of the resolution.

MOTION:

Move to adopt Resolution No. 2016-049 canvassing the results of the bond election.

DISCUSSION:

As you know, the District's bond referral item was on the general election ballot last week. As of the date of writing this memorandum, the results of the election are unknown. Regardless of the results, the District is legally required to approve the resolution and certify the election results.

FISCAL IMPACT:

None

ALTERNATIVES:

The District is legally required to approve the resolution.

ATTACHMENTS:

- Bond Canvassing Resolution (PDF)

RESOLUTION NO. 2016-049

RESOLUTION DECLARING THE RESULT OF, AND ADOPTING A CERTIFICATE OF RESULT OF, THE SPECIAL BOND ELECTION HELD ON NOVEMBER 8, 2016; ORDERING THE RECORDING OF SUCH CERTIFICATE.

BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE NORTHWEST FIRE DISTRICT OF PIMA COUNTY, ARIZONA, as follows:

Section 1. After careful examination of the official returns of the special bond election held in and for the Northwest Fire District of Pima County, Arizona (the "*District*") on November 8, 2016, it is found and determined by the Board of Directors as follows:

(A) A majority of those qualified electors voting at the aforementioned special bond election voted ["**For** or "**Against**"] the Bonds" as shown on the attached Certificate of Result of Election;

(B) \$23,610,000 principal amount of General Obligation Bonds **are** [not] therefore authorized to be issued and sold;

(C) The members of this Board present this date will execute the attached Certificate of Result of Election;

(D) The District Clerk is hereby directed to record the attached Certificate of Result of Election in the office of the County Recorder of Pima County, Arizona, and to return said copy with the recording data shown thereon to the official records of this body. Pursuant to A.R.S. § 16-642, the Clerk is directed to present a certified copy of this resolution and the Certificate of Result of Election to the Board of Supervisors of Pima County.

PASSED AND ADOPTED by the Board of Directors of the Northwest Fire District of Pima County, Arizona, on _____, 2016.

ATTEST:

Chairman

Clerk

CERTIFICATE

I, _____, the duly appointed and acting District Clerk of the Northwest Fire District of Pima County, Arizona, hereby certify that the above and foregoing Resolution was duly passed by the Board of Directors of the Northwest Fire District of Pima County, Arizona, at a special meeting held on _____, 2016, and the vote was ____ aye's and ____ nay's and that ____ members of the Board were present thereat.

Clerk

Attachment: Bond Canvassing Resolution (2016-183 : Bond Canvassing Resolution)

When recorded return to:

Mr. Timothy A. Stratton
Gust Rosenfeld P.L.C.
One E. Washington Street
Suite 1600
Phoenix, Arizona 85004

CERTIFICATE OF THE BOARD OF DIRECTORS OF THE NORTHWEST FIRE DISTRICT OF PIMA COUNTY, ARIZONA, RELATIVE TO THE SPECIAL BOND ELECTION HELD IN AND FOR THE NORTHWEST FIRE DISTRICT OF PIMA COUNTY, ARIZONA, ON NOVEMBER 8, 2016.

The Board of Directors of the Northwest Fire District of Pima County, Arizona, hereby certify as follows:

1. Pursuant to the resolution passed and adopted by the Board of Directors on _____, 2016, a special bond election was duly and regularly held on November 8, 2016, for the purpose of approving the issuance and sale of bonds in the total principal amount of \$23,610,000 (the "*bonds*") to provide funds to enlarge, remodel, and reconstruct existing fire stations; acquire additional land; construct new fire stations, and construct a new administration center.

2. The election has been conducted and the official returns thereof have been filed as required by law and the total number of votes cast at the special bond election in answer to the question submitted were as follows:

<u>QUESTION</u>	<u>VOTES FOR THE BONDS (for creating the indebtedness)</u>	<u>VOTES AGAINST THE BONDS (against creating the indebtedness)</u>	<u>TOTAL VOTES CAST</u>
Bond indebtedness question			

The tabulated votes for the bond question is set forth in the attached final cumulative report.

3. The majority of the votes cast at the election **was [not]** for creating the indebtedness of the District in the total authorized principal amount of \$23,610,000 by the issuance and sale of the bonds as described in the official ballot. The Board of Directors hereby **[shall not] order** the issuance and sale of all the bonds of this issue.

IN WITNESS WHEREOF, the members of the Board of Directors have hereunto placed their hands and caused the same to be attested by the Clerk on _____, 2016.

Chair

Member

Member

Member

Member

ATTEST:

Clerk

THIS DOCUMENT MUST BE RECORDED IN THE OFFICE OF THE COUNTY RECORDER OF PIMA COUNTY, ARIZONA.

Attachment: Bond Canvassing Resolution (2016-183 : Bond Canvassing Resolution)

OFFICIAL CANVASS

To Be Attached